



What is the Local Collaborative Time Study?

The Local Collaborative Time Study (LCTS) is a random moment time study administered by the MN Department of Human Services (DHS). It generates new federal dollars for Family Services and Children's Mental Health Collaboratives. Only Public Health, County or Community Corrections and School Districts who are members of an approved Family Services or Children's Mental Health Collaborative can participate and earn federal dollars for a collaborative.

The LCTS accesses federal entitlement funds from Medicaid (MA) and Title IV-E state plans. It also claims MA administrative reimbursement for Long Term Services and Support on behalf of participating public health staff.

How does the LCTS work?

Some of the staff that work in your school district, corrections agency, or public health department perform activities that are eligible for reimbursement. These activities are documented through a random moment time sampling.

This LCTS Random Moment Sampling documents the time spent by staff, on various work activities, at randomly selected dates and times. When the LCTS participant receives a Random Moment notification they will choose an activity code that best describes the activity they were performing at that date and time.

How is the data used that is collected from the time study?

The time study results are compiled and used in the calculation of the federal claim for the local collaborative.

How does the LCTS money get used?

Federal funds received from LCTS activities must be used to expand early intervention and prevention services for children and families. The goals of the services are:

- Prevention of out-of-home placement
- Enhancement of family support and children's physical and mental health services
- Development of a seamless system of services
- Strengthening of local community-based collaborative efforts