

WEST VIRGINIA CONCERT BAND ADJUDICATOR'S GUIDELINES

This application can be requested from:

WVSSAC, 2875 Staunton Turnpike, Parkersburg, WV 26104-7219

Michael Knepper, Musselman High School, 126 Excellence Way, Inwood, WV 25428

1. All applicants must possess a degree in Music, or Music Education from a recognized school, college, or university.
2. All applicants must have a minimum of five (5) year's teaching experience in a public, secondary, or postsecondary school. Please list your most recent dates of employment and the dates at that location. If you have been at that location less than five years, please use the next line(s) on the application to complete this section.
3. All applicants must complete the Introduction to Music Adjudication course offered through the National Federation of State High Schools Association. The course is located online at:
<http://nfhslearn.com/courses/61030/introduction-to-music- adjudication>

4. For In-State Elementary and Secondary Music Educators:

Observe a full day of adjudication, with an approved adjudicator, at a Regional Band Festival sponsored by the WV Bandmasters and/or the WVSSAC. The applicant should contact the region chair and/or someone that he/she knows is judging the band festival. Arrangements should be made to sit beside the approved adjudicator. The applicant should make notations on a separate Concert Band Adjudication Form (received from the Region Chair) and after each group performs may share observations with the official adjudicator. The applicant will assign a rating for the particular group but in no way will this have any bearing or effect on the scores for the performing ensemble. At the end of the day, the Region Chair and the observed adjudicator will sign off on the application to verify that the applicant has met the criteria and is qualified to be placed on the list. Care should be taken to only endorse those individuals that the adjudicator would want to possibly judge their own ensemble. Only one applicant will be permitted with one adjudicator at each festival, and no reimbursement will be made to the applicant. Lunch/Dinner will be provided at no expense to the applicant if it is the custom of the region festival to do so.

5. For Out of State and Postsecondary Educators:

Individuals must obtain two (2) letters of recommendation from:

1. An individual already on the "Approved" list of adjudicators
2. A current Region Chairperson
3. A currently employed band director with a minimum of five (5) year's teaching experience in a public, secondary, or postsecondary school.

Applicants should have the writer submit their letter directly to the Adjudicator's list chairperson.

In-State Postsecondary Educators may elect either option #4 or #5.

Applicants who elect option #5 will be granted temporary approval until they have completed their first festival adjudication. At the following May meeting a vote will be taken to place the applicant on the permanent Adjudicator's list. This application should be mailed to Chris Hayslette no later than June 1. Approved applications will be placed on the list effective July 1 and be eligible to adjudicate the following year. All changes of address or employment should be reported to Chris Hayslette yearly so updates can be made.

WEST VIRGINIA CONCERT BAND ADJUDICATOR'S APPLICATION

Information: Name _____
 Home Address _____
 City, State, Zip Code _____
 Primary Phone _____
 Secondary Phone _____
 E-mail Address _____

1. Degree in Music/Music Education from a recognized music school, college, or university

School _____
Degree _____
Year Completed _____

2. A minimum of five (5) years teaching experience:

Employed by _____
Dates _____
Employed by _____
Dates _____

3. Observe a full day of adjudication, with an approved adjudicator, at a Regional Band Festival sponsored by the WV Bandmasters and/or the WVSSAC.

Region Site _____
Date _____
Region Chair Signature _____
Observed Adjudicator Signature _____

Form and a copy of your NFHS Adjudication Certificate is to be returned to:

**Michael Knepper
Musselman High School
126 Excellence Way
Inwood, WV 25428**