

*Adopted: 4/16/2026*

*Revised:*

**ROCHESTER BEACON ACADEMY  
POLICY No. 302  
EXECUTIVE DIRECTOR**

**I. PURPOSE**

The purpose of this policy is to recognize the importance of the role of the Executive Director and the overall responsibility of that position within the charter school.

**II. GENERAL STATEMENT OF POLICY**

The Rochester Beacon Academy ("RBA") board of directors shall employ an Executive Director who shall serve as an ex officio, nonvoting member of the board and as chief executive officer of the school system.

**III. GENERAL RESPONSIBILITIES**

- A. The Executive Director shall fulfill the responsibilities and have the authority of the chief administrator of RBA.
- B. The Executive Director is responsible for the management of RBA, the administration of all school policies, and is directly accountable to the board of directors.
- C. The Executive Director shall annually evaluate each employee assigned responsibility for supervising RBA.
- D. The Executive Director may delegate responsibilities to other RBA personnel, but shall continue to be accountable for actions taken under such delegation.
- E. Where responsibilities are not specifically prescribed, nor school board policy applicable, the Executive Director shall use personal and professional judgment, subject to review by the school board.

**Legal References:** Minn. Stat. Ch. 124E (Charter Schools)