

# RIVER BEND EDUCATION DISTRICT

1315 South Broadway  
New Ulm, MN 56073  
(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

July 25, 2017

Members present: Remus, Roufs, Meyer, Kirchner, Trapero  
Members absent: Weber, Ringhofer, Weikle  
Others present: Doug Hazen, Jennifer Rose, Linda Beck

Chairperson Remus called the meeting to order at 5:58 p.m.

Motion by Trapero, second by Roufs to approve the agenda as amended. Motion carried 5-0.

Motion by Kirchner, second by Meyer to approve the minutes as presented. Motion carried 5-0.

Motion by Trapero, second by Roufs to approve the wire payments and check registers dated June 24, 2017 through July 21, 2017 totaling \$226,366.56. Motion carried 5-0.

Motion by Trapero, second by Meyer to approve the purchase of a vehicle to replace the 2014 Ford Fusion which was totaled in an accident in May 2017 from Chuck Spaeth Ford totaling \$22,466.75. Motion carried 5-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Kirchner, second by Roufs to approve the hiring of Shelly Petersen (Imprints Floater Para). Motion carried 5-0.

Motion by Meyer, second by Kirchner to approve the contract for a maximum of 75 hours of nursing services, at the rate of \$42.00 per hour, plus indirect cost of \$235.00 for a total of \$3,385.00 to be provided by Brown County Public Health for the 2017-18 school year. Motion carried 5-0.

The next regular meeting of the River Bend Education District Board is scheduled for August 22, 2017 at 6:00 p.m.

The meeting was adjourned at 6:23 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

August 22, 2017

Members present: Remus, Ringhofer, Roufs, Kirchner, Trapero, Weikle, Weber  
Members absent: Meyer  
Others present: Doug Hazen, Chris Bodick, Jennifer Rose, Linda Beck

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Weikle, second by Kirchner to approve the agenda as amended. Motion carried 7-0.

Motion by Weber, second by Roufs to approve the minutes as presented. Motion carried 7-0.

Motion by Weber, second by Trapero to approve the wire payments and check registers dated July 22, 2017 through August 18, 2017 totaling \$385,735.57. Motion carried 7-0.

Motion by Ringhofer, second by Trapero to approve the 2017-18 School Year Lunch Contract Agreement with New Ulm Public Schools. Motion carried 7-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Weikle, second by Ringhofer to approve the consent agenda. (Katie Maiers, Imprints Paraprofessional resignation, Elise Cronin, WORK Teacher lane change to BA+15, Katie Gag - Assistant Special Education Director variance.) Motion carried 7-0.

Motion by Roufs, second by Trapero to approve the Interpreter Contract with MVED for the 2017-18 school year. Motion carried 7-0.

Motion by Weber, second by Trapero to approve the changes to the ALC, W.O.R.K. and Imprints handbooks and original R.I.S.E. Program handbook. Motion carried 7-0.

Motion by Kirchner, second by Roufs to approve the ALC Apple Pie and Apple Crisp fundraiser, and Clothing fundraiser. Motion carried 7-0.

Motion by Weikle, second by Trapero to approve the Imprints, R.I.S.E. and W.O.R.K. Programs to send out their donation letters. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for September 26, 2017 at 6:00 p.m.

The meeting was adjourned at 6:22 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES September 26, 2017

Members present: Remus, Ringhofer, Roufs, Kirchner, Trapero, Weikle,  
Reid (for Weber), Meyer

Others present: Doug Hazen, Chris Bodick, Linda Beck, Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Weikle, second by Trapero to approve the agenda as presented. Motion carried 8-0.

Motion by Kirchner, second by Weber to approve the minutes as presented. Motion carried 8-0.

Motion by Meyer, second by Roufs to approve the wire payments and check registers dated August 19, 2017 through September 22, 2017 totaling \$576,895.42. Motion carried 8-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Weikle, second by Ringhofer to ratify the Master Agreement between River Bend Education District no. 6049 and River Bend Education Minnesota (Teachers). Motion carried 8-0.

Motion by Weikle, second by Ringhofer to ratify the Master Agreement between River Bend Education District no. 6049 and River Bend Education Minnesota (Non-Licensed Employees). Motion carried 8-0.

Motion by Meyer, second by Kirchner to approve the hiring of Anna Howell as a 1:1 Paraprofessional for the R.I.S.E. Program. Motion carried 8-0.

Motion by Trapero, second by Reid to pay overload pay at the rate of \$250 per day, to be divided proportionately between the four school psychologists providing the coverage. Motion carried 8-0.

Motion by Meyer, second by Trapero to approve the school calendar updates as presented (no students in Imprints on October 5, no students in the ALC on December 21 due to Boys Town Training). Motion carried 8-0.

Motion by Weikle, second by Trapero to approve the construction estimate with Ericksen Construction & Developing, LLC in the amount of \$19,938.76 for storage room/gym remodeling. Motion carried 8-0.

Motion by Trapero, second by Reid to approve the addendum to the W.O.R.K. Program handbook as presented. Motion carried 8-0.

Motion by Ringhofer, second by Meyer to approve Donors Choose fundraising, with prior approval of the administrator of the program, for Imprints, R.I.S.E., W.O.R.K. and ALC. Motion carried 8-0.

The next regular meeting of the River Bend Education District Board is scheduled for October 24, 2017 at 6:00 p.m.

The meeting was adjourned at 6:36 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

October 24, 2017

Members present: Remus, Ringhofer, Kirchner, Trapero, Weikle, Weber, Meyer  
Members absent: Roufs  
Others present: Doug Hazen, Chris Bodick, Jennifer Rose, Linda Beck, Mary Olson,  
Kristen Drill

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Trapero, second by Meyer to approve the agenda as presented. Motion carried 7-0.

Motion by Ringhofer, second by Weber to approve the minutes as presented. Motion carried 7-0.

Motion by Kircher, second by Weikle to approve the wire payments and check registers dated September 8, 2017 through October 20, 2017 totaling \$398,818.08. Motion carried 7-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Weikle, second by Ringhofer to approve the hiring of Katie Maiers - RISE Para. Motion carried 7-0.

Motion by Meyer, second by Trapero to approve the School Calendar Changes, Addendum to the ALC Handbook and the 3 Counties for Kids Joint Powers Agreement. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for November 28, 2017 at 6:00 p.m.

The meeting was adjourned at 6:20 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

November 28, 2017

Members present: Remus, Weikle, Ringhofer, Kirchner, Roufs, Weber, Meyer  
Members absent: Trapero  
Others present: Doug Hazen, Chris Bodick, Jennifer Rose, Linda Beck, Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Kirchner, second by Weikle to approve the agenda as amended. Motion carried 7-0.

Motion by Meyer, second by Ringhofer to approve the minutes as presented. Motion carried 7-0.

Motion by Weikle, second by Roufs to approve the wire payments and check registers dated October 20, 2017 through November 24, 2017 totaling \$325,090.36. Motion carried 7-0.

Motion by Ringhofer, second by Weber to approve the Business Manager acquire a P-Card for Mary Olson, RISE Program, to purchase items, with prior approval, for the RISE program. Motion carried 7-0.

Motion by Meyer, second by Roufs to approve the ordering of gym mats for the new gym from Sportsgraphics at a cost of \$4,407.00. Motion carried 7-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Weikle, second by Ringhofer to approve the hiring of Denise Walter, 1:1 Imprints Para and Susan Kimmel, ASD Teacher. Motion carried 6-0, with 1 abstention.

Motion by Meyer, second by Kirchner to approve the 2017-18 teacher seniority list, the updated Renuit contract, and art fundraiser. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for December 19, 2017 at 6:00 p.m.

The meeting was adjourned at 6:30 p.m.

Linda Beck  
Administrative Secretary

# **RIVER BEND EDUCATION DISTRICT**

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## **BOARD MINUTES**

December 19, 2017

Members present: Remus, Weikle, Ringhofer, Kirchner, Roufs, Meyer, Trapero  
Members absent: Kirchner, Weber  
Others present: Doug Hazen, Jennifer Rose, Linda Beck, Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Meyer, second by Trapero to approve the agenda as presented. Motion carried 6-0.

Motion by Ringhofer, second by Roufs to approve the minutes as presented. Motion carried 6-0.

Motion by Weikle, second by Meyer to approve the wire payments and check registers dated November 25, 2017 through December 15, 2017 totaling \$142,463.41. Motion carried 6-0.

Motion by Trapero, second by Weikle to approve the FY17 Audit Report as presented. Motion carried 6-0.

Motion by Weikle, second by Trapero to approve payment for the 2016 Street Assessment in the amount of \$9,900 to avoid paying interest. Motion carried 6-0.

Director Hazen updated the Board on River Bend programs and services.

Motion by Ringhofer, second by Roufs to approve the hiring of Katy Hemberger, 1:1 RISE Para and posting of a school psychologist and front office assistant position. Motion carried 6-0.

Motion by Trapero, second by Meyer to adopt Policy #704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System) in accordance with the MSBA Policy List. Motion carried 6-0.

Motion by Weikle, second by Trapero to add additional item (6c - Street Assessment) to the agenda. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for January 23, 2018 at 6:00 p.m.

The meeting was adjourned at 6:30 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

January 23, 2018

Members present: Remus, Kirchner, Reid, Trapero, Meyer  
Members absent: Ringhofer, Roufs, Weikle  
Others present: Doug Hazen, Jennifer Rose, Chris Bodick, Linda Beck, Mary Olson

Chairperson Remus called the meeting to order at 6:01 p.m.

Motion by Kirchner, second by Trapero to approve the agenda as presented. Motion carried 5-0.

Motion by Meyer, second by Trapero to approve the minutes as presented. Motion carried 5-0.

### Annual Organization

Motion by Meyer, second by Kirchner to elect Remus as Chair; Weikle as Vice-Chair, and Ringhofer at Clerk/Treasurer of the Board for the 2018 calendar year. Motion carried 5-0.

Motion by Trapero, second by Reid that all 2018 regular Board meetings be held on the 4th Tuesday of each month at 6:00 p.m. in the River Bend conference room. Motion carried 5-0.

Motion by Meyer, second by Kirchner, to designate *The Journal of New Ulm* as the official newspaper for the 2018 calendar year. Motion carried 5-0.

Motion by Trapero, second by Reid, to designate the United Prairie Bank as the official depository for checking for the 2018 calendar year. Motion carried 5-0.

Motion by Reid, second by Trapero, to set the salary for the Chairperson at \$350 with a \$45 per meeting for all members, and mileage at the IRS allowed rate for the 2018 calendar year. Committee meeting that extend beyond four hours will be compensated an additional \$75. Motion carried 5-0.

Technology: Chairperson Remus appointed the following Board member to serve on the Technology Committee: Reid

Negotiations: Chairperson Remus appointed the following Board members to serve on the Negotiations Committee: Remus, Meyer, Trapero

### Financial

Motion by Trapero, second by Meyer to approve the wire payments and check registers dated December 16, 2017 through January 19, 2018 totaling \$403,573.88. Motion carried 5-0.

Motion by Reid, second by Trapero, to approve Business Manager Rose to seek quotes for the purchase of a new school vehicle for itinerant special education staff. Motion carried 5-0.

Director Hazen updated the Board on River Bend programs and services.



Resolution - Staff Reductions

Member Meyer introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district dictates that the School Board must reduce expenditures, and, WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and, WHEREAS, a determination must be made as to which teachers' contract must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions, BE IT RESOLVED, by the School Board of River Bend Education District No. 6049, as follows:

That the School Board hereby directs the Director of River Bend Education District to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Trapero and upon vote being taken thereon, the following voted in favor thereof:

Reid, Trapero, Remus, Kirchner, Meyer

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

**Resolutions to Fully Fund Special Education Services (Federal and State)**

Member Reid introduced the following resolutions and moved their adoption:

**RESOLUTION TO FULLY FUND  
SPECIAL EDUCATION SERVICES (FEDERAL)**

WHEREAS, local boards of education place a very high priority on ensuring that ALL students receive high quality special education programs and instruction; and  
WHEREAS, in 1975 Congress enacted the Education for All Handicapped Children Act (P.L. 94-142) now known as The Individuals with Disabilities Act IDEA to: improve access to education for children with disabilities by guaranteeing a Free Appropriate Public Education (FAPE) in the least restrictive environment; assure that the rights of children with disabilities and their parents are protected; assist States and school systems to provide for the education of all children with disabilities; and to assess and assure the effectiveness of efforts to educate all children with disabilities; and  
WHEREAS, when IDEA became law in 1975, the federal government promised to fund 40 percent of the additional cost of educating children with disabilities; and yet the federal government has failed to adequately fund the mandated programs and services arising under IDEA, never providing more than 15 percent of the additional cost; and  
WHEREAS, sufficient federal funding for IDEA would significantly enhance the ability of local school systems to provide an excellent education for all students; and  
WHEREAS, the special education cross-subsidy continues to be a major obstacle for Minnesota School Districts to grapple with, due to the growing number of students receiving special education, more specialized services and rising costs associated with those services and inadequate funding; and

WHEREAS, the state special education funding system has not kept pace with the rising cost of mandated services and supports for students with special needs; and,  
WHEREAS, the cross-subsidy for Minnesota school districts for FY2016 is \$679 million; a 5.6 percent increase from FY2015; and  
WHEREAS, between rising need and insufficient state and federal aid, the amount of funding school districts as a whole in Minnesota will be forced to pay for special education costs will reach an average of \$815 per student in FY17;  
NOW, THEREFORE, BE IT RESOLVED, that we urge the President and Legislature to strenuously advocate for significant increases in federal special education funding and meaningful special education reforms at the federal and state levels; and  
NOW, THEREFORE, BE IT RESOLVED, that the State of Minnesota calls upon the Congress of the United States to pass appropriate legislation in order to increase funding for federal special education mandates to meet the urgent financial special education needs of our cities and towns; and  
BE IT FURTHER RESOLVED, that the Secretary of the Senate cause a copy of this resolution to be delivered to all United States Representatives and Senators representing Minnesota in the Congress of the United States.

**RESOLUTION TO FULLY FUND  
SPECIAL EDUCATION SERVICES (MINNESOTA)**

WHEREAS, local boards of education place a very high priority on ensuring that ALL students receive high quality special education programs and instruction; and  
WHEREAS, in 1975 Congress enacted the Education for All Handicapped Children Act (P.L. 94-142) now known as The Individuals with Disabilities Act IDEA to: improve access to education for children with disabilities by guaranteeing a Free Appropriate Public Education (FAPE) in the least restrictive environment; assure that the rights of children with disabilities and their parents are protected; assist States and school systems to provide for the education of all children with disabilities; and to assess and assure the effectiveness of efforts to educate all children with disabilities; and  
WHEREAS, when IDEA became law in 1975, the federal government promised to fund 40 percent of the additional cost of educating children with disabilities; and yet the federal government has failed to adequately fund the mandated programs and services arising under IDEA, never providing more than 15 percent of the additional cost; and  
WHEREAS, sufficient federal funding for IDEA would significantly enhance the ability of local school systems to provide an excellent education for all students; and  
WHEREAS, the special education cross-subsidy continues to be a major obstacle for Minnesota School Districts to grapple with, due to the growing number of students receiving special education, more specialized services and rising costs associated with those services and inadequate funding; and  
WHEREAS, the state special education funding system has not kept pace with the rising cost of mandated services and supports for students with special needs; and,  
WHEREAS, the cross-subsidy for school districts for FY2016 is \$679 million; a 5.6 percent increase from FY2015; and  
WHEREAS, between rising need and insufficient state and federal aid, the amount of funding school districts as a whole in Minnesota will be forced to pay for special education costs will reach an average of \$815 per student in FY17;  
NOW, THEREFORE, BE IT RESOLVED, that we urge the Governor and Legislature to strenuously advocate for significant increases in federal special education funding and meaningful special education reforms at the federal and state levels; and  
NOW, THEREFORE BE IT RESOLVED that there is an urgency the Minnesota Legislature to convene a task force to work on special education funding, specifically with a focus on the impacts of the new special education funding formulas, the projected cross-subsidy and recommendations with a timeline to eliminate the cross-subsidy.

The motion for the adoption of the foregoing resolutions were duly seconded by

Trapero and upon vote being taken thereon, the following voted in favor thereof:

Reid, Trapero, Remus, Kirchner, Meyer

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Motion by Meyer, second by Kirchner to approve changing the WORK Handbook to include the language changes. Motion carried 5-0.

Motion by Reid, second by Trapero to approve the Pay Equity Report as presented. Motion carried 5-0.

Motion by Meyer, second by Kirchner to change the RBED calendars to include May 17, 2018 as an additional PLC day. Motion carried 5-0.

The next regular meeting of the River Bend Education District Board is scheduled for February 27, 2018 at 6:00 p.m.

The meeting was adjourned at 6:46 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

February 27, 2018

Members present: Weikle, Kirchner, Meyer, Roufs, Ringhofer, Weber (for Reid)  
Members absent: Remus, Trapero  
Others present: Doug Hazen, Jennifer Rose, Chris Bodick, Linda Beck, Mary Olson

Chairperson Remus called the meeting to order at 6:10 p.m.

Director Hazen updated the Board on River Bend programs and services.

Kirchner arrived at 6:15 p.m.

Motion by Meyer, second by Roufs to approve the agenda as amended. Motion carried 5-0.

Motion by Weber, second by Kirchner to approve the minutes as amended. Motion carried 5-0.

Ringhofer arrived at 6:20 p.m.

### Financial

Motion by Weber, second by Kirchner to approve the wire payments and check registers dated January 20, 2018 through February 23, 2018 totaling \$331,003.78. Motion carried 6-0.

Motion by Kirchner, second by Roufs to approve the consent agenda items (Family Leave - Paige Crosby, New Hires - Stephanie Mathiowetz - RISE Para, Kinzie Eckstein - OT Substitute, Resignation - Kathy Turbes - Imprints Teacher). Motion carried 6-0.

Motion by Meyer, second by Weber to purchase the 2017 Ford Fusion car for the special education itinerant staff. Motion carried 6-0.

Motion by Kirchner, second by Weber to approve updating the ALC Handbook to include the language changes presented. Motion carried 6-0.

Motion by Weber, second by Roufs to approve the updated Pay Equity Report as presented. Motion carried 6-0.

Motion by Kirchner, second by Ringhofer to approve the 2018-2019 School, Itinerant, and ECSE calendars. Motion carried 6-0.

Motion by Meyer, second by Roufs to adopt policy #420 Education District Reimbursement of Damaged Personal Items. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for March 27, 2018 at 6:00 p.m.

The meeting was adjourned at 6:45 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

March 18, 2018

Members present: Remus, Meyer, Roufs, Ringhofer, Reid  
Members absent: Weikle, Trapero, Kirchner  
Others present: Doug Hazen, Linda Beck

Chairperson Remus called the meeting to order at 6:02 p.m.

Motion by Meyer, second by Roufs to approve the agenda as presented. Motion carried 5-0.

### Separation Agreement

Motion by Reid, second by Ringhofer to accept the separation agreement between River Bend Education District 6049 and the party included in the letter provided by Christian Shafer - Ratwik, Roszak & Maloney, P.A.

Roll Call - Roufs, Reid, Remus, Meyer, and Ringhofer

The motion passed with 5 votes in favor, 0 against.

The next regular meeting of the River Bend Education District Board is scheduled for March 27, 2018 at 6:00 p.m.

The meeting was adjourned at 6:06 p.m.

Linda Beck  
Administrative Secretary

# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

March 27, 2018

Members present: Remus, Weikle, Kirchner, Meyer, Ringhofer, Reid  
Members absent: Roufs, Trapero  
Others present: Doug Hazen, Jennifer Rose, Chris Bodick, Linda Beck, Kristen Drill, Jim Heil

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Reid, second by Kirchner to approve the agenda as amended. Motion carried 6-0.

Motion by Meyer, second by Ringhofer to approve the minutes as presented. Motion carried 6-0.

### Financial

Motion by Meyer, second by Weikle to approve the wire payments and check registers dated February 24, 2018 through March 23, 2018 totaling \$347,807.08. Motion carried 6-0.

Motion by Weikle, second by Kirchner to establish a line of credit with United Prairie Bank in the amount of \$300,000. The Line of Credit will be increased from the current \$200,000 Line of Credit that is expiring on April 13, 2018. The Board authorizes Director Doug Hazen and/or Business Manager Jennifer Rose, to utilize funds from the said Line of Credit as needed for the efficient operation of the Education District. The Board authorizes Business Manager Rose to sign the documents to secure the line of credit. Motion carried 6-0.

Director Hazen updated the Board on River Bend programs and services.

### Personnel

Motion by Reid, second by Weikle to approve overload pay for Kristen Drill for six days of Occupational Therapy Services. Motion carried 6-0.

Motion by Meyer, second by Kirchner to approve the following people for employment: Rachel Pfarr, School Psychologist (2018-19); Anita Prestidge and Gale Markham, 1:1 Paras. Motion carried 6-0.

Motion by Ringhofer, second by Meyer to approve the following resignations: Lesa Hartley, Anna Howell and Katie Maiers. Motion carried 6-0.

Member Weikle introduced the following resolution and moved its adoption:

### RESOLUTION PROPOSING TO PLACE JOSEF WARTA ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 6049, as follows:

1. That it is proposed that **Josef Warta**, a teacher of said school district, be placed on

unrequested leave of absence without pay or fringe benefits, effective at the end of the 2017-2018 school year on June 30, 2018, pursuant to M.S. 122A.40, subdivision 11.

2. That said proposed placement on unrequested leave of absence is **not** the result of the implementation of an education district agreement.

3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include a date for hearing if requested and be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT  
ON UNREQUESTED LEAVE OF  
ABSENCE AND NOTICE OF HEARING  
DATE, IF REQUESTED**

Josef Warta  
New Ulm, MN 56073

Dear Mr. Warta;

You are hereby notified that at the River Bend Education District meeting of the School Board of Independent School District No. 6049 held on March 27, 2018, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No. 6049, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2017-18 school year on June 30, 2018, pursuant to Minnesota Statutes 122A.40, subdivision 11 upon the grounds described in said statute and which are specifically as follows:

Discontinuance of Position, Lack of Pupils and  
Financial Limitations

Your proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

Under the provisions of the law, more specifically Minnesota Statutes 122A.40, subdivision 7, you are entitled to a hearing before the school board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board's proposed action.

Yours very truly,

BOARD OF  
RIVER BEND EDUCATION DISTRICT NO. 6049

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by  
Member Meyer and upon vote being taken

thereon, the following voted in favor thereof: Weikle, Reid, Remus, Kirchner, Meyer, Ringhofer

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Motion by Ringhofer, second by Meyer to approve the Accountant/MARSS Coordinator job description. Motion carried 6-0.

Motion by Meyer, second by Reid to approve the job descriptions for the level 3 teachers at GFW and St. James Schools (to begin August 2018). Motion carried 6-0.

Motion by Weikle, second by Kirchner to approve the retirement of Linda Beck. Motion carried 6-0.

Motion by Meyer, second by Weikle to approve five staff to attend Solution Tree (PLC) training on June 18-20, 2018 in Minneapolis at a cost of \$5,375 to \$6,105. Motion carried 6-0.

Motion by Meyer, second by Reid to change Teresa Finland's contract, at her request, to 35 hours per week with daily hours from 7:45-2:45 and following the ECSE Flex Calendar. Motion carried 6-0.

Motion by Ringhofer, second by Meyer to purchase to purchase a 2018 Ford Fusion SE for a total cost of \$21,372.62. Motion carried 6-0.

Motion by Weikle, second by Meyer to approve the Ericksen Construction estimate for remodeling to create an additional (RISE) classroom at a total cost of \$6,701.80. Motion carried 6-0.

Motion by Reid, second by Kirchner to approve changes in the stand-alone agreement (Teacher Development and Evaluation Agreement). Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for April 24, 2018 at 6:00 p.m.

The meeting was adjourned at 6:35 p.m.

Linda Beck  
Administrative Secretary



# RIVER BEND EDUCATION DISTRICT

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## BOARD MINUTES

April 24, 2018

Members present: Remus, Weikle, Kirchner, Meyer, Ringhofer, Reid, Trapero  
Members absent: Roufs  
Others present: Doug Hazen, Jennifer Rose, Chris Bodick, Jim Heil and Mary Olsen

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Meyer, second by Trapero to approve the agenda as amended. Motion carried 6-0.

Motion by Kirchner, second by Reid to approve the minutes as presented. Motion carried 6-0.

### Financial

Motion by Trapero, second by Weikle to approve the wire payments and check registers dated March 24, 2018 through April 23, 2018 totaling \$294,053.66. Motion carried 6-0.

Motion by Meyer, second by Ringhofer to approve second payment for the 2016 Street Assessment in the amount of \$9,900. River Bend Education District has two property id's for the property both were assessed the fees for the street project. Motion carried 6-0.

Director Hazen updated the Board on River Bend programs and services.

### Personnel

Motion by Reid, second by Weikle to approve the employee requests for Abby Schwartz and Paige Crosby. Family leave for Abby Schwartz (2018-2019 – 12 weeks) Reduction in contract Abby Schwartz (2018-2019) to .60 FTE. Extend family leave (two weeks) and resignation for Paige Crosby (2018-2019). Motion carried 7-0.

Motion by Meyer, second by Trapero to approve the job descriptions for the School Counselor, Non-Administrative Coordinator, part-time Administrative Secretary at River Bend Education District, and Raptor Program Teacher. Motion carried 7-0.

Motion by Kirchner, second by Ringhofer to approve the reinstatement of Josef Warta, ALC Teacher, for the 2018-19 school year. Motion carried 7-0.

Motion by Weikle, second by Trapero to approve extension of Occupational Therapy substitute coverage by Kristen Drill for two days and (4 days) due to extended family leave. Motion carried 7-0.

Motion by Meyer, second by Kirchner to approve up to an additional 65 for autism assessments for the ECSE B-2 and 305 programs. Additional hours were needed to complete the required assessments for students. Motion carried 7-0.

Motion by Meyer, second by Reid to approve updating of the 2017-2018 school calendar to reflect the additional student and teacher work day (June 1 final student day, June 4 staff work day. Motion carried 7-0.

Motion by Ringhofer, second by Trapero to accept the withdrawal of Green Isle Community School from River Bend Education District effective June 30, 2018. Motion carried 7-0.

Motion by Weikle, second by Ringhofer to accept the request by Truman Public Schools to join River Bend Education District beginning the 2018-2019 school year. Motion denied 0-7.

Motion by Meyer, second by Trapero to approve the addition of a new ASD program (Raptor Program) at the beginning of the 2018-2019 school year. This program will be located at the 1315 South Broadway location. Motion carried 7-0.

Motion by Weikle, second by Reid to approve the Ericksen Construction estimate for constructing an additional Raptor Program classroom at a total cost of \$10,285.25. This classroom will be constructed in the front Imprints area of the Education District building. Motion carried 7-0.

The next regular meeting of the River Bend Education District Board is scheduled for May 22, 2018 at 6:00 p.m.

The meeting was adjourned at 6:45 p.m.

Jennifer Rose  
Business Manager

# RIVER BEND EDUCATION DISTRICT

1315 South Broadway  
New Ulm, MN 56073  
(507) 359-8700 • fax (507) 359-1161

## BOARD MINUTES

May 22, 2018

Members present: Remus, Reid, Kirchner, Meyer, Ringhofer and Roufs  
Members absent: Trapero, Weikle  
Others present: Doug Hazen, Jennifer Rose, Jim Heil, Cindy Brunner, and Mary Olson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Meyer, second by Ringhofer to approve the agenda as amended. Motion carried 6-0.

Motion by Kirchner, second by Roufs to approve the minutes as presented. Motion carried 6-0.

### Financial

Motion by Meyer, second by Kirchner to approve the wire payments and check registers dated April 24, 2018 through May 15, 2018 totaling \$198,620.66. Motion carried 6-0.

Motion by Reid, second by Roufs to approve the 2018-2019 insurance proposal from EMC Insurance in the amount of \$37,395. Motion carried 6-0.

Director Hazen updated the Board on River Bend programs and services. The ALC Graduation was held May 23, 2018. 21 students graduated.

### Personnel

Motion by Meyer, second by Kirchner to accept the resignations for Doug Rakoczy, Ben Westphal, Katy Hemberger and Katie Gag. Motion carried 6-0.

Motion by Ringhofer, second by Meyer to approve hiring the following positions as listed below. Motion Carried 6-0.

1. Larry Wellmann – RISE Teacher (pending license approval)
2. Ben Westphal – Imprints Teacher (pending license approval)
3. Jesse Enger – RISE Educational Assistant
4. Kay Fjeld – Level 3 Teacher GFW
5. Denise Allen – Raptor Teacher
6. Brianna Miller – Imprints Program Educational Assistant
7. Paula Williamson – Accountant/MARSS Coordinator
8. Jeff Seehafer – ALC Summer School Contract – 4.8 hrs/day 15 days  
\$41.62/hr
9. Ben Westphal – ALC Summer IS Supervisor – Up to 120 hrs \$18.57/hr
10. Nicole Thompson – School Counselor
11. Melissa Kunz – Level 3 Teacher St. James

Motion by Meyer, second by Reid to approve the job descriptions for the Special Education Coordinator, Behavior Interventionist, ECSE Coordinator and Student Services Liaison. Motion carried 6-0.

The next regular meeting of the River Bend Education District Board is scheduled for June 26, 2018 at 6:00 p.m.

The meeting was adjourned at 6:30p.m.

Jennifer Rose  
Business Manager

# RIVER BEND EDUCATION DISTRICT

1315 South Broadway  
New Ulm, MN 56073  
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## BOARD MINUTES

June 26, 2018

Members present: Remus, Reid, Kirchner, Meyer, Weikle and Roufs  
Members absent: Trapero, Ringhofer  
Others present: Jennifer Rose, Jim Heil, Cindy Brunner

Chairperson Remus called the meeting to order at 6:02 p.m.

Motion by Meyer, second by Kirchner to approve the agenda as amended. Motion carried 6-0.

Motion by Reid, second by Roufs to approve the minutes as presented. Motion carried 6-0.

### Financial

Motion by Weikle, second by Meyer to approve the wire payments and check registers dated May 16, 2018 through June 25, 2018 totaling \$327,517.75. Motion carried 6-0.

Motion by Reid, second by Kirchner to approve the revisions for the 2017 – 2018 River Bend Education District Budget. Motion carried 6-0.

Motion by Kirchner, second by Roufs to approve the Initial Budget 2018 – 2019. Motion carried 6-0.

Director Hazen's only update for the Board on River Bend programs and services for the month of June is as follows. There will be no corrective action plans in any district associated with River Bend regarding Due Process or facilities. In these areas our monitoring cycle is done.

### Personnel

Motion by Weikle, second by Reid to approve the consent agenda as presented. Motion carried 6-0.

#### New Hires

Stacy Weisbrich	Administrative Secretary/Receptionist (Part-time)	210 days 6 hours per day \$16.50/hour	
Megan Asleson	Behavioral Specialist	173 days Step-1	\$25,661
Rachel Pfarr	School Psychologist	191 days MA+30 Step 1	\$52,641
Benjamin Hansen	Imprints Elem. Teacher	185 days BA Step 2	\$42,649
Sarah Ramsley	Occupational Therapist	185 days MA Step 5	\$52,036
Mary Olson	ECSE Teacher	165 days MA+60 Step 24	\$73,304
Tonya Hazen	Student Services Liaison		
Sarah Grussendorf	Educational Assistant	175 days Ed. Asst. Step 5	\$15.59

#### Retirement and Resignations

Deb Clyne – Retirement effective 6/30/2018  
Julie Hoppe – Resignation effective 8/17/2018  
Mary Olson – Resignation as RISE Program Teacher effective 8/24/2018

#### Internal Education District Transfers

Kristen Drill – ECSE Coordinator 205 days + 10 extra days for summer 2018  
OT services & ECSE Coordinator MA Step 20 \$80,494  
Josh Walth – Special Education Coordinator 205 days BA+45 Step 8 \$57,582