



**WIAA Rules 18.0.0 – 19.0.0**

Many appeals are denied because the student, parents or school do not provide documents to support their claims of hardship or the hardship does not meet the basis for a hardship. The burden of providing evidence that a hardship exists shall be borne by the student.

Waivers of eligibility regulations shall be considered for:

- Extenuating, unique and/or new circumstances
  - Circumstances must be different from those that exist for the majority or even a small minority of students
- Beyond the student’s or where applicable, the parent’s or legal guardians control
  - Not the result of acts or actions by the student or family unit
- Deemed to have significantly influenced or contributed to the cause of the students non-compliance

Eligibility requirements are typically not waived for:

- Academic or athletic deficiencies in a school including Running start for private school students
- Execution and/or decision to transfer was for athletic purposes or motivated by a desire to gain an athletic outcome
- Circumstances that are the result of acts or actions by the student or family unit
- Usual maturation problems or family situations
- Loss of eligibility in itself or an injury
- Transportation when attending school outside of school of residence

There shall be a direct, causal relationship between the alleged hardship and the student’s inability to meet the specific eligibility rules.

- Time Frame corresponds with indicated hardship
- Direct correlation between the situation that caused the hardship and the timing of the transfer
- Circumstances or hardship were not in existence when initial choice was made to attend the school and was not something the family chose or was foreseeable

**Financial Hardship**

**Required prior to appeal hearing scheduled (if transfer is from a Private School or involving expenses attached to school).**

- Meeting with the Business office at school documented by Financial Hardship form (Page 2 of this packet).**

The following are examples of documents that would be important and are *suggested* in supporting a financial hardship:

- Demonstrating a family’s loss of income due to employment or other issues:
  - W-2 forms / Income Tax Returns
  - Pay stubs
  - Letter from employer
- Demonstrating an increase in expenses
  - Letters indicating additional costs
  - Copies of bills
- Demonstrating unexpected bills
  - Medical bills
  - Property Loss documentation
  - Other

When a family chooses to enroll their student in a non-resident, they choose to accept the expenses and commitments associated. The eligibility committee will be looking for **a change in financial status** that is different or new from when the choice was made to attend the non-resident school. The situation should not be something the family chose or was reasonably foreseeable by the family.

Things that typically do not constitute a financial hardship:

- Transportation to and from school (cost of gas, car, time)
- Older siblings in college / impact on siblings
- Running Start



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**Financial Hardship**

**Required Meeting with Business Office at School** (If a Private School or involving expenses attached to school)

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Date Student Enrolled: \_\_\_\_\_ Date of Financial Meeting: \_\_\_\_\_

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**Current Information:**

Cost of Tuition: \_\_\_\_\_

Additional Expenses (**changes over the last year/semester**): \_\_\_\_\_

\_\_\_\_\_

Financial Assistance Provided: \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_

- Attach Relevant Documentation (Tuition Assistance award letter or similar)

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**Yes**  **No** - School is aware of the Financial Hardship

**Yes**  **No** – School has offered Financial Assistance to the degree they are able

School Business Staff: \_\_\_\_\_ Signature\*: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Signature\*: \_\_\_\_\_

*\*By typing your signature, you acknowledge all of the above information to be valid and true*



Student Name: \_\_\_\_\_ School: \_\_\_\_\_

State, in your own words and in detail, what hardship condition exists that has prevented you from complying with the WIAA eligibility regulations. **Please include a clear, concise and detailed timeline of events to demonstrate the relationship between the hardship and your declaration of ineligibility.**

I have attached relevant documents and/or statements (initial): \_\_\_\_\_

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Student: \_\_\_\_\_ Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

*\*By typing your signature, you acknowledge all of the above information to be valid and true*



Parent/Guardian Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

State, in your own words and in detail, what hardship condition exists that has prevented you from complying with the WIAA eligibility regulations. **Please include a clear, concise and detailed timeline of events to demonstrate the relationship between the hardship and your declaration of ineligibility.**

I have attached relevant documents and/or statements (initial): \_\_\_\_\_

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Parent/Guardian: \_\_\_\_\_ Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

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