



## **Board Agenda**

Tuesday, May 27th, 2025  
6:00 p.m.

**Please notify the office by noon on the day of the meeting if you, or your alternate, are unable to attend.**

### **1. CALL MEETING TO ORDER**

### **2. ROLL CALL: Remus (Sleepy Eye), Latzke (Sibley East), Briese (GFW), Lais (Madelia), Spitzner (St. James), Sykes (Butterfield), Sunderman (New Ulm)**

### **3. OPEN FORUM**

### **4. APPROVAL OF AGENDA AS PRESENTED/AMENDED**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the agenda as presented/amended.

### **5. APPROVAL OF MINUTES (enclosed)**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the minutes as presented/amended.

### **6. FINANCE REPORTS – Bradley Carlton**

- a. Financial Reporting Model**
- b. Bank Reconciliation Documents and Balance Sheet**
- c. Payment Register**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the financial reports as presented.

### **7. EXECUTIVE DIRECTOR'S REPORT**

- a. General Information-Doug Hazen**
- b. R.I.S.E. & Raptor Programs-Stephanie Ross**
- c. ALC / Imprints Program – Ben Westphal**

## 8. CONSENT AGENDA - PERSONNEL

- a. **Layoff**
- b. **Change in Position**
- c. **Reinstatement**
- d. **Summer Contracts**
- e. **Lane Change**
- f. **Overload**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve Consent Agenda as presented.

## 9. OTHER

- a. **Designation of Identified Official with Authority for the MDE External User Access Recertification System.**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Doug Hazen to act as the Identified Official with Authority (IOWA) and Paula Williamson, Accountant / HR to act as the IOWA to add and remove names for River Bend Education District 6049-61.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve Doug Hazen, River Bend Education District Director, to act as the Identified Official with Authority (IOWA) and Paula Williamson, Accountant/ HR, to act as the IOWA to add and remove names for River Bend Education District 6049-61 for fiscal year 2026.

- b. **Contract with MYNA THERAPY, who provides on-line Occupational Therapy Services at \$97.00 per hour up to 16 hours per week from September 2, 2025, through October 13, 2025, for the 2025-2026 school year.**
- c. **Contract with MYNA THERAPY, who provides on-line Occupational Therapy Services at \$97.00 per hour from August 26, 2025, through November 20, 2025, for the 2025-2026 school year.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the contracts with Myna Therapy.

- d. **GASB 75 Study - Consulting Agreement**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to engage Hildi Incorporated to complete the GASB 75 Actuarial Valuation study for an estimated cost of \$2,400.00.

- e. **TD/HH Contract with Fergus Falls School District #0544**

Starting August 25, 2025, and ending June 1, 2026, Jacquilyn Shasky, Teacher of Deaf/HH under employment contract with River Bend Education District, will spend .2 FTE of her contract time with Fergus Falls School District. Fergus Falls will reimburse River Bend Education District \$659.94 per day for salary and benefits for

each day worked. Mileage will be reimbursed from the River Bend office in New Ulm to the service site(s) and back, at the IRS mileage rate if providing in-person services.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the .2 FTE TD/HH contract with Fergus Falls School District.

**f. IT Consulting Services Agreement**

Starting July 1, 2025, and ending June 30, 2030, Ed Midwest, LLC will contract with River Bend Education District, for a total of \$25,800 for the 2025-2026 school year, \$26,400 for the 26-27 school year, \$27,360 for the 27-28 school year, 28,320 for the 28-29 school year and \$29,280 for the 29-30 school year. They will provide a minimum of 120 on-site hours and 20 remote hours annually. If additional hours are needed, no additional charges will incur. No additional travel or per diem expenses will be charged to the district.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the contract with Ed Midwest, LLC.

**g. Renuit Cleaning and Maintenance Service Contracts for the 2025-2026 School Year**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the cleaning contract with Renuit Cleaning Services in the amount of \$5,900 per month, and maintenance contract in the amount of \$1,140.00 per month for the 2025-2026 school year.

**10. NEXT MEETING:** The next regular meeting is scheduled for June 24, 2025, at 6:00 p.m.

**11. MOTION TO GO TO CLOSED MEETING** following Minn Stat § 13D.03; 13D.05, subd. 3.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to go to closed meeting.

**12. MOTION TO OPEN MEETING**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to go to open meeting.

**13. ADJOURNMENT Time:** \_\_\_\_\_