

# rSchoolToday AS Mobile

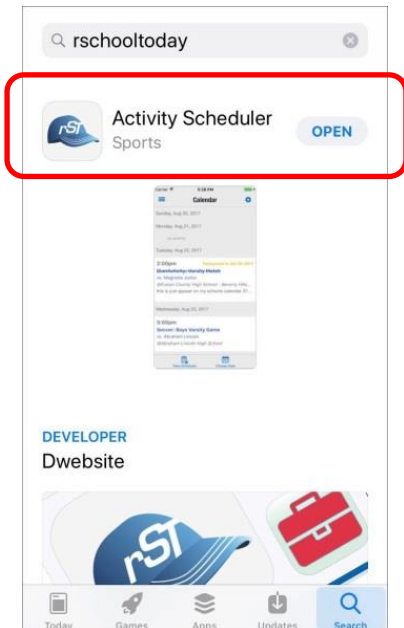
## Coaches Quick Start Guide for iOS



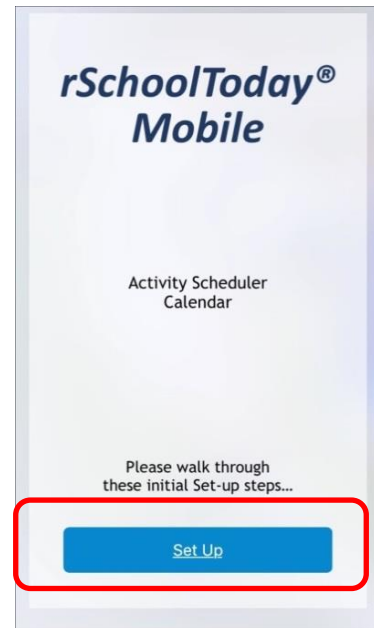
The **Activity Scheduler Mobile App** allows you to view **Schedules**, enter **Scores**, view **Student Info**, and build **Rosters** for the teams assigned to you.

### GETTING STARTED

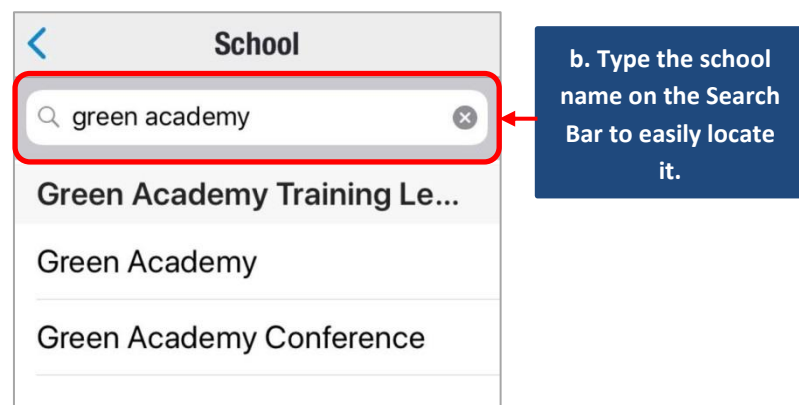
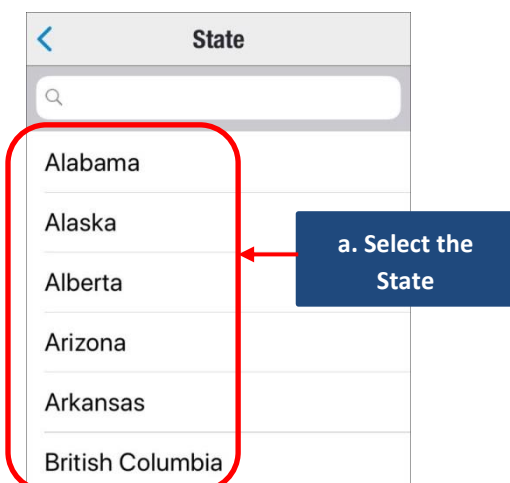
1. Download the **AS Mobile App** from the **App Store** (iPhone) and launch the app after the installation.



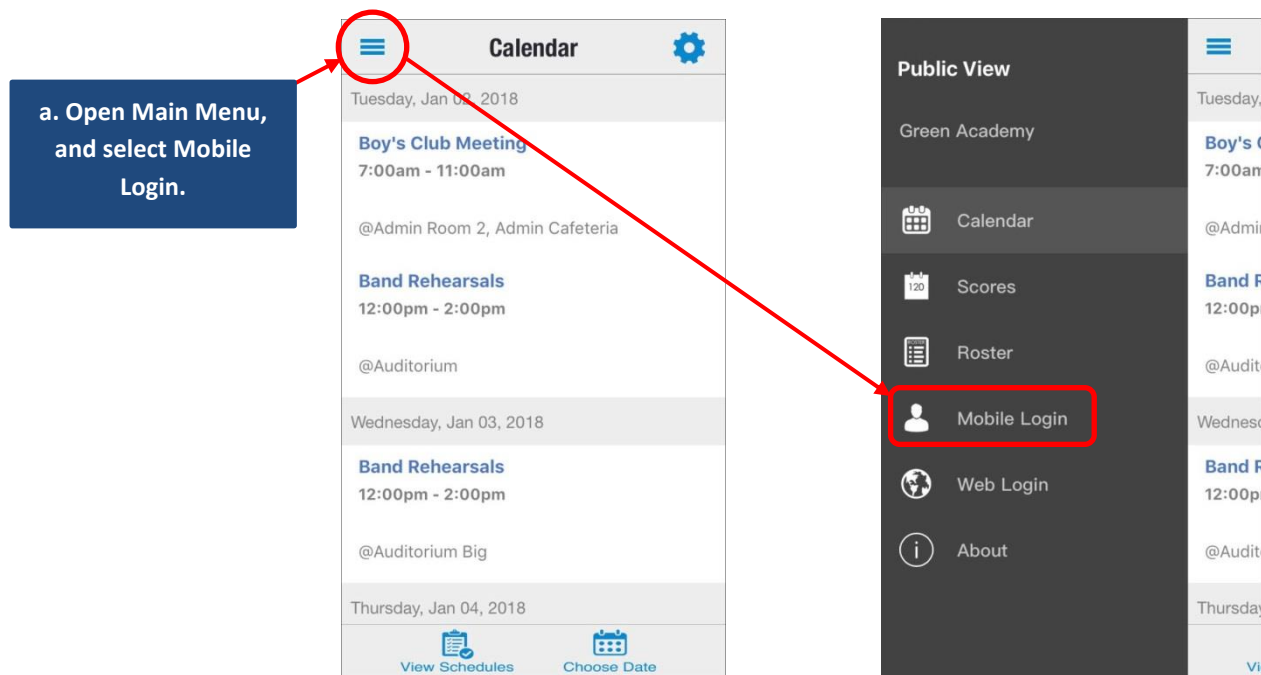
2. Next, Tap the **Set Up** button to start the **Set-up Steps**.



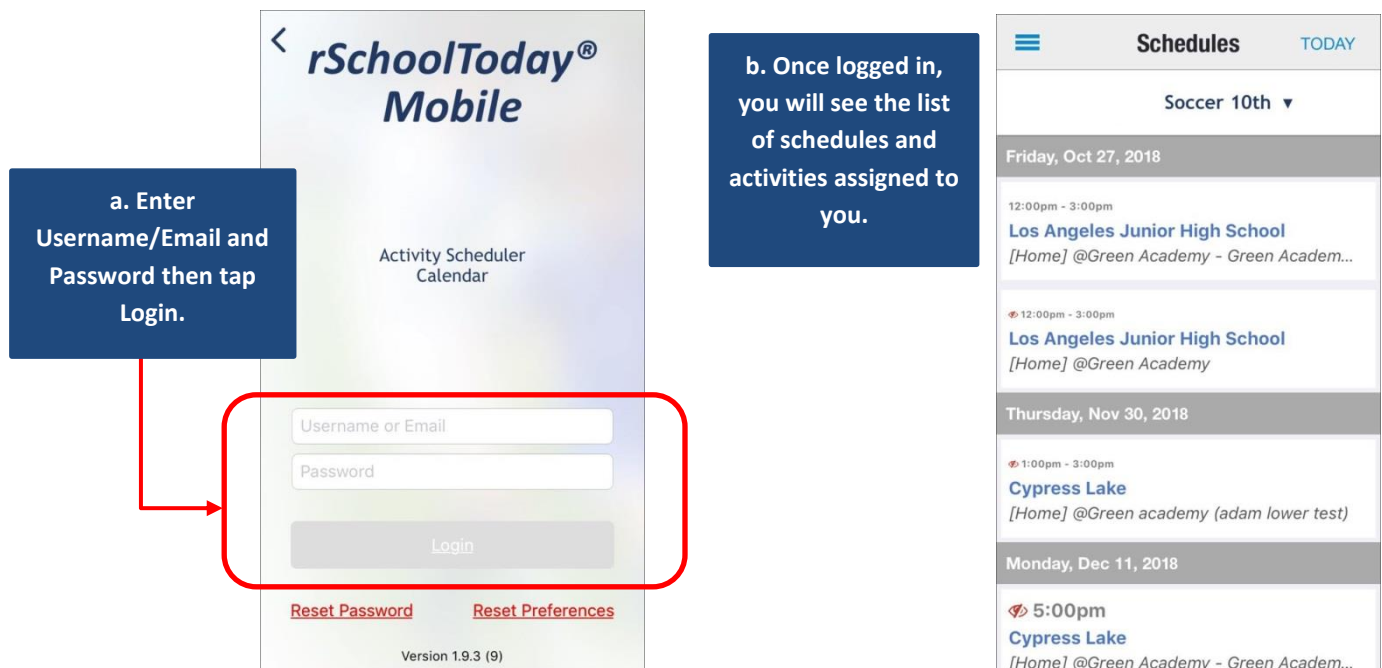
3. Select the **State**, and type the school name in the **Search Bar**.



4. To login, open the **Main Menu** and select **Mobile Login**.



5. On the **Mobile login** screen, enter your **email and password**, and tap **GO**. Note that the **email and password** is the same information you use when logging into the web version of the **Activity Scheduler**.



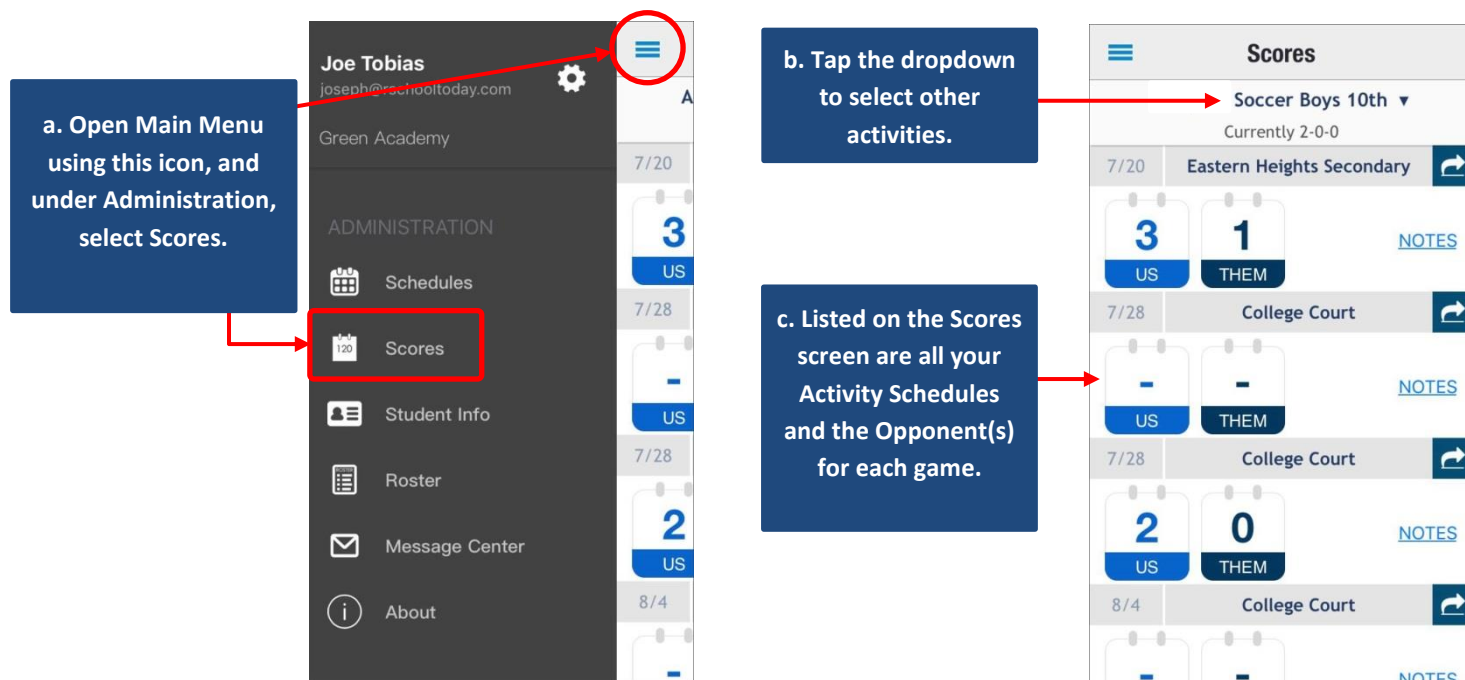
## ENTER SCORES

1. Open the **Main Menu**, and under **Administration**, select **Scores**. Listed on the **Scores** screen are all your Schedules and the Opponent(s) for each game.

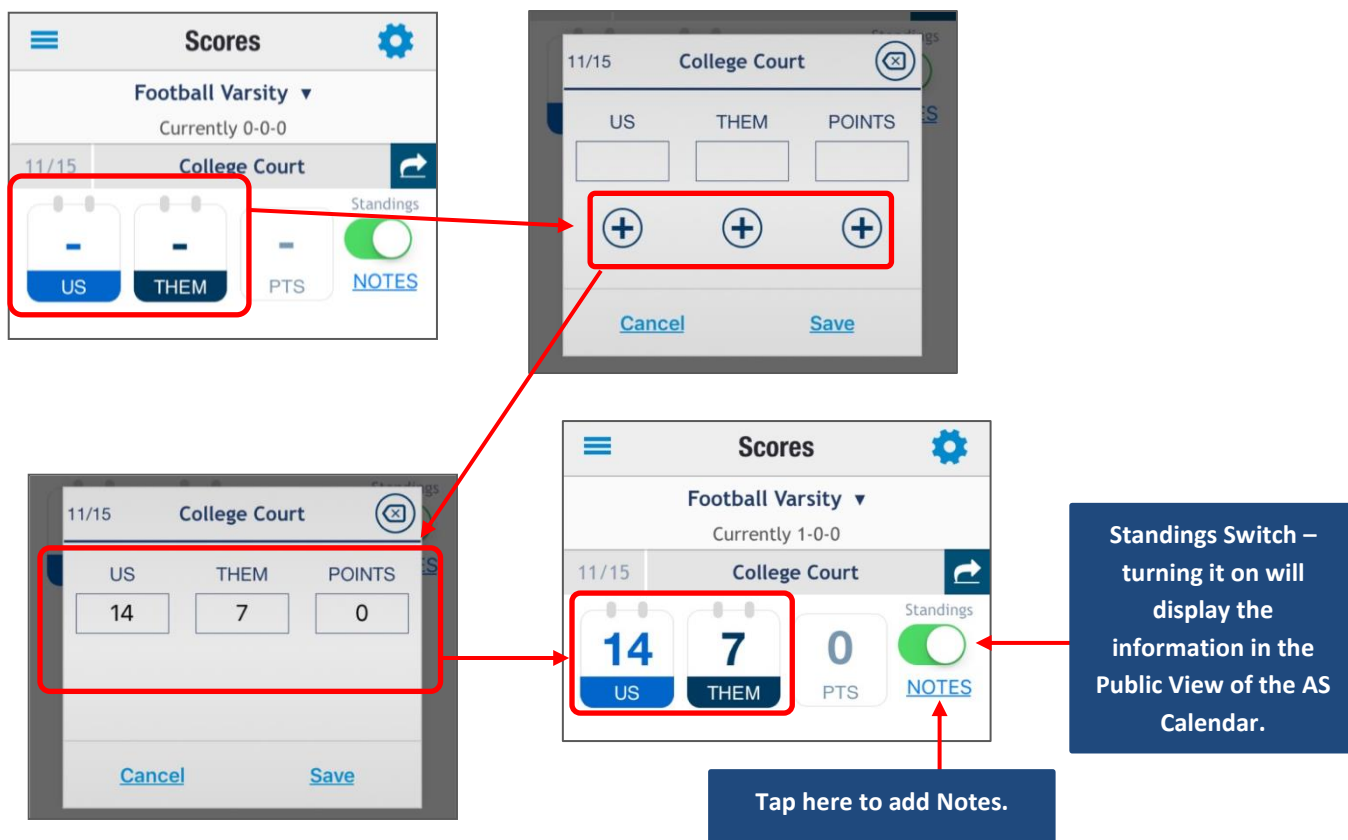
**a. Open Main Menu using this icon, and under Administration, select Scores.**

**b. Tap the dropdown to select other activities.**

**c. Listed on the Scores screen are all your Activity Schedules and the Opponent(s) for each game.**



2. To edit the score, tap the **US** or the **THEM** box. On the pop-up, tap the **plus icons** to enter the score. Then hit **Save** once done.

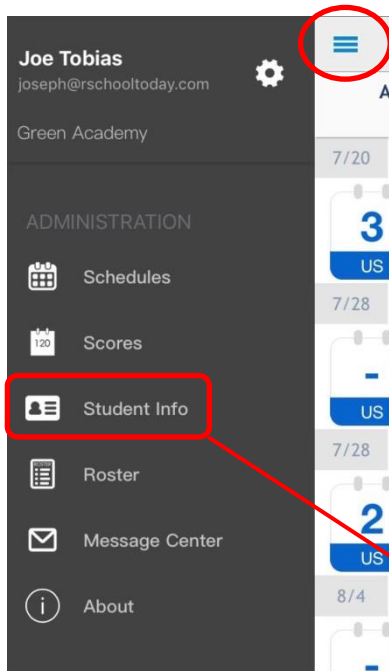


**Standings Switch – turning it on will display the information in the Public View of the AS Calendar.**

**Tap here to add Notes.**

## VIEW STUDENT INFO

1. Open the **Main Menu**, and under **Administration** select **Student Info**.



Joe Tobias  
joseph@rschooltoday.com  
Green Academy

ADMINISTRATION

- Schedules
- Scores
- Student Info**
- Roster
- Message Center
- About

7/20 US 3  
7/28 US  
7/28 US 2  
8/4

If you are assigned to multiple activities, select an activity from the dropdown to view the registered students.

Type in the Search bar to look for a particular student.

Students Info

Soccer Boys 10th ▾

Search

A  
Alberts, Jackson

C  
**Compton, Boyd**

F  
Fuego, Arabella

Tap a Student's name to view his/her Student Details.

Student Details

Compton, Boyd

Student ID: , Grade 12  
Date of Birth: 03/10/2000  
Phy Date: -

INCLUDES

Parent/Guardian:

**Alex Compton**

Day Phone (507) 265 - 4235

Night Phone (507) 265 - 4235

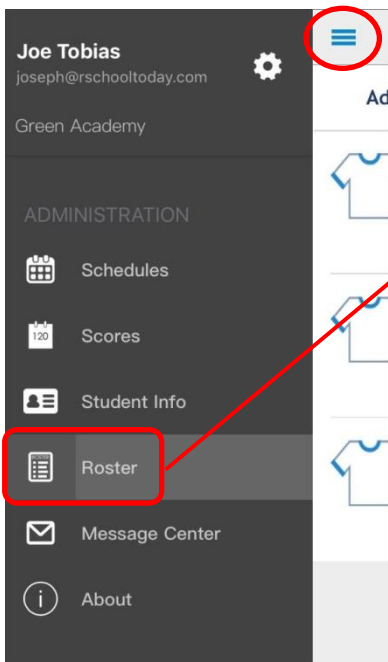
Mobile Phone (507) 265 - 4235

Medical Contact(s)

No Contacts

## BUILD THE ROSTER

1. Open the **Main Menu**, and under **Administration**, select **Roster**.



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Green Academy

ADMINISTRATION

- Schedules
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Roster

Football Varsity ▾

Anderson, Jason  
Grade: -, W: -, H: -  
Phy. -  
Fee Paid: NO

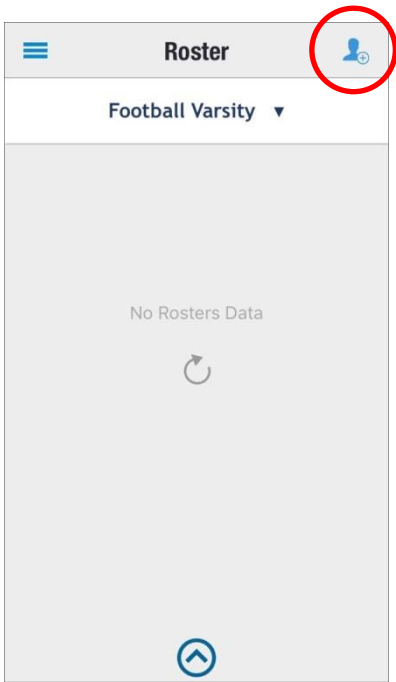
Elliot, Kevin  
Grade: 12, W: -, H: -  
Phy. -  
Fee Paid: NO

Mendoza, Connor  
Grade: 12, W: -, H: -  
Phy. -  
Fee Paid: NO

Paige, Sammy  
Grade: 8, W: -, H: -

Select the team where you need to build the roster.

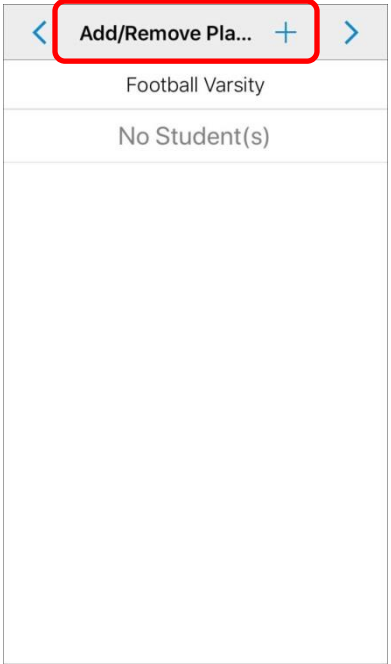
2. If there is no **Roster** yet, tap the “+” (plus) sign to add a roster.



3. The next screen will ask you to add the **Max Participants** and the roster template.

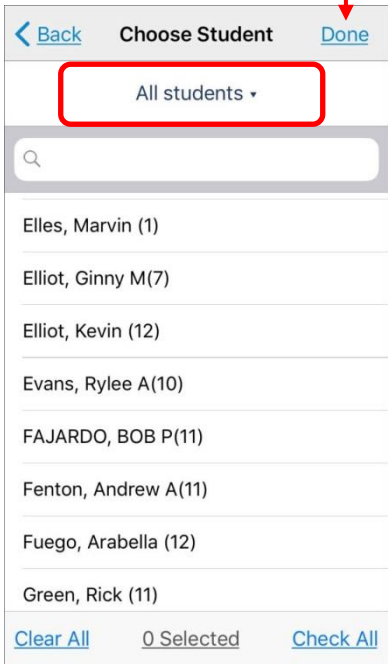


4. Tap the **Add/Remove Players** + to add the students.

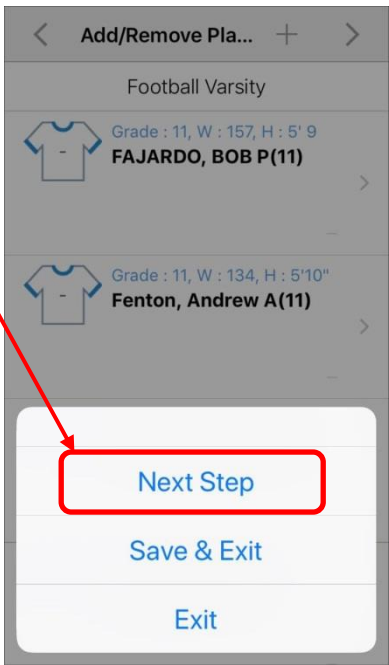


5. You are now on the **Choose Student** screen. Choose whether you want to show All Students or Just those registered for the activity using the drop-down menu.

Tap the students' names to select them. After completing the selection, click Done.



You now have a roster such as in the screen below. Next, tap the “>” (Forward Arrow) sign to open the Save/Next Step menu.



6. The **Next Step** is where you add **Personnel**

Back

Add Personnel

Done

Football Varsity

Head Coach

Bob Gooch

Assistant Coach

Harold Finch

Team Captains

Jason Anderson

Managers

Paul Bassman

Athletic trainer(s)

George Malik

Cheerleaders

Jennifer Smith

Team Staff

Administrators

You have the option to fill out the Team Staff names.

Check off which Administrator name you wish to appear on the Public Roster tab. Tap Done to save the info.

Back

Add Personnel

Done

Football Varsity

Administration

Athletic Director

Activity Director

Athletic Secretary

Superintendent

Technical Support

Activity Secretary

Band Director(s)

School Colors

Team Staff

Administrators

7. You are back to the **Roster** screen where you can add **Position** and **Number** to the students in the roster.

Tap edit to open the Add/Remove Player screen.

Tap the student's name to edit the Player Info.

Enter the Player Number and Position, and then Save.

Roster

Edit

Football Varsity

FAJARDO, BOB P

Grade: -, W: -, H: -

Phy. -

Fee Paid: YES

Fenton, Andrew A

Grade: -, W: -, H: -

Phy. -

Fee Paid: YES

Fuego, Arabella

Grade: -, W: -, H: -

Phy. -

Fee Paid: NO

Green, Rick

Grade: -, W: -, H: -

Add/Remove Pla...

Edit Template

Football Varsity

Grade : 11, W : 157, H : 5' 9

FAJARDO, BOB P(11)

Grade : 11, W : 134, H : 5'10"

Fenton, Andrew A(11)

Grade : 12, W : -, H : -

Fuego, Arabella (12)

Grade : 11, W : 168, H : 5' 11

Green, Rick (11)

Back

Player Info

Save

Number

23

Name

FAJARDO, BOB P(11)

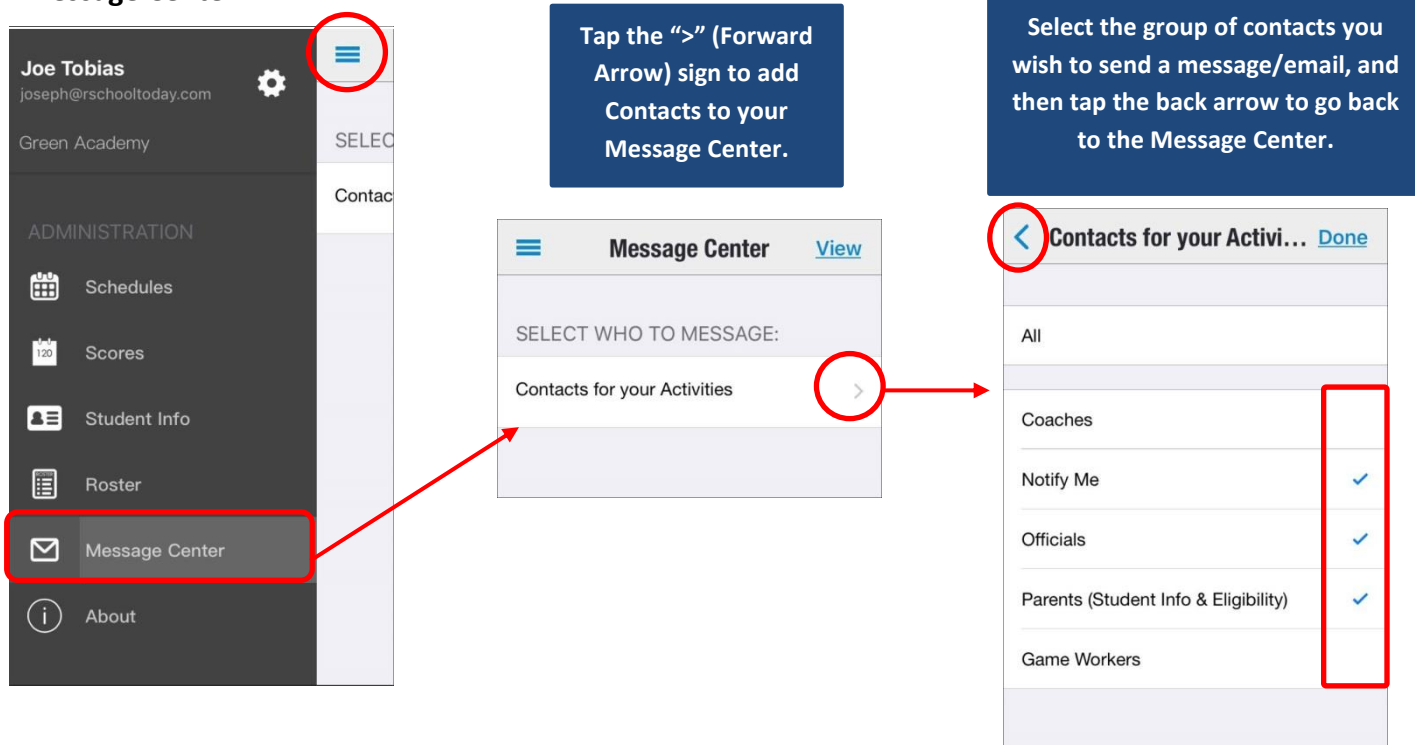
Position

Quarterback



## MESSAGE CENTER

1. Send a message or an email to your contacts via the **Message Center**. Open the **Main Menu**, and select **Message Center**.



2. Select the specific contacts you wish to send a message to. You may **Message All** or **Email All** contacts on the list, or you may select them individually.

