

Adopted: 10/23/2025

Revised:

**ROCHESTER BEACON ACADEMY
POLICY No. 903
VISITORS TO CHARTER SCHOOL BUILDINGS AND SITES**

I. PURPOSE

The purpose of this policy is to inform the Rochester Beacon Academy ("RBA") community and the general public of the position of the RBA Board of Directors ("board") on visitors to charter school buildings and other charter school property.

II. GENERAL STATEMENT OF POLICY

- A. The board encourages interest on the part of parents and community members in charter school programs and student activities. The board welcomes visits to RBA buildings and property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by RBA.
- B. The board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

III. POST-SECONDARY ENROLLMENT OPTIONS STUDENTS

- A. A student enrolled in a post-secondary enrollment options course may remain at the charter school site during regular school hours in accordance with established procedures.
- B. A student enrolled in a post-secondary enrollment options course may be provided with reasonable access, during regular charter school hours, to a computer and other technology resources that the student needs to complete coursework for a post-secondary enrollment course in accordance with established procedures.

IV. RESPONSIBILITY

- A. RBA administration shall present recommended visitor and post-secondary enrollment options student procedures and requirements to the board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the RBA community and the general public. Upon approval by the board, such procedures and requirements shall be an addendum to this policy.
- B. The executive director shall be responsible for providing coordination that may be needed throughout the process and providing for periodic board review and approval of the procedures.

V. VISITOR LIMITATIONS

- A. An individual, post-secondary enrollment options student, or group may be denied permission to visit RBA property or such permission may be revoked if the visitor(s) does not comply with the charter school procedures and regulations or if the visit is not in the best interest of students, employees or the school.

- B. Visits and visitors must not be disruptive to the educational or working environment.
- C. Visits and visitors must not endanger the health or safety of students, employees, or others.
- D. The presence of the visitor(s) must not violate, or be likely to violate, the rights of students, employees, or other members of the charter school community, including but not limited to data privacy rights.
- E. Visitors, including post-secondary enrollment options students, are authorized to park vehicles on RBA property at times and in locations specified in the approved visitor procedures and requirements which are an addendum to this policy or as otherwise specifically authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:
 - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off charter school property; or
 - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- F. An individual, post-secondary enrollment options student, or group who enters RBA property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the executive director or a person designated by the executive director in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

Legal References: Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Program)
Minn. Stat. § 124E.07 (Board of Directors)
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)