

# RIVER BEND EDUCATION DISTRICT

1315 South Broadway  
New Ulm, MN 56073  
(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

July 28, 2015

Members present: Peterson, Remus, Kirchner, Weikle, Trapero, Weber  
Members absent: Ringhofer, Roufs  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Kristen Drill

Chairperson Peterson called the meeting to order at 6:00 p.m.

Motion by Remus, second by Trapero to approve the agenda as amended. Motion carried 6-0.

Motion by Kirchner, second by Weikle to approve the minutes as presented. Motion carried 6-0.

Motion by Kirchner, second by Weikle to approve the wire payments and check registers dated June 19, 2015 through July 23, 2015 totaling \$402,628.00. Motion carried 6-0.

Motion by Remus, second by Trapero to approve the Lunch Service Contract with New Ulm Public Schools as presented. Motion carried 6-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

#### Employment

Joe Ness	LTS (First Quarter)	\$120 Day/30 Work Days BA+1 upon completion of 30 days (retroactive)
Elizabeth Ness	LTS (2015-16)	\$120 Day/30 Work Days BA+1 upon completion of 30 days (retroactive)
Julie Hoppe	Reinstate ECSE Teacher	MA Step 9

#### Retract/Nullify Contract

Patricia Erickson	School Psychologist	Ed. Sp. (Step 10)
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Motion by Remus, second by Weber to approve the consent agenda as presented. Motion carried 6-0.

### Other

Motion by Weikle, second by Trapero to reduce 1.0 FTE administrative for the 2015-16 school year with ongoing annual determination. Motion carried 6-0.

Motion by Remus, second by Weikle to approve Breanna Olson to attend a conference in Antigua from October 14-21. Breanna is a guest speaker so the conference is paying for her transportation, hotel and attendance. The cost for River Bend Education District is a substitute for her during the days at the conference. Motion carried 6-0.

Motion by Trapero, second by Weber to revise the River Bend Education District 2015-16 calendar to reflect changes associated with the new student start date of September 1, 2015. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for August 25, 2015 at 6:00 p.m.

The meeting was adjourned at 6:40 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

August 25, 2015

Members present: Peterson, Remus, Roufs, Ringhofer, Kirchner, Weikle, Weber  
Members absent: Trapero  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Kristen Drill,  
Mary Olson

Chairperson Peterson called the meeting to order at 6:07 p.m.

Motion by Remus, second by Weikle to approve the agenda as amended. Motion carried 7-0.

Motion by Kirchner, second by Weber to approve the minutes as presented. Motion carried 7-0.

Motion by Kirchner, second by Ringhofer to approve the wire payments and check registers dated July 25, 2015 through August 21, 2015 totaling \$297,195.41. Motion carried 7-0.

Motion by Ringhofer, second by Roufs to purchase Teachscape Focus and Reflect for \$4,456.00 for our Staff Evaluation and PLC needs. Motion carried 7-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

#### Resignations

Darci Naig                      Occupational Therapist  
Rebecca Schueler          Educational Assistant – Imprints Program

#### Job Postings

Occupational Therapist  
Educational Assistant

Motion by Weikle, second by Kirchner to approve the personnel consent agenda as presented. Motion carried 7-0.

### Other

Motion by Weber, second by Roufs to approve the changes to the Employee, ALC, and Imprints handbooks. Motion carried 7-0.

Motion by Weikle, second by Ringhofer to pay overload pay at the rate of \$100 per day to the OTs per Article VI, Section 9, Subd 5 of the Master Agreement. Motion carried 7-0.

## RESOLUTION TO ACCEPT DONATION

BE IT RESOLVED, by the River Bend Education District No. 6049 Board of Education as follows:

That the following donation by accepted with appreciation:

<u>Donor</u>	<u>Item</u>	<u>Designation</u>
Midwest Bank	Muffins and Juice	All River Bend staff

The motion for the adoption of the foregoing resolution was duly seconded by member Kirchner, and upon vote being taken thereon, the following members voted in favor thereof:

Weber, Ringhofer, Kirchner, Peterson, Remus, Weikle, Roufs

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

The next regular meeting of the River Bend Education District Board is scheduled for September 22, 2015 at 6:00 p.m.

The meeting was adjourned at 6:40 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

September 22, 2015

Members present: Peterson, Roufs, Ringhofer, Kirchner, Weikle, Weber  
Members absent: Trapero, Remus  
Others present: Doug Hazen, Linda Beck, Chris Bodick, Kristen Drill, Mary Olson

Chairperson Peterson called the meeting to order at 6:00 p.m.

Motion by Weikle, second by Kirchner to approve the agenda as amended. Motion carried 6-0.

Motion by Weber, second by Weikle to approve the minutes as presented. Motion carried 6-0.

Motion by Kirchner, second by Roufs to approve the wire payments and check registers dated August 22, 2015 through September 17, 2015 totaling \$178,705.04. Motion carried 6-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

#### Employment

Katie Parsons	Occupational Therapist	BA+15, Step 14
Amber Schmit	1:1 Educational Assistant	6.5 hours/day
Katie Maiers	1:1 Educational Assistant	6.5 hours/day

Motion by Kirchner, second by Roufs to approve the personnel consent agenda as presented. Motion carried 6-0.

Motion by Ringhofer, second by Weber to approve the overload pay as negotiated for Director Hazen to complete the Assistant Director duties and oversight of special education in Imprints until the Assistant Director position is filled at a rate of \$153.50/day. Motion carried 6-0.

Motion by Weikle, second by Routs to approve 10 additional days for Kristen Drill, Teri Arnoldt, Kristen Franke, and Katie Gag to complete the additional duties of record reviews in all the educational district buildings. Motion carried 6-0.

Motion by Weikle, second by Ringhofer to provide an \$8,000 stipend for the 2015/16 school year to Coordinator Chris Bodick for additional duties related to the reduction of a full time Administrative position (Imprints Coordinator). Motion carried 6-0.

### Other

Motion by Roufs, second by Ringhofer to ratify the Master Agreement between River Bend Education District No 6049 and River Bend Education Minnesota (Teachers). Motion carried 6-0.

Motion by Weikle, second by Weber to ratify the Master Agreement between River Bend Education District No. 6049 and River Bend Education Minnesota (Non-Licensed Employees). Motion carried 6-0.

Motion by Roufs, second by Ringhofer to approve the non-union contracts as presented. Motion carried 6-0.

Motion by Weber, second by Kirchner to approve increasing the Substitute Educational Assistant pay to \$12.00 per hour effective October 1, 2015. Motion carried 6-0.

Motion by Weikle, second by Roufs to approve the ALC 2015/16 Apple Pie/Crisp fundraiser as presented with proceeds being deposited into the ALC student activity fund. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for October 27, 2015 at 6:00 p.m.

The meeting was adjourned at 6:44 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

October 27, 2015

Members present: Peterson, Roufs, Ringhofer, Kirchner, Remus, Weber  
Members absent: Trapero, Weikle  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Mary Olson

Chairperson Peterson called the meeting to order at 6:00 p.m.

Motion by Kirchner, second by Ringhofer to approve the agenda as amended. Motion carried 5-0.

Weber arrived at 6:02 p.m.

Motion by Ringhofer, second by Kirchner to approve the minutes as presented. Motion carried 6-0.

Motion by Kirchner, second by Roufs to approve the wire payments and check registers dated September 18, 2015 through October 22, 2015 totaling \$631,243.00. Motion carried 6-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

#### Employment

Ashlie Clobes	1:1 Educational Assistant	6.5 hours/day
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Motion by Remus, second by Roufs to approve the personnel consent agenda as presented. Motion carried 6-0.

Motion by Ringhofer, second by Weber to approve out of state travel request for Susan Hoffman, Occupational Therapist, to attend the Future Horizons Autism Conference in Sioux Falls, SD at an estimated total cost of \$320.00. Permission will be submitted to the Minnesota Department of Education (MDE) as approval from MDE is required prior to the travel occurring. The District will be requesting to use Section 611, IDEA Federal Special Education Funds. Motion carried 6-0.

### Other

Motion by Kirchner, second by Remus to approve the clothing order fundraiser to benefit the ALC Student Activity Fund. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for November 24, 2015 at 6:00 p.m.

The meeting was adjourned at 6:42 p.m.

Linda Beck  
Administrative Secretary



# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

November 24, 2015

Members present: Peterson, Roufs, Ringhofer, Kirchner, Remus, Weber, Trapero, Weikle  
Members absent: None  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Kristen Drill

Chairperson Peterson called the meeting to order at 6:00 p.m.

Motion by Kirchner, second by Ringhofer to approve the agenda as presented. Motion carried 6-0.

Motion by Ringhofer, second by Roufs to approve the minutes as presented. Motion carried 6-0.

Motion by Weikle, second by Kirchner to approve the wire payments and check registers dated October 23, 2015 through November 23, 2015 totaling \$248,161.85. Motion carried 6-0.

Remus arrived at 6:10 p.m.

Weber arrived at 6:12 p.m.

Motion by Trapero, second by Roufs to accept the 2014/15 Audited Financial Report as presented. Motion carried 8-0.

Motion by Ringhofer, second by Weikle to authorize River Bend Education District to pay the December bills with review taking place at the January meeting as the Board is not scheduled to meet in December. Motion carried 8-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

#### Employment

Cristiana M. Schewe	Occupational Therapist	MA + 1
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Motion by Remus, second by Trapero to approve the personnel consent agenda as presented. Motion carried 8-0.

#### ALC Fund Raising Tupperware

Motion by Weber, second by Weikle to approve the consent agenda as presented. Motion carried 8-0.

### Other

Motion by Weikle, second by Kirchner to approve the 2015/16 River Bend Education District Teacher Seniority List as presented. Motion carried 8-0.

The next regular meeting of the River Bend Education District Board is scheduled for January 26, 2016 at 6:00 p.m.

The meeting was adjourned at 6:43 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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New Ulm, MN 56073  
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## UNOFFICIAL BOARD MINUTES

January 26, 2016

Members present: Peterson, Ringhofer, Kirchner, Remus, Weber, Trapero, Weikle  
Members absent: Roufs  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Kristen Drill

Director Hazen called the meeting to order at 6:02 p.m.

Motion by Peterson, second by Kirchner to appoint Director Hazen as temporary chairperson for the election of a board chair. Motion carried 7-0.

### Annual Organization

Motion by Peterson, second by Ringhofer to elect Remus as Chair of the Board of Education for the 2016 calendar year. Motion carried 7-0.

Motion by Weikle, second by Kirchner to elect Weikle as Vice-Chair of the Board of Education for the 2016 calendar year. Motion carried 7-0.

Motion by Kirchner, second by Peterson to elect Ringhofer as Clerk of the Board of Education for the 2016 calendar year. Motion carried 7-0.

Motion by Kirchner, second by Peterson to elect Ringhofer as Treasurer of the Board of Education for the 2016 calendar year. Motion carried 7-0.

Motion by Kirchner, second by Trapero that all 2016 regular Board meetings be held on the 4<sup>th</sup> Tuesday of each month at 6:00 p.m. in the River Bend conference room. Motion carried 7-0.

Motion by Weikle, second by Kirchner to designate *The Journal* of New Ulm as the official newspaper for the 2016 calendar year. Motion carried 7-0.

Motion by Weikle, second by Weber, to designate the United Prairie Bank as the official depository for checking for the 2016 calendar year. Motion carried 7-0.

Motion by Weber, second by Peterson to set the salary for the Chairperson at \$350 with \$45 per meeting for all members, and mileage at the IRS allowed rate for the 2016 calendar year. Committee meetings that extend beyond four hours will be compensated an additional \$75. Motion carried 7-0.

Chairperson Remus appointed the following Board member to serve on the Technology Committee: Weikle

Chairperson Remus appointed the following Board members to serve on the Negotiations Committee: Peterson, Remus, Weikle.

Motion by Kirchner, second by Trapero to approve the agenda as presented. Motion carried 7-0.

Motion by Peterson, second by Trapero to approve the minutes as presented. Motion carried 7-0.

Motion by Trapero, second by Ringhofer to approve the wire payments and check registers dated November 24, 2015 through January 22, 2016 totaling \$404,266.53. Motion carried 7-0.

Director Hazen provided information on River Bend programs and services.

#### Personnel

##### Resignation

Elizabeth Ness - Long Term Substitute Teacher ALC

##### Employment

Nicholas Kressin - Long Term Substitute Teacher - ALC \$120/Day/30 work days - BA+1 upon completion of 30 days (retroactive)

Kendrick Bates - Lunchroom Asst./Educational Asst. - \$13.06/hour 6.75 hours/day

Motion by Kirchner, second by Trapero to approve the consent agenda items as presented. Motion carried 7-0.

#### RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCIONS IN PROGRAMS AND POSIIONS AND REASONS THEREFORE

WHEREAS, the financial condition of the school district dictates that the School Board must reduce expenditures, and, WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and, WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions, BE IT RESOLVED, by the School Board of River Bend Education District No. 6049, as follows:

That the School Board hereby directs the Director of River Bend Education District to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Peterson. On a roll call vote, the following voted in favor:

Peterson, Trapero, Weikle, Remus, Weber, Kirchner, Ringhofer

And the following voted against:

None

Whereupon said resolution was declared duly passed and adopted.

#### Other

Motion by Kirchner, second by Trapero to move the June 28 meeting to June 21, 2016. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for February 23, 2016 at 6:00 p.m.

The meeting was adjourned at 6:47 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

February 23, 2016

Members present: Remus, Weikle, Ringhofer, Peterson, Kirchner, Weber, Trapero, Roufs  
Members absent: None  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Kristen Drill,  
Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Peterson, second by Weikle to approve the agenda as amended. Motion carried 6-0.

Motion by Ringhofer, second by Weber to approve the minutes as presented. Motion carried 6-0.

Kirchner arrived at 6:02 p.m.

Trapero arrived at 6:03 p.m.

Motion by Kirchner, second by Trapero to approve the wire payments and check registers dated January 23, 2016 through February 19, 2016 totaling \$323,775.30. Motion carried 8-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

Motion by Weikle, second by Weber to approve the termination of AS, Imprints 1:1 Educational Assistant effective January 29, 2016. Motion carried 8-0.

Motion by Weikle, second by Roufs to hire Jim Heil as an Imprints 1:1 Educational Assistant effective February 10, 2016 for 6.5 hours/day at a rate of \$13.06/hour. Motion carried 8-0.

Motion by Peterson, second by Trapero to hire a full-time special education teacher for the ALC program starting in August of 2016. Motion carried 8-0.

### Other

Member Ringhofer introduced the following resolution.

### RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the River Bend Education District No. 6049 Board of Education as follows:

That the following donations be accepted with appreciation:

<u>Donor</u>	<u>Item</u>	<u>Designation</u>
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Archery Trade Association	Archery Equipment	Phy Ed
Bike Rack	Heart of New Ulm	RBED
Don Wendel (Horace Mann)	Subway Sandwiches for Staff	American Ed. Week
Anonymous (parents)	Rifton Chair - \$150 Value	OT Department
Anonymous (parents)	Various OT/TPI Items	OT/TPI Department
SouthPoint Federal	\$210	RBED
Cash Wise Foods	5 - \$5 Gift Cards	Imprints - Incentives
Don Wendel (Horace Mann)	5 - \$5 McDonalds Gift Cards	Imprints - Incentives
Perkins	5 - \$5 Gift Certificates	Imprints - Incentives
Walmart	\$50	Imprints - Incentives
3M	Box of School Supplies	Imprints - Incentives

The motion for the adoption of the foregoing resolution was duly seconded by member Kirchner, and upon vote being taken thereon, the following members voted in favor thereof:

Peterson, Trapero, Weikle, Remus, Weber, Kirchner, Ringhofer, Roufs

And the following voted against:

None

Whereupon said resolution was declared duly passed and adopted.

Motion by Kirchner, second by Roufs to contract Teacher of the Deaf/Hard of Hearing one day a week to Mankato Area Public Schools at a cost of \$10,038.52 plus mileage at the IRS mileage rate for the remainder of the 2015-16 school year. Motion carried 8-0.

The next regular meeting of the River Bend Education District Board is scheduled for March 22, 2016 at 6:00 p.m.

The meeting was adjourned at 6:29 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## UNOFFICIAL BOARD MINUTES

March 22, 2016

Members present: Remus, Weikle, Ringhofer, Peterson, Kirchner, Weber, Trapero, Roufs  
Members absent: None  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Peterson, second by Trapero to approve the agenda as amended. Motion carried 7-0.

Motion by Kirchner, second by Ringhofer to approve the minutes as presented. Motion carried 7-0.

Weber arrived at 6:07 p.m.

Motion by Trapero, second by Weikle to approve the wire payments and check registers dated February 9, 2016 through March 18, 2016 totaling \$343,625.73. Motion carried 8-0.

Motion by Weikle, second by Roufs to establish a line of credit with United Prairie Bank in the amount of \$200,000. The Board authorizes Director Doug Hazen and/or Business Manager Jennifer Rose, to utilize funds from the said Line of Credit as needed for the efficient operation of the Education District. The Board authorizes Business Manager Rose to sign the documents to secure the line of credit. Motion carried 8-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

Motion by Weikle, second by Weber to accept, with regrets, the resignations of Mary Jo Boehning, Physical/Other Health Disabilities Consultant and Kristi Andersen-Loose, ALC Teacher. Motion carried 8-0.

Motion by Ringhofer, second by Kirchner to hire a full-time Special Education Teacher and full-time Special Education Paraprofessional for the Imprints Program. Motion carried 8-0.

Motion by Ringhofer, second by Kirchner to hire a full-time Special Education Teacher and two Special Education Paraprofessionals for the W.O.R.K. Program. Motion carried 8-0.

Motion by Ringhofer, second by Kirchner to hire a full-time Speech Therapist for RBED. Motion carried 8-0.

Motion by Ringhofer, second by Kirchner to hire a full-time special education Physical/Other Health Disabilities Consultant, TBI Specialist, AT Specialist for RBED. Motion carried 8-0.

Motion by Peterson, second by Roufs to hire two full-time Special Education Coordinators for RBED. Motion carried 8-0.



Motion by Weikle, second by Trapero to pay the non-administrative employees \$100 each year for their service on the PLC committees during the 2015-16 and/or 2016-17 school years, provided they miss no more than two meetings in a single school year. Motion carried 8-0.

Motion by Peterson, second by Ringhofer to allow Director Hazen to post open positions as they occur with Board action taking place at the next Board meeting. Motion carried 8-0.

Motion by Peterson, second by Trapero to approve the updated/new job descriptions for Teacher of the Physically Impaired, Educational Speech/Language Pathologist, Transition Teacher - W.O.R.K. Program, Educational Assistant - W.O.R.K. Program, Teacher - River Bend Area Learning Center, and Special Education Coordinator. Motion carried 8-0.

Motion by Weikle, second by Weber to enter into a one-year lease agreement with New Ulm Associates to lease 2,000 square feet in the Hy-Vee Complex, 2015 South Broadway, New Ulm for the W.O.R.K. Program for fiscal year 2016-17 upon visual inspection of the property by Education District Director Doug Hazen. The lease will begin on July 1, 2016 and end on June 30, 2017 unless renewed. The lease rate will be \$7.00 per square foot, which includes common area maintenance. The annual lease rate will be \$14,000. Director Hazen is hereby authorized to execute the lease agreement on behalf of River Bend Education District. Motion carried 8-0.

The next regular meeting of the River Bend Education District Board is scheduled for April 26, 2016 at 6:00 p.m.

The meeting was adjourned at 7:03 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

1315 South Broadway  
New Ulm, MN 56073  
(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

April 26, 2016

Members present: Remus, Weikle, Ringhofer, Peterson, Kirchner, Trapero, Roufs  
Members absent: Weber  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Chris Bodick, Mary Olson,  
Kristen Drill, Cindy Brunner

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Weikle, second by Roufs to approve the agenda as amended. Motion carried 5-0.

Motion by Ringhofer, second by Kirchner to approve the minutes as presented. Motion carried 5-0.

Peterson arrived at 6:05 p.m.

Motion by Weikle, second by Ringhofer to approve the wire payments and check registers dated March 30, 2016 through April 22, 2016 totaling \$209,270.03. Motion carried 6-0.

Trapero arrived at 6:07 p.m.

Director Hazen provided information on River Bend programs and services.

### Personnel

Motion by Kirchner, second by Peterson to approve employment of Joe Ness - Special Education Teacher ALC, Teresa Finland - Speech Therapist, Jodie Forrey - Teacher of the Physically Impaired, Amy Cyr - Mid-Level ALC Teacher, and Elise Cronin - W.O.R.K. Program Teacher all for the 2016-17 school year. Motion carried 7-0.

Motion by Peterson, second by Trapero to hire a Behavioral Specialist for the Imprints Program starting August of 2016. Motion carried 7-0.

### Other

Motion by Ringhofer, second by Weikle to approve extended childcare leave for Kirsten Franke. Motion carried 7-0.

Motion by Trapero, second by Roufs to approve the 2016-17 School, Itinerant, and ECSE calendars. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for May 24, 2016 at 6:00 p.m.

The meeting was adjourned at 6:30 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

May 24, 2016

Members present: Weikle, Ringhofer, Peterson, Kirchner, Trapero, Roufs, Weber  
Members absent: Remus  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Mary Olson, Kristen Drill

Vice-Chairperson Weikle called the meeting to order at 5:59 p.m.

Motion by Kirchner, second by Peterson to approve the agenda as presented. Motion carried 7-0.

Motion by Ringhofer, second by Weber to approve the minutes as presented. Motion carried 7-0.

Motion by Ringhofer, second by Roufs to approve the wire payments and check registers dated April 23, 2016 through May 20, 2016 totaling \$206,704.70. Motion carried 7-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

Motion by Peterson, second by Trapero to approve employment of Doug Rakoczy, BA Step 8 - Special Education Teacher (August 2016), Imprints Program, and Katie Gag - Special Education Coordinator (July 1, 2016). Motion carried 7-0.

### Other

The motion to upgrade the indoor and outdoor security cameras was tabled until the June meeting.

The next regular meeting of the River Bend Education District Board is scheduled for June 21, 2016 at 6:00 p.m.

The meeting was adjourned at 6:31 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

June 21, 2016

Members present: Remus, Kirchner, Trapero, Roufs, Weber  
Members absent: Weikle, Peterson, Ringhofer  
Others present: Doug Hazen, Jennifer Rose, Chris Bodick, Linda Beck, Mary Olson,  
Kristen Drill

Chairperson Remus called the meeting to order at 6:01 p.m.

Chairperson Remus requested that item 8c be pulled from the agenda pending discussion with the Director.

Motion by Kirchner, second by Roufs to approve the agenda as amended. Motion carried 5-0.

Motion by Trapero, second by Weber to approve the minutes as presented. Motion carried 5-0.

Motion by Trapero, second by Kirchner to approve the wire payments and check registers dated May 21, 2016 through June 21, 2016 totaling \$201,624.07. Motion carried 5-0.

Motion by Roufs, second by Kirchner to approve the revisions for the 2015-16 River Bend budget. Motion carried 5-0.

Motion by Trapero, second by Kirchner to approve the initial 2016-17 River Bend budget. Motion carried 5-0.

Director Hazen provided information on River Bend programs and services.

### Personnel

Motion by Kirchner, second by Weber to accept the resignation of Sara McMonagle pending acceptance as Special Education Coordinator. Motion carried 5-0.

Motion by Trapero, second by Roufs to approve the following people for employment at River Bend Education District: Sara McMonagle, Special Education Coordinator; Jeff Seehafer, ALC Summer School Teacher; Anna Fleischman, School Psychologist; Ben Westphal, Behavior Interventionist. Motion carried 5-0.

Motion by Weber, second by Trapero to approve out-of-state travel request for six River Bend staff to attend Specialized Classroom Management (Boy's Town) Training from July 18-22 in Omaha, Nebraska at an estimated total cost of \$16,305.77. Permission will be submitted to the Minnesota Department of Education (MDE) as approval from MDE is required prior to the travel occurring. The District will be requesting to use Section 6111, IDEA Federal Special Education Funds. Motion carried 5-0.

Motion by Weber, second by Trapero to make the current \$8,000 stipend for the additional duties related to the reduction of a full-time Administrative position into the base salaries of the ALC/Imprints Coordinator and Director starting 2016-17. Motion carried 5-0.

Other

Motion by Weber, second by Kirchner to approve the .4 FTE TD/HH Contract plus mileage at the IRS rate with Southern Plains for the 2016-17 school year. Motion carried 5-0.

Motion by Kirchner, second by Trapero to approve the camera system lease with CTS in the amount of \$25,973 and to authorize Business Manager Rose to enter into the lease documents on behalf of River Bend Education District. Motion carried 5-0.

Motion by Trapero, second by Weber to approve the administration's recommendation to eliminate the Special Education Coordinator Position from the Imprints Program. Motion carried 5-0.

Motion by Roufs, second by Kirchner to approve the lease agreement for the property at 1209 South Broadway, New Ulm in the amount of \$1,600 per month for the 2016-17 school year for the W.O.R.K. Program. Motion carried 5-0.

Motion by Weber, second by Kirchner to approve the cleaning contract with Renuit Cleaning Services in the amount of \$3,845 per month and the maintenance contract in the amount of \$535 per month for the 2016-17 school year. Motion carried 5-0.

Motion by Kirchner, second by Trapero to accept the property, liability, excess liability, and worker's comp insurance proposal with Employers Mutual Company (EMC) in the amount of \$24,574 for the 2016-17 school year. Motion carried 5-0.

Motion by Roufs second by Trapero to approve the contract for a maximum of 65 hours of nursing services, at the rate of \$42.00 per hour, plus indirect costs of \$225.00 for a total of \$2,955.00 to be provided by Brown County Public Health for the 2016-17 school year. Motion carried 5-0.

Member Kirchner introduced the following resolution and moved its adoption:

#### RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED, by the River Bend Education District No. 6049 Board of Education as follows:

That the following donations by accepted with appreciation:

Donor:	Item:	Designation
Parent	Resonance Boards	OT Department
Parent	Upsee Harness	RBED

The motion for the adoption of the foregoing resolution was duly seconded by member Weber, and upon vote being taken thereon, the following members voted in favor thereof:

Trapero, Remus, Kirchner, Weber, Roufs

And the following voted against the same: none

Whereupon said resolution was declared duly passed and adopted.

The next regular meeting of the River Bend Education District Board is scheduled for July 26, 2016 at 6:00 p.m.

The meeting was adjourned at 7:28 p.m.

Linda Beck  
Administrative Secretary