

**Board Minutes**  
Tuesday, August 1, 2023

Members present: Darla Remus, Ashely Latzke, Ryan Lais, Rich Spitzner, Shannon Sykes, Melissa Sunderman  
Members absent: Dan Merkel  
Others present: Doug Hazen, Stephanie Ross, and Paula Williamson

Chairperson Remus called the meeting to order at 6:00 p.m.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the agenda as presented. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve the following.

June 2023 total disbursements - \$574,930.08

Wire amount - \$324,389.90

Payment #s – 34526 – 34535; 34578 – 34601

Check amount - \$237,758.68

Check #s – 24003-24030

Credit card amount - \$12,781.50

Payment #s – 34536 - 34577

Motion by Rich Spitzner, second by Ashley Latzke to approve the consent agenda and hire Megan Sellner, Speech Pathologist and approve the summer contracts for Summer School and ESY. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the individual contracts as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the Separation Agreement as presented. Motion carried 6-0.

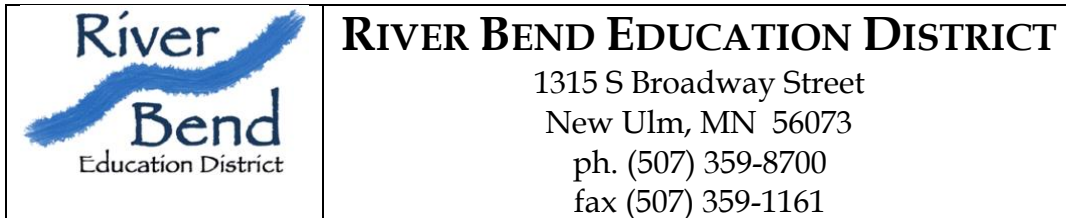
Motion by Rich Spitzner, second by Ryan Lais to approve Gag Sheet Metal bid for a total of \$6,004. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the School Management Services contract for Business Management Services. Motion carried 6-0.

The next regular meeting is scheduled for August 22nd, 2023, at 6:00 p.m.

The meeting was adjourned at 6:22 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, August 22, 2023

Members present: Darla Remus, Ashely Latzke, Dan Merkel, Rich Spitzner, Shannon Sykes, Melissa Sunderman

Members absent: Ryan Lais

Others present: Doug Hazen, Chris Bodick, Stephanie Ross, and Paula Williamson

Chairperson Remus called the meeting to order at 6:03 p.m.

Motion by Rich Spitzner, second by Ashley Latzke to approve the agenda as amended. Motion carried 6-0.

Motion by Melissa Sunderman, second by Dan Merkel to approve the minutes as presented. Motion carried 6-0.

Motion by Rich Spitzner, second by Shannon Sykes to approve the following.

July 2023 total disbursements - \$368,220.93

Wire amount - \$273,074.68

Payment #s – 34633-34664; 34697-34699

Check amount - \$84,401.08

Check #s – 24031 - 24048

Credit card amount - \$10,745.17

Payment #s – 34665 - 34696

Director Doug Hazen, and Program Coordinators Chris Bodick updated the Board on River Bend programs and services.

Motion by Melissa Sunderman, second by Ashley Latzke to ratify the Master Agreement between River Bend Education District # 6049 and River Bend Education Minnesota (Teachers). Motion carried 6-0.

Motion by Shannon Sykes, second by Dan Merkel to ratify the Master Agreement between River Bend Education District # 6049 and River Bend Education Minnesota (Non-Licensed Employees). Motion carried 6-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the new hires, Briann Anderson and Zachary Thomas – Paraprofessionals. Motion carried 6-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve tuition for Jessica Kuehn. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner to approve tuition for Leslie Urch. Motion carried 6-0.

Motion by Melissa Sunderman, second by Dan Merkel to approve tuition for Laura Fortwengler. Motion carried 6-0.

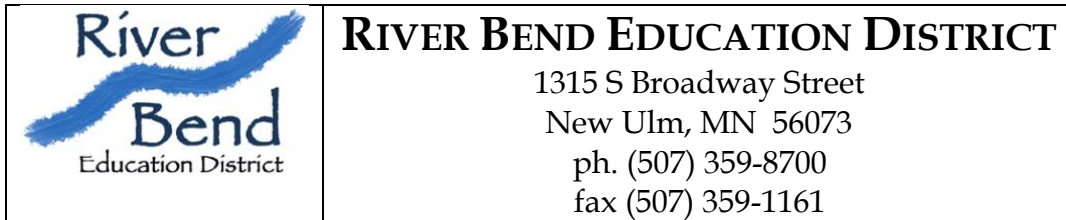
Motion by Ashley Latzke, second by Rich Spitzner to approve the Lunch Service Agreement between River Bend Education District and New Ulm Public Schools for the 2023-2024 school year. Motion carried 6-0.

Motion by Melissa Sunderman, second by Shannon Sykes to accept the contract from More Than Music. Motion carried 6-0.

The next regular meeting is scheduled for September 26th, 2023, at 6:00 p.m.

The meeting was adjourned at 6:35 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, September 26, 2023

Members present: Ashely Latzke, Ryan Lais, Rich Spitzner, Shannon Sykes, & Melissa Sunderman  
Members absent: Darla Remus, Dan Merkling  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Vice-Chairperson Shannon Sykes called the meeting to order at 6:00 p.m.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the agenda as amended. Motion carried 5-0.

Motion by Rich Spitzner, second by Ashley Latzke to approve the minutes as presented. Motion carried 5-0.

Motion by Ahley Latzke, second by Rich Spitzner to approve the following:

August 2023 total disbursements - \$1,324,147.41

Wire amount - \$655,074.05

Payment #s – 34632; 34727-34746; 34781-34801

Check amount - \$654,749.72

Check #s – 24049 - 24105

Credit card amount - \$14,323.64

Payment #s – 34747-34780

Motion carried 5-0.

Director Doug Hazen updated the Board on River Bend programs and services.

Motion by Melissa Sunderman, second by Ryan Lais, to approve the new hires of Samuel Holzbauer (ALC Teacher) and Brenda Longworth (Certified Interpreter). Motion carried 5-0.

Motion by Ryan Lais, second by Ashley Latzke to approve a one-year leave of absence for Melissa Bockelmann. Motion carried 5-0.

Motion by Ryan Lais, second by Melissa Sunderman to approve tuition for Jessica Kuehn (\$3,152.80), Kinsey Meyer (4,288.40) and Breanna Olson (\$2,474). Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to Repair Units 10 & 11 and Replace Units 1, 2, 3, & 5 roof heating units. Motion carried 5-0.

Motion by Ryan Lais, second by Rich Spitzner to approve the Agreement concerning TD/HH sharing between River Bend Education District #6049 and Hutchinson School District #423. Motion carried 5-0.

Motion by Ryan Lais, second by Melissa to approve the Agreement concerning Physical Therapist sharing between River Bend Education District #6049 and MN Valley Education District #616027. Motion carried 5-0.

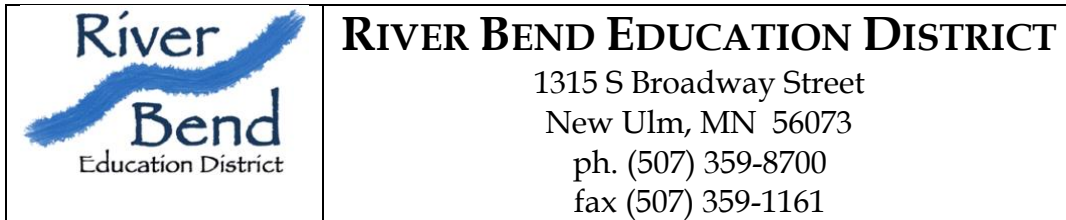
. Motion by Ashley Latzke, second by Ryan Lais to approve Policy 516.5 regarding Overdose Medication. Adopted 9-26-2023. Motin carried 5-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the WORK / RISE Fundraiser with Little Caesar. Motion carried 5-0.

The next regular meeting is scheduled for October 24th, 2023, at 6:00 p.m.

The meeting was adjourned at 6:59 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, October 24, 2023

Members present: Darla Remus, Dan Merkel, Ryan Lais, Rich Spitzner, & Melissa Sunderman  
Members absent: Ashley Latzke, Shannon Sykes  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Rich Spitzner, second by Dan Merkel to approve the agenda as amended. Motion carried 5-0.

Motion by Melissa Sundermann, second by Rich Spitzner to approve the minutes as presented. Motion carried 5-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the following:

September 2023 total disbursements - \$739,759.38

Wire amount - \$420,973.16

Payment #s – 34844 – 34875; 34911

Check amount - \$304,952.29

Check #s – 24106 - 24125

Credit card amount - \$13,833.93

Payment #s – 34876-34910

Motion carried 5-0.

Director Doug Hazen updated the Board on River Bend programs and services.

Motion by Melissa Sunderman, second by Dan Merkel, to approve the new hires of McKenzie Dyre and LeAnn Carlson, Paraprofessionals. Motion carried 5-0.

Motion by Dan Merkel, second by Rich Spitzner to approve the Memorandum of Agreement between River Bend Education District, and the River Bend Education Association (non-licensed staff). Motion carried 5-0.

Motion by Rich Spitzner, second by Melissa Sundermann to approve a lane change for Breanna Olson from MA+15 to MA+30 increasing her salary to \$46.95 per hour. Motion carried 5-0.

Motion by Rich Spitzner, second by Melissa Sundermann to approve the amended River Bend Education District Part C Staff calendar for the 2023-2024 school year. Motion carried 5-0.

Motion by Dan Merkel, second by Ryan Lais to approve the contract with Creative Touch Landscaping for snow removal for the 2023-2024 school year. Motion carried 5-0.

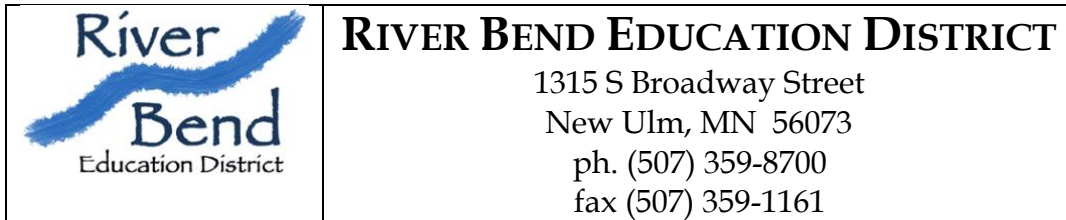
Motion by Melissa Sundermann, second by Rich Spitzner to approve the Agreement concerning the Psychologist sharing between River Bend Education District #6049 and MN Valley Education District #616027. Motion carried 5-0

The next regular meeting is scheduled for November 28, 2023, at 6:00 p.m.

The meeting was adjourned at 6:37 p.m.

Paula Williamson  
Accountant





**Board Minutes**  
Tuesday, November 28, 2023

Members present: Shannon Sykes, Ashley Latzke, Dan Merkel, Ryan Lais, Rich Spitzner, & Melissa Sunderman  
Members absent: Darla Remus  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Abby Schmidt, and Paula Williamson

Vice-Chairperson Shannon Sykes called the meeting to order at 6:00 p.m.

Motion by Ryan Lais, second by Dan Merkel to approve the agenda as amended. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the minutes as presented. Motion carried 6-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the FY 2023 audit report presented by Abby Schmidt of ABDO, LLP. Motion carried 6-0.

Motion by Ashley Latzke, second by Dan Merkel to approve the following:

October 2023 total disbursements - \$432,140.66

Wire amount - \$321,624.21  
Payment #s – 34937-34943; 34991-35021

Check amount - \$96,022.81  
Check #s – 24126 - 24147

Credit card amount - \$14,493.64  
Payment #s – 34944 – 34990

Motion carried 6-0.

Director Doug Hazen updated the Board on River Bend programs and services.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the new hire of Amber Rehbein, Paraprofessional. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the resignation of LeAnn Carlson, effective November 27<sup>th</sup>, 2023. Motion carried 6-0.

Motion by Rich Spitzner, second by Dan Merkel to approve the resignation of Cathy Spear, effective January 12<sup>th</sup>, 2024. Motion carried 6-0.

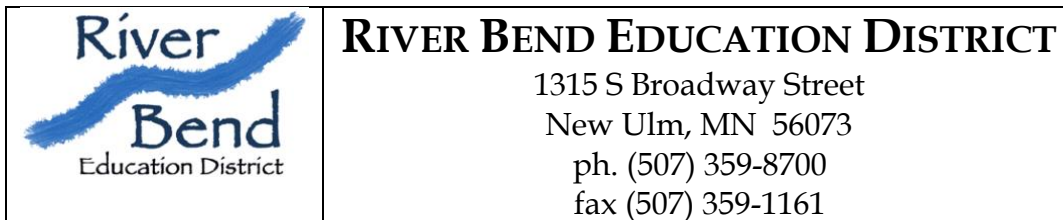
Motion by Dan Merkel, second by Ryan Lais to approve the purchase of 1 new vehicle. Vehicle Chosen 2023 Equinox from Weelborg Chevrolet. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the Agreement concerning the Psychologist sharing between River Bend Education District #6049 and Truman #0458. Motion carried 6-0.

The next regular meeting is scheduled for January 23, 2024, at 6:00 p.m.

The meeting was adjourned at 6:45 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, January 23, 2024

Members present: Shannon Sykes, Ashley Latzke, Dan Merkel, Ryan Lais, & Melissa Sunderman  
Members absent: Darla Remus, Rich Spitzner  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Vice-Chairperson Shannon Sykes called the meeting to order at 6:01 p.m.

Motion by Ryan Lais, second by Dan Merkel to approve the agenda as amended. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the minutes as presented. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to elect Darla Remus as Chair of the River Bend Board of Education for the 2024 calendar year. Motion carried 5-0.

Motion by Dan Merkel, second by Ashley Latzke to elect Shannon Sykes as Vice-Chair of the River Bend Board of Education for the 2024 calendar year. Motion carried 5-0.

Motion by Ryan Lais, second by Ashley Latzke to elect Melissa Sunderman as Clerk of the River Bend Board of Education for the 2024 calendar year. Motion carried 5-0.

Motion by Ashley Latzke, second by Melissa Sunderman to elect Ryan Lais as Treasurer of the River Bend Board of Education for the 2024 calendar year. Motion carried 5-0.

Motion by Ryan Lais, second by Dan Merkel, to approve all 2024 regular board meetings be held on the 4<sup>th</sup> Tuesday of each month at 6:00 p.m. in the River Bend conference room. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke, to designate The Journal of New Ulm as the official newspaper for the 2024 calendar year. Motion carried 5-0.

Motion by Ashley Latzke, second by Ryan Lais, to designate the United Prairie Bank as the official depository for checking for the 2024 calendar year. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke, to set the salary for the Chairperson at \$400.00 with \$60.00 per meeting for all members with an additional \$100.00 beyond the length of four hours, and mileage at the IRS allowed rate of .67 per mile for the 2024 calendar year.

Chairperson Shannon Sykes appointed Ryan Lais to serve on the Technology Committee, Ashley Latzke and Dan Merkel to serve on the Negotiations Committee, Melissa Sunderman, Rich Spitzner, and Ashley Latzke to serve on the Policy Committee.

Motion by Ryan Lais, second by Dan Merkel to approve the following:

November 2023 total disbursements - \$416,028.65

Wire amount - \$342,371.35

Payment #s – 35045-35084; 35135-35138

Cash Payments - \$200.00

Check amount - \$66,024.94

Check #s – 24148-24171

Credit card amount - \$7,432.36

Payment #s – 35096-35134

December 2023 total disbursements - \$478,387.70

Wire amount - \$312,799.38

Payment #s – 35177-35203

Check amount - \$159,624.94

Check #s – 24172-24205

Credit card amount - \$5,963.38

Payment #s – 35140-15176

Motion carried 5-0.

Director Doug Hazen updated the Board on River Bend programs and services.

Motion by Ashley Latzke, second by Melissa Sunderman to approve new hires Amanda Nemitz, Tamara Kral, and Tara Hermann, Paraprofessionals, Erica Miller, SpEd Secretary, and Abigail Schwartz, Part-time OT; consideration of full-time placement for Samantha Cowger; change in position for Devin Dixon and resignation of Mary Olson effective June 30, 2024. Motion carried 5-0.

Motion by Ashley Latzke, second by Dan Merkel to approve the above overload pay for the OT's. Motion carried 5-0.

Motion by Dan Merkle, second by Ryan Lais to approve the Memorandum of Agreement between River Bend Education District, Kristen Drill, and the Union to approve temporary additional responsibilities. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the Memorandum of Agreement between River Bend Education District, and the River Bend Education Association (non-licensed & licensed staff) regarding unpaid leave. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve overload pay for Paula Williamson. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve tuition for Kinsey Meyer, Holly Syverson, Leslie Urch, Laura Fortwengler. Motion carried 5-0.

Motion by Ryan Lais, second by Dan Merkel to approve the policy updates as presented. Motion carried 5-0.

Member Melissa Sunderman introduced the following resolution and moved its adoption:

### RESOLUTION RELATING TO STAFF REDUCTIONS

#### RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE

WHEREAS, the financial condition of the school district dictates that the School Board must reduce expenditures, and, WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and, WHEREAS, a determination must be made as to which teachers' contract must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions, BE IT RESOLVED, by the School Board of River Bend Education District No. 6049, as follows:

That the School Board hereby directs the Director of River Bend Education District to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and because of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Ashley Latzke and upon vote being taken thereon, the following voted in favor thereof:

Latzke, Lais, Merkel, Sykes, Sunderman

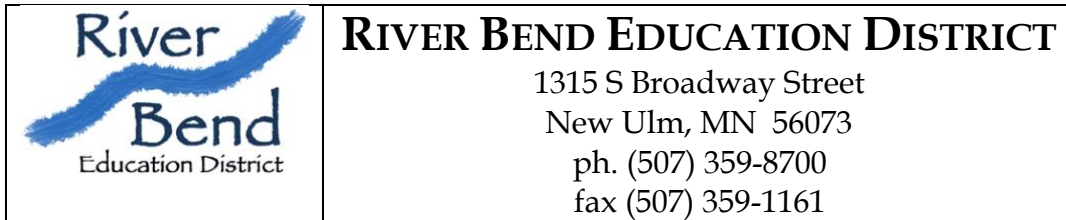
and the following voted against:

whereupon said resolution was declared duly passed and adopted.

The next regular meeting is scheduled for February 27, 2024, at 6:00 p.m.

The meeting was adjourned at 7:12 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, February 27, 2024

Members present: Darla Remus, Dan Merkel, Ryan Lais, Rich Spitzner, & Melissa Sunderman  
Members absent: Shannon Sykes, Ashley Latzke  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Ryan Lais, second by Rich Spitzner to approve the agenda as amended. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the minutes as presented. Motion carried 5-0.

Motion by Rich Spitzner, second by Dan Merkel to approve the following:

January 2024 total disbursements - \$437,068.40

Wire amount - \$403,452.44

Payment #s – 35232-35237; 35277-35328

Check amount - \$20,988.46

Check #s – 24206-24230

Credit card amount - \$12,627.50

Payment #s – 35238-35276

Motion carried 5-0.

Director Doug Hazen updated the Board on River Bend programs and services.

Motion by Melissa Sunderman, second by Rich Spitzner to approve the change in positions for McKenzie Dyre and Natasha Tierney. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to rescind Mary Olson's resignation. Motion carried 5-0.

Motion by Melissa Sunderman, second by Dan Merkel to approve Mary Olson's retirement effective June 30, 2024. Motion carried 5-0.

Motion by Rich Spitzner, second by Ryan Lais to approve Tara Hermann's resignation. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve childcare leave per the Family Medical Leave Act (FMLA) for Morgan Klingler for 12 weeks starting at the beginning of the 2024-2025 school year. Motion carried 5-0.

Motion by Ryan Lais, second by Dan Merkel to approve overload pay for Cindy Brunner until weighted average lowers below 8. Motion carried 5-0.

Motion by Ryan Lais, second by Dan Merkel to approve the policy updates as presented. Motion carried 5-0.

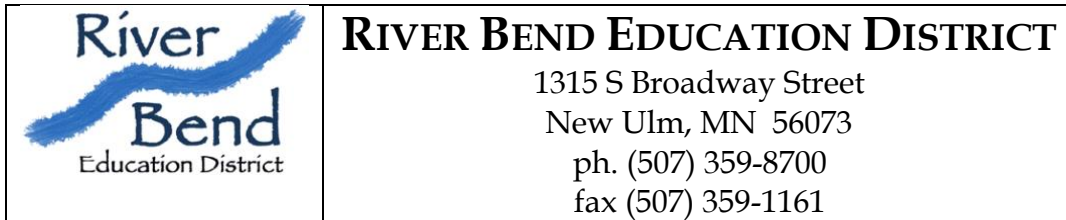
Motion by Dan Merkel, second by Rich Spitzner to approve River Bend Education District school calendars for the 2024-2025 school year. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the purchase of the Chrysler Pacifica. Motion carried 5-0.

The next regular meeting is scheduled for March 26, 2024, at 6:00 p.m.

The meeting was adjourned at 6:37 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, March 26th, 2024

Members present: Darla Remus, Dan Merkel, Ryan Lais, Shannon Sykes, & Melissa Sunderman  
Members absent: Richard Spitzner, Ashley Latzke  
Others present: Doug Hazen, Bradley Carlton, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Shannon Sykes to approve the agenda as amended. Motion carried 4-0.

Motion by Ryan Lais, second by Melissa Sunderman to approve the minutes as presented. Motion carried 4-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the following:

February 2024 total disbursements - \$549,240.06

Wire amount - \$464,543.33

Payment #s – 35231; 35361-35406; 35450-35452

Check amount - \$68,729.20

Check #s – 24231-24233

Credit card amount - \$15,967.53

Payment #s – 35407-35449

Motion carried 5-0.

ECSE Coordinator Kristen Drill presented to the Board on Early Childhood Special Education.

Director Doug Hazen updated the Board on River Bend Programs and services.

Motion by Shannon Sykes, second by Ryan Lais to approve the hire of Holly Lott, School Social Worker.

Motion carried 5-0.

Motion by Shannon Sykes, second by Dan Merkel to approve the Memorandum of Agreement between River Bend Education District, Kristen Drill, and the Union. Motion carried 5-0.

Motion by Melissa Sunderman, second by Shannon Sykes to approve the Memorandum of Agreement between River Bend Education District, Ben Westphal, and the Union. Motion carried 5-0.



Motion by Shannon Sykes, second by Ryan Lais to approve the policy updates as presented. Motion carried 5-0.

Motion by Melissa Sunderman, second by Dan Merkel to approve the Fundraiser for the MAAP STARS students. Motion carried 5-0.

Member Melissa Sunderman introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the River Bend Education District No. 6049 Board of Education as follows:

That the attached donations be accepted with appreciation.

The motion for the adoption of the foregoing resolution was duly seconded by member Dan Merkel, and upon vote being taken thereon, the following members voted in favor thereof: Darle Remus, Dan, Merkel, Ryan Lais, Shannon Sykes, and Melissa Sunderman

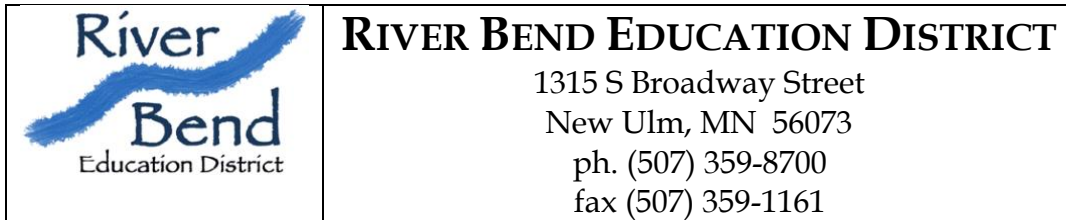
And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

The next regular meeting is scheduled for April 23, 2024, at 6:00 p.m.

The meeting was adjourned at 7:12 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, April 23rd, 2024

Members present: Darla Remus, Ryan Lais, Richard Spitzner, Shannon Sykes, & Melissa Sunderman  
Members absent: Ashley Latzke, Dan Merkel  
Others present: Doug Hazen, Bradley Carlton, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:01 p.m.

Motion by Ryan Lais, second by Rich Spitzner to approve the agenda as amended. Motion carried 4-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the minutes as presented. Motion carried 4-0.

Motion by Shannon Sykes, second by Ruch Spitzner to approve the following:

March 2024 total disbursements - \$386,320.31

Wire amount - \$319,860.30

Payment #s – 35471 – 35482; 35528 – 35555

Check amount - \$55,544.29

Check #s – 24234 – 24282

Credit card amount - \$10,915.72

Payment #s – 35483 – 35527

Motion carried 5-0.

Director Doug Hazen updated the Board on River Bend Programs and services.

Motion by Melissa Sunderman, second by Ryan Lais to approve the hire of Susan Krogstrand, Meghan Sjogren, Briana Chimal, and Molly Zackrison. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the Alternative Program Administrative Coordinator job description. Motion carried 5-0.

Motion by Ryan Lais, second by Melissa Sunderman to approve the Memorandum of Agreement between River Bend Education District, Susan Krogstrand, and the Union. Motion carried 5-0.

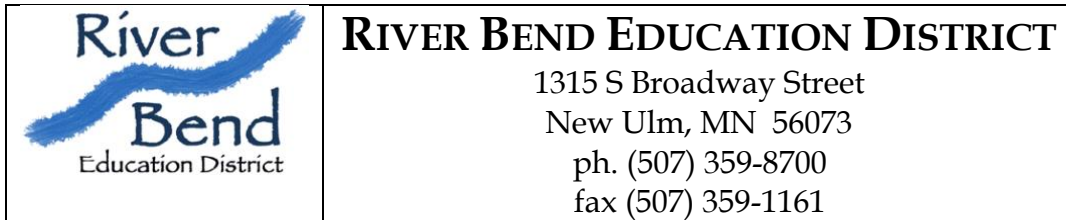
Motion by Shannon Sykes, second by Ryan Lais to approve the Estimate from Nielson Blacktopping in the amount of \$91,755.00. Motion carried 5-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the policy updates as presented. Motion carried 5-0.

The next regular meeting is scheduled for May 28, 2024, at 6:00 p.m.

The meeting was adjourned at 6:35 p.m.

Paula Williamson  
Accountant



**Board Minutes**  
Tuesday, May 28th, 2024

Members present: Darla Remus, Ashley Latzke, Dan Merkel, Ryan Lais, Richard Spitzner, & Shannon Sykes  
Members absent: Melissa Sunderman  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Shannon Sykes, second by Ryan Lais to approve the agenda as amended. Motion carried 6-0.

Motion by Ashley Latzke, second by Dan Merkel to approve the minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the following:

April 2024 total disbursements - \$345,800.68

Wire amount - \$314,261.33

Payment #s – 35588 – 35628; 35631-35633; 35658

Check amount - \$23,128.00

Check #s – 24283 - 24304

Credit card amount - \$8,411.35

Payment #s – 35659-35700

Motion carried 6-0.

Motion by Dan Merkel, second by Shannon Sykes to approve the revisions for the 2023-2024 River Bend Budget. Motion carried 6-0.

Director Doug Hazen updated the Board on River Bend Programs and services.

Motion by Shannon Sykes, second by Ashley Latzke to approve the hire of Amelia Schmid, Andrea Robbins, and Holly Sieg. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the change in contracts from ECSE Teacher to Teacher of the Physically Impaired for Bambi Exum. Motion carried 6-0.

Motion by Rich Spitzner, second by Shannon Sykes to approve the summer contracts for the ALC Credit Recovery program and RISE ESY. Motion carried 6-0.

Motion by Shannon Sykes, second by Dan Merkel to approve the MARSS Coordinator / Office Assistant job description. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner to approve the Memorandum of Understanding between River Bend Education District and the Union to change the VEBA contribution. Motion carried 6-0.

Motion by Dan Merkel, second by Shannon Sykes to approve the hiring of Stephanie Ross as the Level IV Program Coordinator as a non-licensed administrator. The River Bend Education Administration will work through the administrative variance process with the Minnesota Board of School Administrators to obtain a variance for Stephanie Ross. Motion carried 6-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve a lane change for Jessica Kuehn from BA+30 to MA increasing her salary to \$53,754.48. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the above overload pay for Holly Syverson and Katelyn Green until weighted average lowers before 8. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes to approve tuition for Kinsey Meyer, Holly Syverson, and Jessica Kuehn. Motion carried 6-0.

Motion by Shannon Sykes, second by Dan Merkel to approve the contract with Myna Therapy for the 2024-2025 school year. Motion carried 6-0.

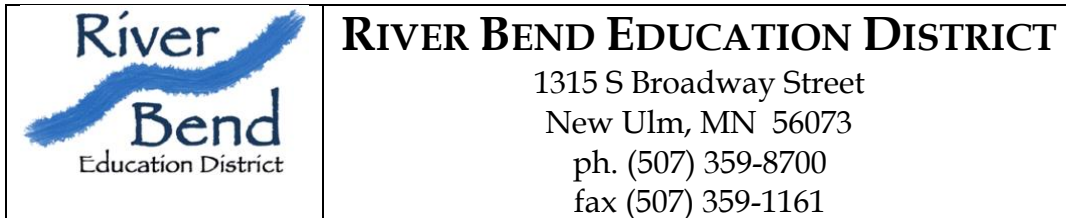
Motion by Rich Spitzner, second by Shannon Sykes to approve the 2023-2024 insurance proposal from Brown & Brown in the amount of \$76,647.00. Motion carried 6-0.

Motion by Dan Merkel, second by Shannon Sykes to approve the .6 FTE TD/HH contract with Southern Plains Education Cooperative. Motion carried 6-0.

The next regular meeting is scheduled for June 25th, 2024, at 6:00 p.m.

The meeting was adjourned at 6:52 p.m.

Paula Williamson  
Accountant



## **Board Minutes**

Tuesday, June 25, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, & Melissa Sunderman  
Members absent: Dan Merkel, Richard Spitzner, & Shannon Sykes  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:11 p.m.

Motion by Ryan Lais, second by Melissa Sunderman to approve the agenda as amended. Motion carried 4-0.

Motion by Ashley Latzke, second by Melissa Sunderman to approve the minutes as presented. Motion carried 4-0.

Motion by Ryan Lais, second by Ashley Latzke to approve the following:

May 2024 total disbursements - \$364,244.39

Wire amount - \$323,380.78

Payment #s – 35629-35630; 35634-35641; 35721-35741; 35785-35798; 35862-35863

Check amount - \$30,784.52

Check #s – 24305-24340

Credit card amount - \$10,079.09

Payment #s – 35742-35784

Motion by Melissa Sunderman, second by Rayan Lais to table the 2024-2025 River Bend Budget until the next meeting June 28, 2024. Motion carried 4-0.

Motion by Ashley Latzke, second by Melissa Sunderman to approve new hires, Ella Mason and Ashley Fischer. Motion carried 4-0.

Motion by Ryan Lais, second by Ashley Latzke to approve lane changes for Katelyn Green, Benjamin Westphal, and Laura Fortwengler. Motion carried 4-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve Doug Hazen, River Bend Education District Director, to act as the Identified Official with Authority (IOWA) and Paula Williamson, Accountant/MARSS Coordinator, to act as the IOWA to add and remove names for River Bend Education District 6049-61 for fiscal year 2025. Motion carried 4-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the cleaning contract with Renuit Cleaning Services in the amount of \$5,560.00 (increase of \$165.00 from last year) per month, and maintenance contract in the amount of \$940.00 (increase of \$30.00 from last year) per month for the 2024-2025 school year. Motion carried 4-0.

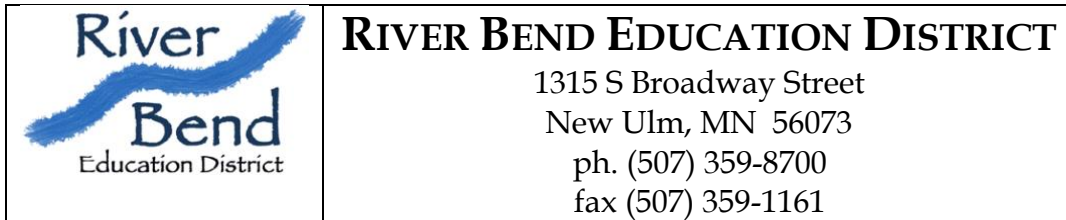
Motion by Ashley Latzke, second by Melissa Sunderman to approve the Service Level Agreement with ARCC in the amount of \$4,176.40 for the 2024-2025 school year. Motion carried 4-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the Standard Form of Agreement between Owner and Architect, Construction Manager as Adviser Addition. Motion carried 4-0.

A Special Board meeting is scheduled for Friday June 28th, 2024, at 7:00 p.m.  
The next regular meeting is scheduled for August 27th, 2024, at 6:00 p.m.

The meeting was adjourned at 7:05 p.m.

Paula Williamson  
Accountant



## **Board Minutes**

Friday, June 28, 2024

Members present: Darla Remus, Ashley Latzke, Dan Merkel, Ryan Lais, Richard Spitzner, & Melissa Sunderman  
Members absent: Shannon Sykes  
Others present: Doug Hazen, Chris Bodick, Bradley Carlton, Stephanie Ross, Joe Ness, Benjamin Westphal and Paula Williamson

Chairperson Darla Remus called the meeting to order at 7:01 p.m.

Motion by Richard Spitzner, second by Dan Merkel to approve the agenda as amended. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the initial 2024-2025 River Bend Budget. Motion failed 0-6.

Motion made by Dan Merkel, seconded by Rich Spitzner to approve Adopted Budget 3, Option 7 reducing Chirs Bodick's contract to 185 days. Motion carried 6-0.

The next regular meeting is scheduled for August 27th, 2024, at 6:00 p.m.

Meeting adjourned 8:15 p.m.

Paula Williamson  
Accountant