

Board of Directors Official Minutes

Date: March 21, 2024

Time: 6:00 pm – 7:30 pm

Location: 974 Skyline Drive SW
Rochester, MN 55902

1. Call Meeting to Order:
2. **Reading of Mission:** The Mission of Rochester Beacon Academy, with the cooperation of parents, is to provide a safe learning community in a secondary (6-12) setting; respecting the individual and differentiated needs of learners, empowering them to reach their full potential and join their community with success. - Read by Dean
3. **Attendance:** To establish quorum

Name	Attendance
Kate Gustafson Chair	Here
Dean Frank, Vice Chair	Here
Christina Pruka, Treasurer	Here
Melissa Gerads	Excused

Guests
Niffy Reiling, Executive Director
Traci LaFerriere, Business Manager
Beth Bruns, Director of Student Supports

4. **Conflict of interest** (Recognize any conflict of interest for board members or public input.)
5. **Approval of Agenda**

Motion to approve agenda for March 21st, 2024

Move	Second	Vote Aye	Motion
Dean	Christina	All	Carried

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	N/V

6. **Approval Meeting Minutes**

Motion to approve meeting minutes from February 15th, 2024

Move	Second	Vote Aye	Motion
Dean	Christina	All	Carried

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	N/V

7. Public Forum - Public Forum Guidelines

- a. Request sign-in -
 - i. Lizzie Clobes

8. Consideration of Claims and Accounts

- a. Budget revision will happen at next meeting
- b.

Motion to approve Financial Report

Move	Second	Vote Aye	Motion
Dean	Christina	All	Carried

Your vote is stating you have read and understand the financial documents presented.

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruka, Treasurer	Aye
Melissa Gerads	N/V

9. Committee Reports -

- a. **Building / Facilities Committee:**
 - i. **Not meeting currently**
- b. **Strategy / Continuous Improvement and Analysis Committee:**
 - i. **Working on cell phone policy to be in place for next academic year**
- c. **Policy Committee:**
 - i. Policy committee met on 3/6/2024
 - ii. We reviewed several policies, which are included in New Business
- d. **Community Outreach / Grant Committee**
 - i. Kwik Trip Fundraiser ending March 22

- ii. Spring Fling - April 12, 5-8pm
- iii. Skate-a-Thon canceled at this time

e.

10. Director’s Report

a. Enrollment - to be updated at meeting

6th	7th	8th	9th	10th	11th	12th / SOAR
8	9	12	11	25	14	16

Total of 95 - Estimated 90%SPED

b. RBA Personnel Resignations:

i.

c. RBA Personnel New Hires:

i.

d. RBA Personnel Terminations:

i.

11. Old Business

- a. Board Communication Plan (BCP) check in
- b. Succession Plans
 - i. Work on this summer
- c. Open Positions
 - i. Community members

12. New Business

a. Motion to approve the resignation of Todd Baringer as a community member

Move	Second	Vote Aye	Motion
Christina	Dean	All	Carried

Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	N/V

b. Consent Agenda Items

Item	Details
Policy Updates	101 Equal Opportunity Employment; 506 Bullying Prevention and Response; 509 Dress Code; 511 Communicable Diseases and Infections; 512 Allergies; 513 Student Medicine in School; 502 Student Educational Data; 801 Crisis Management

**By approving this consent agenda, the board affirms that each member has reviewed the items and agrees to the proposed actions without the need for further discussion, unless an item is removed for separate consideration.

Move	Second	Vote Aye	Motion
Christina	Dean	All	Carried

Name	VOTE
Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	N/V

c. Motion to approve 990 Form for Traci to file

Move	Second	Vote Aye	Motion
Dean	Christina	All	Carried

Name	VOTE
Name	
Kate Gustafson Chair	Aye
Dean Frank, Vice Chair	Aye
Christina Pruksa, Treasurer	Aye
Melissa Gerads	N/V

13. Board Parking Lot

a. New Board Recruitments

14. Next Meeting: April 18th, 2024

15. RBA Events:

- **Spring Fling, Apr 12, 2024 5-8pm**
- **Prom- April 27th, 2024**
 - **Grand March is at 5:00 p.m**
 - **Dancing starts at 6:00 p.m and ends at 8:00 p.m.**

16. Committee Meetings:

Committee	Date Next Meeting
Finance	April 18th, 2024 5pm
Community Outreach / Grant Committee	April 9th, 2024 5pm
Policy	April 9th, 2024 2:30 p.m
Advisory/Strategy/Continuous Improvement	April 11th, 2024
	TBD

19. Adjourn Meeting

Motion to adjourn the meeting at

Move	Second	Vote Aye	Motion
Dean	Christina		Carried