



RIVER BEND EDUCATION DISTRICT

1315 S Broadway Street
New Ulm, MN 56073
ph(507) 359-8700
fax (507) 359-1161

Position Title: Special Education Teacher
Setting 4 (ASD, DCD-S, DCD-M)

Immediate Supervisor:
Alternative Programs Coordinator

Job Summary:

Under the direction of the Alternative Programs Coordinator, the Licensed Special Education Teacher develops and provides specialized instruction to meet the unique needs of students with disabilities; evaluates and assesses student progress against instructional objectives and functions as the IEP Manager to assigned students.

Essential Duties and Responsibilities:

- Provides research-based specialized instruction to address the instructional goals and objectives contained within each student's IEP.
- Assesses student progress and determines the need for additional reinforcement or adjustments to instructional techniques.
- Employs various teaching techniques, methods and principles of learning to enable students to meet their IEP goals.
- Develops and implements annual Individualized Educational Program (IEP) plans for students to include: present levels of educational performance, special education needs, instructional goals and objectives, and the special education and related services required to meet those goals.
- Adheres to procedural requirements, including due process timelines.
- Coordinates the delivery of special education services in each student's IEP.
- Establishes and maintains student control and discipline in the classroom, school premises or during school activities by communicating expectations of appropriate behavior.
- Employs and implements a classroom structure and consistency to encourage student responsibility, cooperation and mutual respect consistent with district policies and procedures.
- Provides instructional direction to paraprofessional support staff: assigns activities, provides guidance and instructional oversight.
- Collaborates and consults with educational professionals and community service providers (i.e., social services, public health, medical providers, etc.) regarding the needs of students. Provides consultation to classroom teachers regarding classroom adaptations, instructional modifications, adaptive equipment, behavior modification plans and other similar instructional interventions to meet the needs of students with disabilities.
- Provides professional expertise and assistance to individuals, other district staff and the community concerning areas of instructional expertise/knowledge.

- Attends training sessions, conferences, seminars, district and departmental meetings. Keeps abreast of changing developments, trends, instructional and educational technologies.
- Performs other comparable duties of a like or similar nature or as assigned.

Required Education:

MN Teaching License and MN Special Education License depending on disability

Required Skills and Knowledge:

- Current knowledge of special education laws, rules and regulations and District policies and procedures. The ability to apply these to help insure District compliance.
- Skilled in administering, scoring and interpreting special education assessment tools and procedures.
- Knowledge of teaching principles, practices, techniques and approaches.
- Knowledge of child development theories and development stages and needs.
- Knowledge of current trends, theories and technologies pertaining to learning and instruction.
- Knowledge of assessment procedures and techniques, test construction and evaluation methods.
- Knowledge of instructional strategies, techniques and interventions related to job assignment.
- Understanding of basic office equipment and software used by the district in maintaining records and files (i.e. word processing software, student record databases).
- Knowledge of instructional technologies and software, equipment, tools and devices used for presenting instruction, documenting assessments, student progress or other classroom administrative requirements of the district.
- The skill and ability to communicate - both orally and in writing.
- The ability to write lesson plans and present information to students to meet their individual goals and objectives.
- The ability to assess student learning in relationship to their unique needs.
- Ability to write reports, learning objectives, tests, and assist in the writing and reviewing of curriculum.
- Ability to work and problem solve with children, staff, parents, administrators and other stakeholders.

Direct Supervision of the Following Positions: none

Indirect Supervision of the Following Positions:

Paraprofessionals

Hazardous Work Conditions:

Biting, spitting, kicking, hair pulling, head butting, scratching, etc.

Physical Job Requirements:

Employee is Required to:	Never	Occasionally 1-33%	Frequently 34-66%	Continuously 66-100%
Stand			x	
Sit			x	
Walk			x	
Use hand dexterously (use finger to handle, feel)			x	
Reach with hands and arms		x		
Climb or Balance		x		
Talk or Hear				x
Taste or smell		x		
Physically Lift/Carry up to 10 lbs.				x
up to 25lbs.			x	
up to 50lbs.		x		
up to 75 lbs.		x		
up to 100 lbs.		x		
More than 100 lbs.		x		