

Board of Directors Agenda

**Date:** February 15, 2024

**Time:** 6:00 pm – 7:30 pm

**Location:** 974 Skyline Drive SW  
Rochester, MN 55902

1. Call Meeting to Order:
2. **Reading of Mission:** The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success. -Dean
3. **Attendance:** To establish quorum

Name	Attendance
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	
Lori Rogers	Excused

Guests
Niffy Reiling, Executive Director
Traci LaFerriere, Business Manager
Beth Bruns, Director of Student Supports
Jim Zacchini, MN Guild

4. **Conflict of interest** (Recognize any conflict of interest for board members or public input.)
5. **Approval of Agenda**

**Motion to approve agenda for February 15th, 2024**

Move	Second	Vote Aye	Motion
Christina	Melissa		

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V
Lori Rogers	Excused

**6. Approval Meeting Minutes**

**Motion to approve meeting minutes from November 16th, 2023 and January 18th, 2024**

Move	Second	Vote Aye	Motion
Dean	Melissa		Approved

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V
Lori Rogers	Excused

**7. Public Forum - Public Forum Guidelines**

- a. Request sign-in - Jim Zacchini
  - i. We are one of 16 charter schools authorized by the guild
  - ii. Guild helps to oversee the board and work through the contract renewal process
  - iii. Concerns about board dynamics
    - 1. Guild will need to see that our board is modeling what we teach when they look at review of our contract
    - 2. They want to support us in our mission
  - iv. PIP will remain in effect until renewal
  - v.

**8. Consideration of Claims and Accounts**

- a. Working on procedure and timeline for next fiscal year.
  - i. Budget
  - ii. Facilities
  - iii. Student enrollment 'bubble'
- b. Reviewed cashflow statement

**Motion to approve Financial Report**

Move	Second	Vote Aye	Motion
Dean	Christina		Approved

Your vote is stating you have read and understand the financial documents presented.

<b>Name</b>	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V
Lori Rogers	Excused

**9. Committee Reports -**

**a. Building / Facilities Committee:**

- i. No Report

**b. Strategy / Continuous Improvement and Analysis Committee:**

- i. Dean
- ii. Cell phone policy

**c. Policy Committee:**

- i. No Report
- ii. Divide policies and bring changes to full committee to help get through policies more efficiently

**d. Community Outreach / Grant Committee**

- i. Christina to report
- ii. Skate a thon, March 16 from 4:15-5:15pm, \$195 plus \$75 rental (Donations available to cover cost)
- iii. Funds to Org
- iv. Kwik Trip Car Wash - start and end whenever we want it to. Slated to start Feb. 20 and end March 8th.
- v. Pizza Ranch- students volunteer to go bus tables and clean up the area after the night. 10% of all sales and tips.
- vi. Going to the Capital - for Pacer and Epilepsy
  - 1. What are we advocating for and what do we need as a school?
    - a. More professional development for behavior management
    - b. Differentiated needs for different setting classrooms
    - c. Language barriers
    - d. Bullying
- vii. Spring Fling

**e.**

**10. Director's Report**

- a. Enrollment - to be updated at meeting**
- b. Enrolled our 100th student!**

6th	7th	8th	9th	10th	11th	12th	SOAR
6	12	12	12	27	14	14	2

Total of 99 - Estimated % SPED

- c. RBA Personnel Resignations:
  - i. No report
- d. RBA Personnel New Hires:
  - i. No report
- e. RBA Personnel Terminations:
  - i. No report

**11. Old Business**

- a. Board Communication Plan (BCP) check in
  - 1. Using proper emails
  - 2. No text
- b. Board Committees Worksheet Update

**12. New Business**

- a. **Motion to approve the resignation of Lori Rogers as a Teacher Representative**

<b>Move</b>	<b>Second</b>	<b>Vote Aye</b>	<b>Motion</b>
Dean	Christina		Approved

<b>Name</b>	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Lori Rogers	
Todd Baringer	N/V

- b. **Motion to approve 2023-2024 Rochester Beacon Academy Board Committees - Decided to leave this as a living document rather than voting on it as a final document**

<b>Move</b>	<b>Second</b>	<b>Vote Aye</b>	<b>Motion</b>

<b>Name</b>	<b>VOTE</b>
-------------	-------------

<b>Name</b>	
Kate Gustafson Chair	
Dean Frank, Vice Chair	
Christina Pruka, Treasurer	
Melissa Gerads	
Lori Rogers	
Todd Baringer	

**c. Motion to approve the 2024-2025 School Calendar**

**i. Add another calendar for administration days/summer school**

<b>Move</b>	<b>Second</b>	<b>Vote Aye</b>	<b>Motion</b>
<b>Christina</b>	<b>Melissa</b>		<b>Approved</b>

Name	VOTE
<b>Name</b>	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V

**d. Motion to approve Beth Bruns and Niffy Reiling as Accounts Managers on Premier Bank.**

<b>Move</b>	<b>Second</b>	<b>Vote Aye</b>	<b>Motion</b>
<b>Melissa</b>	<b>Dean</b>		<b>Approved</b>

Name	VOTE
<b>Name</b>	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V

**e. Motion to approve the immediate transfer of all funds from Premier Bank to Think Bank**

<b>Move</b>	<b>Second</b>	<b>Vote Aye</b>	<b>Motion</b>
<b>Dean</b>	<b>Melissa</b>		<b>Approved</b>

Name	VOTE
<b>Name</b>	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	N/V

**f. Motion to approve the 990 Tax Form**

**No longer need to vote on this**

Name	VOTE
Kate Gustafson Chair	
Dean Frank, Vice Chair	
Christina Pruka, Treasurer	
Melissa Gerads	
Lori Rogers	
Todd Baringer	

**13. Board Parking Lot**

- a. New Board Recruitments/Open Positions**
  - i. Open teacher position - 90 days to fill**
  - ii. Secretary position open**

**14. Next Meeting: March 21, 2024, 6pm**

**15. RBA Events:**

**a. Conferences Mar 13, 2024 , 1-3pm**

- i. Sunshine committee will be providing food**

**16. Committee Meetings:**

<b>Committee</b>	<b>Date Next Meeting</b>
Finance	Mar 21, 2024 , 5pm
Community Outreach / Grant Committee	February 29th, 2024 6:15pm
Policy	TBD
Advisory/Strategy Continuous Improvement	March 14th, 2024, 5 p.m.

**19. Adjourn Meeting**

Motion to adjourn the meeting at 7:18pm

Move	Second	Vote Aye	Motion
<b>Melissa</b>	<b>Christina</b>		<b>Approved</b>