



Board Agenda Minutes  
Tuesday, October 22, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Rich Spitzner, Shannon Sykes, & Melissa Sunderman  
Members absent: Dan Merkel  
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the agenda as amended. Motion carried 6-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to approve the Special Board Minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the following:

September 2024 total disbursements - \$533,908.90

Wire amount - \$497,261.88

Payment #s – 36134-36155; 36186-36204

Check amount - \$26,158.12

Check #s – 24406-24436

Credit card amount - \$10,488.90

Payment #s – 36156-36185

Motion carried 6-0.

Director Doug Hazen and Stephanie Ross updated the Board on River Bend Programs and services.

Motion by Shannon Sykes, second by Ryan Lais to approve new hires, Brooke Morris, Tara Hillesheim, and Charlotte Hoffmann, Paraprofessionals. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner to approve change in wages for Stephanie Mathiowetz, and Kaisha Cluka who are moving from the RISE program to the Raptor program. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve overload pay for Donna Henning from Tuesday October 9, 2024, through November 15, 2024, unless her weighted average drops to 8 or below before that. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve childcare leave per the Family Medical Leave Act (FMLA) for Karliana Clement for 12 weeks starting approximately January 1, 2025, and returning approximately March 26, 2025.

Motion by Ryan Lais, second by Melissa Sunderman to approve the change in the Cell Phone Policy for the ALC Handbook. Motion carried 6-0.

The next regular meeting is scheduled for November 26, 2024, at 6:00 p.m.

The meeting was adjourned at 6:24 p.m.

Paula Williamson  
Accountant