

Board of Directors Agenda

Date: January 18th, 2024

Time: 6:00 pm – 7:30 pm

Location: 974 Skyline Drive SW
Rochester, MN 55902

1. Call Meeting to Order: 6:01pm

2. **Reading of Mission:** The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success. (Read by Todd Baringer)

3. **Attendance:** To establish quorum

Name	
Kate Gustafson Chair	Here
Dean Frank, Vice Chair	Here
Christina Pruka, Treasurer	Here
Melissa Gerads	Here
Todd Baringer	Here
Lori Rogers	Here

Guests

Niffy Reiling, Executive Director

Traci LaFerriere, Business Manager

Beth Bruns, Director of Student Supports

4. **Conflict of interest** (Recognize any conflict of interest for board members or public input.)

5. **Approval of Agenda**

Motion to approve agenda for January 18th, 2024

Amend agenda for email discussion

Move	Second	Vote Aye	Motion
Melissa	Dean	All	Approved

Name	

Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	Aye
Lori Rogers	Aye

6. Approval Meeting Minutes

**Motion to approve meeting minutes from November 16th, 2023
(Tabled until February meeting)**

Move	Second	Vote Aye	Motion

Name	
Kate Gustafson Chair	
Dean Frank, Vice Chair	
Christina Pruka, Treasurer	
Melissa Gerads	
Todd Baringer	
Lori Rogers	

7. Public Forum - Public Forum Guidelines

a. Request sign-in -

Brenna Salfi - not speaking
 Ellen Nelson - not speaking
 CJ Mitchell - not speaking
 Denise Vargas - not speaking
 Erin Volkart - not speaking
 Elisa Voeltz - not speaking
 Vicki Bruski - not speaking
 Lizzi Cloves - not speaking

8. Consideration of Claims and Accounts

a. Draft Revision Budget

-Ended last year better than we anticipated

-All revenue created by enrollment, currently have a bubble in 10th grade and we need to look at enrollment for lower grades in order to balance that.

Motion to approve Financial Report for November 2023 and December 2023

Move	Second	Vote Aye	Motion
Dean	Todd	All	Approved

Your vote is stating you have read and understand the financial documents presented.

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	Aye
Todd Baringer	Aye
Lori Rogers	Aye

9. Committee Reports -

a. Building / Facilities Committee:

i. No Report

b. Strategy / Continuous Improvement and Analysis Committee:

i. Entrance and exit questions were compiled for staff

ii. Board Succession plan document

c. Policy Committee:

i. No Report

d. Community Outreach / Grant Committee

i. Charter School Closure/Marketing - find out what is happening with that school and if they are closing.

10. Director's Report

a. Enrollment - to be updated at meeting

6th	7th	8th	9th	10th	11th	12th/SOAR
6	12	12	11	27	13	15

Total of 96 - Estimated ##.##% SPED

b. RBA Personnel Resignations:

i. No report

c. RBA Personnel New Hires:

i. No report

d. RBA Personnel Terminations:

i. No report

11. Old Business

A. Board Communication Plan (BCP) check in

1. Data will be shared with Board and Strategy / Continuous Improvement and Analysis Committee
2. NWEA will be analyzed further

B. Board Committees

1. Go over Committee's roles and responsibilities

Refer to Board Committees document

-Concerns about SCIA Committee charges and the need to pull some duties and recreation of the Personnel Committee

C. Open Positions

D. Comments:

-Board make-up is concerning to some board members.

-Another board meeting will be scheduled in the next couple weeks to talk about board communications and how to move forward.

12. New Business

a. Motion to approve

Move	Second	Vote Aye	Motion

Name	
Kate Gustafson Chair	

Dean Frank, Vice Chair	
Christina Pruka, Treasurer	
Melissa Gerads	
Lori Rogers	
Todd Baringer	

b. Motion to approve

Move	Second	Vote Aye	Motion

Name	
Kate Gustafson Chair	
Dean Frank, Vice Chair	
Christina Pruka, Treasurer	
Melissa Gerads	
Lori Rogers	
Todd Baringer	

c. Motion to approve

Move	Second	Vote Aye	Motion

Name	
Kate Gustafson Chair	
Dean Frank, Vice Chair	

Christina Pruka, Treasurer	
Melissa Gerads	
Lori Rogers	
Todd Baringer	

13. Board Parking Lot

- a. New Board Recruitments
- b. Secretary Position

14. Next Meeting: February 15th, 2024 - There will be another meeting sooner based on discussion at today's meeting.

15. RBA Events:

- Senior Parent Night in February - Date TBD

16. Committee Meetings:

Committee Date Next Meeting

Finance	Feb 15th, 5pm
Community Outreach / Grant Committee	Feb 6th, 5pm
Policy	TBD
Advisory/Strategy	Feb 8th,
Continuous Improvement	TBD

19. Adjourn Meeting

Motion to adjourn the meeting at 7:55pm

Move	Second	Vote Aye	Motion
Melissa	Dean		