



River Bend Education District

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### **Third Party Billing for Telehealth Services**

This document provides our member districts with instruction on how to bill for telehealth services and to ensure their practices meet the requirements.

Telehealth can be used to provide evaluation and service delivery to students in the areas of Occupational Therapy, Physical Therapy, Mental Health, and Speech/Language Pathology.

Minnesota Department of Human Services (MDHS) will cover telehealth services that are effective as face-to-face services. Telehealth may not be appropriate in all circumstances or for all students. Please assess prior to initiating services and ensure parents are informed on how the services will be delivered.

**Privacy & Security** - The school district must ensure student confidentiality when telehealth services are utilized. This includes demonstrating knowledge of HIPAA and FERPA. The platform used for telehealth services must be HIPAA compliant.

**Required Documentation** - Telehealth service providers will document the following information in Sped Forms to meet the MDHS requirements:

- a. Type of service provided
- b. Time service begins and time service ends, with a.m. and p.m. designations
- c. Description of provider's basis for determining telemedicine is appropriate and effective means for delivering services to the recipient. *(We have provided a statement in the description box drop down that providers can use each for each session.)*
- d. Mode of transmission of the telehealth service
- e. Location of originating and distant site - The originating site is the location of the student. The distant site is the location where the licensed provider is located.
- f. Must have an ICD-10-CM code for each service provided that is valid and billable.

For training on entering MA logs in Sped Forms, please contact MA Billing Specialist at RBED.

**Contracted Telehealth Services** – The school district should include MA billing in their contracts with online service providers to ensure that the documentation will be completed. The district should also contact the MA Billing Specialist with the contracted provider information to determine if the service provider has the credentials needed to bill MA.