

Board Minutes
Tuesday, August 27, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Shannon Sykes, Rich Spitzner & Melissa Sunderman
Members absent: Dan Merkel
Others present: Doug Hazen, Bradley Carlton, Chris Bodick, Stephanie Ross, Ben Westphal, Joe Ness and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Rich Spitzner to approve the agenda as amended. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the minutes as presented. Motion carried 5-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve the following:

June 2024 total disbursements - \$443,524.91

Wire amount - \$437,053.30
Payment #s – 35799-35807; 35855-35861; 35882-35902

Check amount - \$(3670.00)
Check #s – Voided checks 23798 & 34291

Credit card amount - \$10,141.61
Payment #s – 35808-35854

July 2024 total disbursements - \$451,824.67

Wire amount - \$318,959.84
Payment #s – 35924-35945; 35976-35993

Check amount - \$117,560.72
Check #s – 24341-24370

Credit card amount - \$15,304.11
Payment #s – 35946-35975

Motion carried 6-0.

Letter from Ehlers Public Finance Advisors was presented.

Motion by Ryan Lais, second by Melissa Sunderman to approve Audit Engagement letter from ABDO for FY2024. Motion carried 6-0.

Director Doug Hazen, Chris Bodick and Stephanie Ross updated the Board on River Bend Programs and services.

Motion by Rich Spitzner, second by Shannon Sykes to approve new hires Amy Massey, Jeff Juni, Elysia Brudelic, Chelsey Gregg, Jada Kizer, Tia Valdez, and Kaisha Cluka. Motion carried 6-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve lane changes for Holly Syverson. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes to approve the above overload pay. Motion carried 6-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve tuition for Kinsey Meyer, & Holly Syverson. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the Memorandum of Understanding between River Bend Education District and the Union. Motion carried 6-0.

Motion by Melissa Sunderman, second by Rich Spitzner to approve River Bend Education District school calendars for the 2024-2025 school year. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes to approve the Lunch Service Agreement between River Bend Education District and New Ulm Public Schools for the 2024-2025 school year. Motion carried 6-0.

Motion by Rich Spitzner, second by Shannon Sykes to approve the School Health Nursing Agreement between River Bend Education District and New Ulm Public Schools for the 2024-2025 school year. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve Policy 512 update as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the Emergency Response Protocol as presented. Motion carried 6-0.

Motion by Rich Spitzner, second by Ashley Latzke to approve the River Bend Imprints Program Student Handbook. Motion carried 6-0.

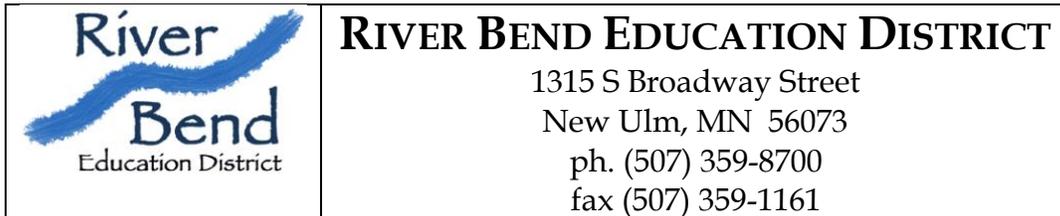
Motion by Melissa Sunderman, second by Rich Spitzner to approve the River Bend RISE & Raptors Program Student Handbook. Motion carried 6-0.

Motion by Ryan Lais, second by Rich Spitzner to approve the River Bend ALC Online Program Student Handbook. Motion carried 6-0.

The next regular meeting is scheduled for September 24th, 2024, at 6:00 p.m.

The meeting was adjourned at 6:49 p.m.

Paula Williamson
Accountant



Board Minutes
Tuesday, September 24, 2024

Members present: Darla Remus, Ashley Latzke, Dan Merkel, Ryan Lais, Rich Spitzner & Melissa Sunderman
Members absent: Shannon Sykes
Others present: Doug Hazen, Bradley Carlton, Chris Bodick, Stephanie Ross, Ben Westphal, Joe Ness and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Ashley Latzke, second by Rich Spitzner to approve the agenda as amended. Motion carried 5-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the minutes as presented. Motion carried 5-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the following:

August 2024 total disbursements - \$1,898,454.36

Wire amount - \$809,656.51

Payment #s – 36036 – 36079; 36113 – 36116

Check amount - \$1,072,709.70

Check #s – 24371 – 24405

Credit card amount - \$16,088.15

Payment #s – 36080 – 36112

Motion carried 6-0.

Director Doug Hazen, Chris Bodick, Stephanie Ross, and Ben Westphal updated the Board on River Bend Programs and services. Motion carried 6-0.

Motion by Melissa Sunderman, second by Rich Spitzner to approve new hires Debra Guyer, Jessica Blake, Donna Cruz, and Abbigail Helget. Motion carried 6-0.

Motion by Ashley Latzke, second by Dan Merkel to approve lane changes for Kinsey Meyer, Caitlin Moen, and Breanna Olson. Motion carried 6-0.

Motion by Ryan Lais, second by Ashley Latzke to approve the MOA between River Bend Education District, Union and Chris Weymann regarding the TOSA position with St James School District. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the contract with School Management Services for Payroll Services in the amount of \$43,710 for FY 2025 with a 3% increase for years 2 & 3. Motion carried 6-0.

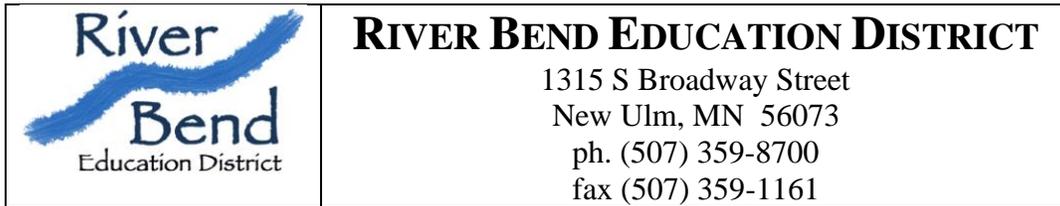
Motion by Ashley Latzke, second by Dan Merkel to approve the Lease Agreement with LGPG, LLC. Motion carried 6-0.

Motion by Ashley Latzke, second by Melissa Sunderman to approve the cost of the RISE Remodeling project at \$1,019,600.00. Motion carried 6-0.

The next regular meeting is scheduled for October 22, 2024, at 6:00 p.m.

The meeting was adjourned at 6:42 p.m.

Paula Williamson
Accountant



Special Board Meeting Minutes
Tuesday, October 1, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Shannon Sykes, and Dan Merkel
Members absent: Rich Spitzner and Melissa Sunderman
Others present: Doug Hazen

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

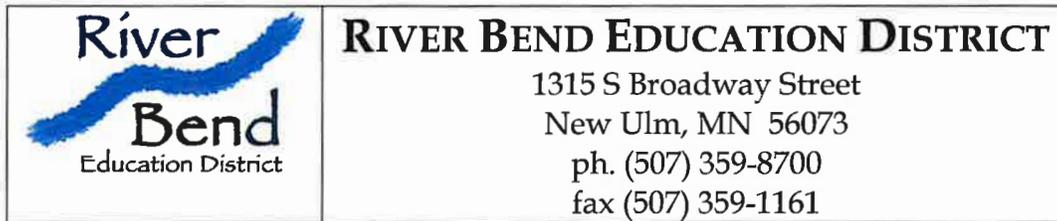
Motion by Dan Merkel, second by Ryan Lais to go into closed meeting following Minn. Stat. § 13D.03; 13D.05, subd. 3

Motion by Shannon Sykes, second by Ashely Latzke to approve the agreement settled on in closed session.

The next regular meeting is scheduled for Tuesday October 22, 2024, at 6:00 p.m.

Meeting was adjourned at 6:28 p.m.

Paula Williamson
Accountant



Board Agenda Minutes
Tuesday, October 22, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Rich Spitzner, Shannon Sykes, & Melissa Sunderman
Members absent: Dan Merkel
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the agenda as amended. Motion carried 6-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to approve the Special Board Minutes as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the following:

September 2024 total disbursements - \$533,908.90

Wire amount - \$497,261.88

Payment #s – 36134-36155; 36186-36204

Check amount - \$26,158.12

Check #s – 24406-24436

Credit card amount - \$10,488.90

Payment #s – 36156-36185

Motion carried 6-0.

Director Doug Hazen and Stephanie Ross updated the Board on River Bend Programs and services.

Motion by Shannon Sykes, second by Ryan Lais to approve new hires, Brooke Morris, Tara Hillesheim, and Charlotte Hoffmann, Paraprofessionals. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner to approve change in wages for Stephanie Mathiowetz, and Kaisha Cluka who are moving from the RISE program to the Raptor program. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve overload pay for Donna Henning from Tuesday October 9, 2024, through November 15, 2024, unless her weighted average drops to 8 or below before that. Motion carried 6-0.

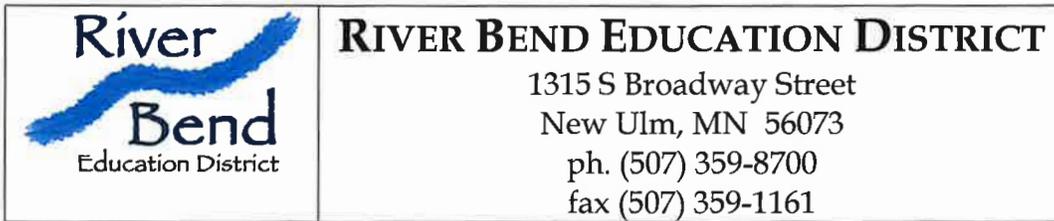
Motion by Ashley Latzke, second by Ryan Lais to approve childcare leave per the Family Medical Leave Act (FMLA) for Karliana Clement for 12 weeks starting approximately January 1, 2025, and returning approximately March 26, 2025.

Motion by Ryan Lais, second by Melissa Sunderman to approve the change in the Cell Phone Policy for the ALC Handbook. Motion carried 6-0.

The next regular meeting is scheduled for November 26, 2024, at 6:00 p.m.

The meeting was adjourned at 6:24 p.m.

Paula Williamson
Accountant



Board Minutes
Tuesday, November 26, 2024

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Dan Merkel, Rich Spitzner, Shannon Sykes, & Melissa Sunderman

Members absent:

Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Ben Westphal, Joe Ness, Abby Schmidt, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:01 p.m.

Motion by Rich Spitzner, second by Ashley Latzke to approve the agenda as amended. Motion carried 7-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the minutes as presented. Motion carried 7-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the FY 2024 audit report presented by Abby Schmidt.

Motion by Melissa Sunderman, second by Dan Merkel to approve the following:

October 2024 total disbursements - \$725,090.38

Wire amount - \$431,943.56

Payment #s – 36239-36241;36257-36274;636317-36339

Check amount - \$276,329.28

Check #s – 24437 - 24472

Credit card amount - \$16,817.54

Payment #s – 36278 – 36316

Motion carried 7-0.

As the LEAs identified by the State Education Agency (SEA) as meeting Mandatory CEIS/Year 3 status are required to publicly report on the revision of policies, practices, and procedures as a result of significant disproportionality.

At this time St. James is identified as under disproportionality for LD Hispanic male students. We have allocated 15% of the federal dollars to help support general education services to specifically reduce the number of students qualifying for IEP services

Some of the items funded were Educlimber, behavioral specialist, and additional psych services to name a few over last three years the ratios have improved however we have not gotten over the threshold in order not to be identified, however we are close.

Motion by Rich Spitzner, second by Ryan Lain to approve the hire of McKenzie Dyre. Motion carried 7-0.

Motion by Rich Spitzner, second by Ryan Lais to approve the resignation of Denise Allen. Motion opposed. Upon vote being taken thereon, the following voted in favor thereof: None
Opposed: Remus, Latzke, Merkel, Lais, Spitzner, Sykes, and Sunderman.

Motion by Melissa Sunderman, second by Shannon Sykes, to accept the resignation of Denise Allen pending the hiring of properly licensed personnel. Motion carried 7-0.

Motion by Rich Spitzner, second by Ashley Latzke to approve overload pay for Cindy Brunner, ECSE, Holly Syverson, ECSE, and Samantha Cowger, Psychologist. Motion carried 7-0.

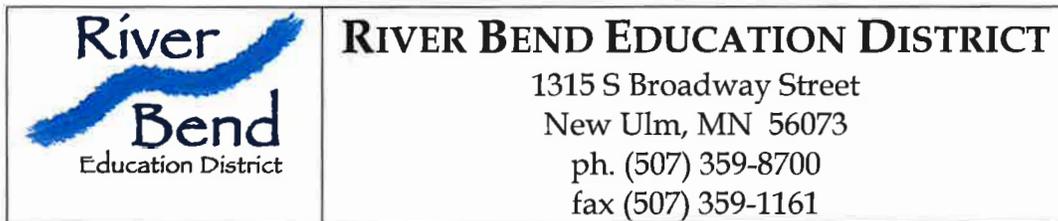
Motion by Shannon Sykes, second by Ashley Latzke to approve the .2 FTE contract with Truman School District #0458. Motion carried 7-0.

Motion by Melissa Sunderman, second by Dan Merkel to approve the contract with Parallel Learning Behavioral Health. Motion carried 7-0.

The next regular meeting is scheduled for January 28, 2025.

The meeting was adjourned at 7:01 p.m.

Paula Williamson
Accountant.



Board Minutes
Tuesday, January 28th, 2025

Members present: Darla Remus, Ashley Latzke, Ken Briese, Rich Spitzner, Shannon Sykes, & Melissa Sunderman
Members absent: Ryan Lais
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Ben Westphal, Joe Ness, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Shannon Sykes, second by Rich Spitzner to approve the agenda as amended. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the minutes as presented. Motion carried 6-0.

Motion by Melissa Sunderman, second by Rich Spitzner to elect Darla Remus as Chair of the River Bend Board of Education for the 2025 calendar year. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to elect Shannon Sykes as Vice-Chair of the River Bend Board of Education for the 2025 calendar year. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner to elect Melissa Sunderman as Clerk of the River Bend Board of Education for the 2025 calendar year. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes to elect Ryan Lais as Treasurer of the River Bend Board of Education for the 2025 calendar year. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes, to approve all 2025 regular board meetings be held on the 4th Tuesday of each month at 6:00 p.m. in the River Bend conference room. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman, to designate The Journal of New Ulm as the official newspaper for the 2025 calendar year. Motion carried 6-0.

Motion by Ashley Latzke, second by Rich Spitzner, to designate the United Prairie Bank as the official depository for checking for the 2025 calendar year. Motion carried 6-0.

Motion by Melissa Sunderman, second by Rich Spitzner, to set the salary for the Chairperson at \$400.00 with \$60.00 per meeting for all members with an additional \$100.00 beyond the length of four hours, and mileage at the IRS allowed rate of .70 per mile for the 2025 calendar year. Motion carried 6-0.

Chairperson Darla Remus appointed Ryan Lais to serve on the Technology Committee, Ashley Latzke and Shannon Sykes to serve on the Negotiations Committee, Melissa Sunderman, Rich Spitzner, and Ashley Latzke to serve on the Policy Committee.

Motion by Shannon Sykes, second by Ashley Latzke to approve the following:

November 2024 total disbursements - \$613,377.21

Wire amount - \$433,349.48

Payment #s – 36361-36379; 36423-36453

Check amount - \$160,371.96

Check #s – 24473-24496

Credit card amount - \$19,655.77

Payment #s – 36380-36422

December 2024 total disbursements - \$443,697.89

Wire amount - \$390,201.62

Payment #s – 36466-36476; 36521-36542; 36564-36571

Check amount - \$47,431.26

Check #s – 24497-24520

Credit card amount - \$6,065.01

Payment #s – 36477-36520

Motion carried 6-0.

Director Doug Hazen, Program Coordinators Stephanie Ross and Chris Bodick and TOSA Ben Westphal updated the Board on River Bend Programs and services.

Motion by Rich Spitzner, second by Shannon Sykes to approve the new hires of Hallietta Hagen, Nicole Anderson, and Elizabeth Wortz. Motion carried 6-0.

Motion by Ashley Latzke, second by Melissa Sunderman to approve a lane change for Ben Westphal. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve tuition for Holly Syverson. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to increase the substitute teacher rate from \$150.00 a day to \$160.00 a day and to set the paraprofessional rate at \$17.00 an hour starting February 3, 2025. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve the addition of Horace Mann Retirement Advantage to the 403(b)-vendor list. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to renew the line of credit with United Prairie Bank in the amount of \$490,000. The Board authorizes the Executive Director, Doug Hazen, Business Manager, Bradley Carlton, and Accountant, Paula Williamson, to utilize funds from the said Line of Credit as needed for the efficient operation of the Education District. Motion carried 6-0.

“RESOLVED THAT the Company’s Savings Account No 39571 with United Prairie Bank, 200 North Broadway, New Ulm, MN 56073, be closed and the amount, if any, lying in the said account be transferred to the other Current Account in the name of the Company. Executive Director, Doug Hazen, Business Manager, Bradley Carlton, and Accountant, Paula Williamson, are hereby authorized to sign all such documents as may be necessary in connection with the closure of the said Account. A copy of the board minutes will be forwarded to the Bank for necessary action at their end.”

Motion by Ashley Latzke, second by Shannon Sykes to approve the closure of the Savings Account. Motion carried 6-0.

Motion by Shannon Sykes, second by Rich Spitzner to approve the termination of the Lease with New Ulm Public School District for the CTE Center space effective June 30, 2025. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve River Bend to explore the cost to have Ratwik, Roszak & Maloney, PA review the master agreement language. Motion carried 6-0.

Motion by Rich Spitzner, second by Shannon Sykes to approve the policy update as presented. Motion carried 6-0.

Member Melissa Sunderman introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO STAFF REDUCTIONS

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE

WHEREAS, the financial condition of the school district dictates that the School Board must reduce expenditures, and, WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and, WHEREAS, a determination must be made as to which teachers’ contract must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions, BE IT RESOLVED, by the School Board of River Bend Education District No. 6049, as follows:

That the School Board hereby directs the Director of River Bend Education District to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and because of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

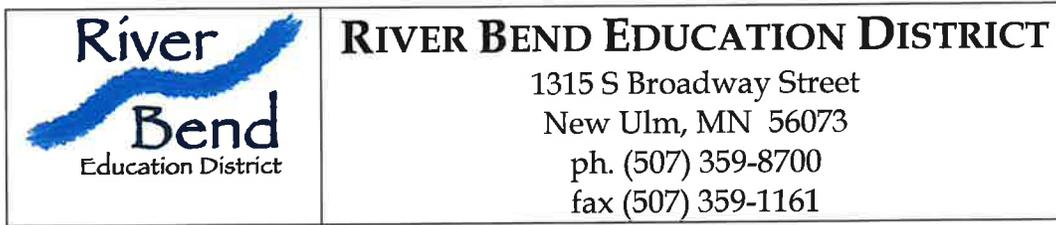
The motion for the adoption of the foregoing resolution was duly seconded by Member Shannon Sykes and upon vote being taken thereon, the following voted in favor thereof: Darla Remus, Ashley Latzke, Ken Briese, Rich Spitzner, Shannon Syles, and Melissa Sunderman all indicated “yes”.

and the following voted against whereupon said resolution was declared duly passed and adopted.

The next regular meeting is scheduled for February 25, 2025, at 6:00 p.m.

Meeting adjourned at 7:03 p.m.

Paula Williamson
Accountant



Board Minutes
Tuesday, February 25th, 2025

Members present: Darla Remus, Ashley Latzke, Ken Briese, Ryan Lais, Shannon Sykes, & Melissa Sunderman
Members absent: Rich Spitzner
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Joe Ness, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Ryan Lais to approve the agenda as amended. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to approve the minutes as presented. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the following:

January 2025 total disbursements - \$970,999.49

Wire amount - \$465,939.53
Payment #s – 36594-36604; 36643-36682

Check amount - \$493,058.330
Check #s – 24521-24563

Credit card amount - \$12,001.66
Payment #s – 36605-36642

Motion carried 6-0.

Director Doug Hazen, Program and Coordinator Stephanie Ross updated the Board on River Bend Programs and services.

Motion by Shannon Sykes, second by Ashley Latzke to approve the new hires. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais to approve Jeff Juni and Ella Mason's resignations. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to approve Sarah Ramsley's contract change. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve Karliana Clements change from a 1.0 FTE to a .6 FTE. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve childcare leave per the Family Medical Leave Act (FMLA) for Sarah Ramsley for 7 weeks starting at the beginning of the 2025-2026 school year and Crissi Mangen for 12 weeks starting at the beginning of the 2025-2026 school year. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais, to move this spring's conferences to March 27, 2025, and approve the change to 2024-2025 calendar. Motion carried 6-0.

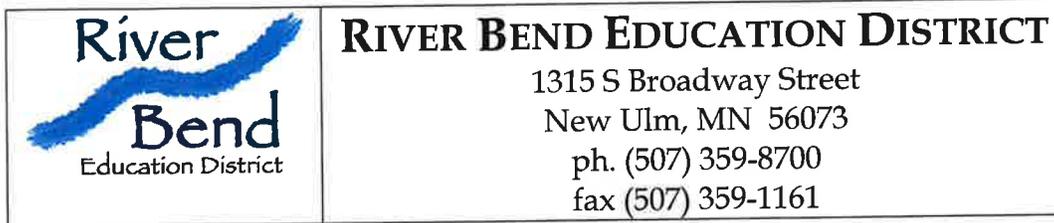
Motion by Melissa Sunderman, second by Shannon Sykes to approve Policy 524.5 Personal Electronic Communication Devices as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to approve River Bend Education District school calendars for the 2025-2026 school year. Motion carried 6-0.

The next regular meeting is scheduled for March 25, 2025, at 6:00 p.m.

Meeting adjourned at 6:35 p.m.

Paula Williamson
Accountant



Board Minutes
Tuesday, March 25th, 2025

Members present: Shannon Sykes, Ashley Latzke, Ken Briese, Ryan Lais, Rich Spitzner, & Melissa Sunderman
Members absent: Darla Remus
Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Benjamin Westphal, Joe Ness, and Paula Williamson

Chairperson Shannon Sykes called the meeting to order at 6:02 p.m.

Motion by Melissa Sunderman, second by Rich Spitzner to approve the agenda as amended. Motion carried 6-0.

Motion by Ryan Lais, second by Rich Spitzner to approve the minutes as presented. Motion carried 6-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve the following:

February 2025 total disbursements - \$724,891.54

Wire amount - \$462,268.53

Payment #s – 36729-36779; 36815

Check amount - \$257,654.71

Check #s – 24564-24594

Credit card amount - \$4,968.30

Payment #s – 36780-36814

Motion carried 6-0.

ECSE Coordinator Kristen Drill presented to the Board on Early Childhood Special Education.

Director Doug Hazen, Program and Coordinator Stephanie Ross and Benjamin Westphal updated the Board on River Bend Programs and services.

Motion by Ryan Lais, second by Ashley Latzke to accept Chris Bodick's retirement effective June 30, 2025. Motion carried 6-0.

Motion by Rich Spitzner, second by Melissa Sunderman to approve Kim Johnson and Todd Hanselman's resignation. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the Memorandum of Agreement between River Bend Education District, Kristen Drill, and the Union. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve a lane change for Holly Syverson. Motion carried 6-0.

Motion by Rich Spitzner, second by Ashley Latzke to approve a contract increase for Ashley Fischer. Motion carried 6-0.

Motion by Ryan Lais, second by Rich Spitzner to approve hiring Nicole Anderson as a full-time Imprints Teacher. Motion carried 6-0.

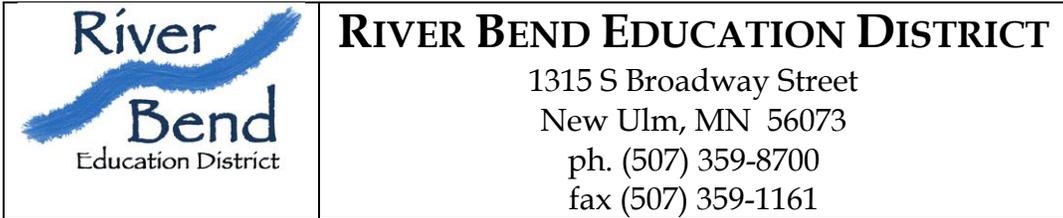
Motion by Ryan Lais, second by Melissa Sunderman to approve Policy 506 update as presented. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve Policy 535 as presented. Motion carried 6-0.

The next regular meeting is scheduled for April 22, 2025, at 6:00 p.m.

The meeting was adjourned at 6:53 p.m.

Paula Williamson
Accountant



Board Agenda

Tuesday, April 22nd, 2025
6:00 p.m.

Please notify the office by noon on the day of the meeting if you, or your alternate, are unable to attend.

1. CALL MEETING TO ORDER

2. ROLL CALL: Remus (Sleepy Eye), Lutzke (Sibley East), Briese (GFW), Lais (Madelia), Spitzner (St. James), Sykes (Butterfield), Sunderman (New Ulm)

3. OPEN FORUM

4. APPROVAL OF AGENDA AS PRESENTED/AMENDED

Motion by _____, second by _____ to approve the agenda as presented/amended.

5. APPROVAL OF MINUTES (enclosed)

Motion by _____, second by _____ to approve the minutes as presented/amended.

6. FINANCE REPORTS – Bradley Carlton

- a. Financial Reporting Model**
- b. Bank Reconciliation Documents and Balance Sheet**
- c. Payment Register**

Motion by _____, second by _____ to approve the financial reports as presented.

d. Revised Budget 2024-2025

Motion by _____, second by _____ to approve the 2024-2025 Revised River Bend Budget.

7. EXECUTIVE DIRECTOR’S REPORT

- a. General Information-Doug Hazen**
- b. R.I.S.E. & Raptor Programs-Stephanie Ross**
- c. ALC / Imprints Program – Ben Westphal**

8. CONSENT AGENDA - PERSONNEL

- a. New Hires**
- b. Resignations**

Motion by _____, second by _____ to approve Consent Agenda as presented.

9. OTHER

- a. Approval of Boys Town Service Proposal for the Imprints Program**

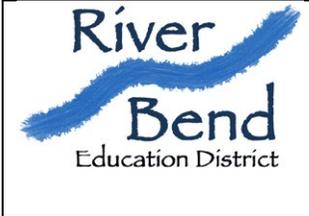
Motion by _____, second by _____ to approve the Service Proposal for Boys Town training.

- b. Approval of update to River Bend Policy Manual, Policy 806 (See Redlines).**

Motion by _____, second by _____ to approve the policy update as presented.

10. NEXT MEETING: The next regular meeting is scheduled for May 27, 2025, at 6:00 p.m.

11. ADJOURNMENT



RIVER BEND EDUCATION DISTRICT

1315 S Broadway Street
 New Ulm, MN 56073
 ph. (507) 359-8700
 fax (507) 359-1161

Board Minutes
 Tuesday, May 27th, 2025

Members present: Darla Remus, Ashley Latzke, Ryan Lais, Rich Spitzner, Shannon Sykes, & Melissa Sunderman
 Members absent: Ken Briese
 Others present: Doug Hazen, Bradley Carlton, Stephanie Ross, Joe Ness, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:00 p.m.

Motion by Melissa Sunderman, second by Rich Spitzner to approve the agenda as amended. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the minutes as presented. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the financial reports as presented. Motion carried 6-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the River Bend Adopted Budget for the 2025-2026 school year. Motion carried 6-0.

Director Doug Hazen, Program and Coordinator Stephanie Ross updated the Board on River Bend Programs and services.

Consent Agenda - Personnel	
Layoff	
LPN	Non-Renewal of Contract
Change in Position	
Devin Dixon	Changing to Program Secretary 205 days at 20.63/hr.
Reinstatement	
Kinsey Meyer	Reinstated as Imprints Teacher
Summer Contracts TD/HH, PT, Interpreter, ALC Credit Recovery, School Counselor, RISE ESY, and Raptor ESY	
Lane Change	
Sammi Cowger	from MA+60 to PHD Step 2, salary at \$66,713.56
Overload	
Kristen Drill, Katie Parsons	Overload from 8/25/25 through 11/19/25 at \$125.00 / day

Motion by Rich Spitzner, second by Ashley Latzke to approve Consent Agenda as presented. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve Doug Hazen, River Bend Education District Director, to act as the Identified Official with Authority (IOWA) and Paula Williamson, Accountant/HR, to act as the IOWA to add and remove names for River Bend Education District 6049-61 for fiscal year 2026. Motion carried 6-0.

Motion by Ryan Lais, second by Rich Spitzner to approve the contracts with Myna Therapy, one from 9/2/25 through 10/13/25 and one from 8/26/25 through 11/20/25 at \$97.00 an hour. Motion carried 6-0.

Motion by Shannon Sykes, second by Melissa Sunderman to engage Hildi Incorporated to complete the GASB 75 Actuarial Valuation study for an estimated cost of \$2,400.00. Motion carried 6-0.

Motion by Ashley Latzke, second by Shannon Sykes to approve the .2 FTE TD/HH contract with Fergus Falls School District Starting August 1, 2025, through June 1, 2026. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ryan Lais to approve the .2 FTE TD/HH contract with Hutchinson School District starting August 25, 2025, through June 1, 2026. Motion carried 6-0.

Motion by Ashley Latzke, second by Ryan Lais to approve the contract with Ed Midwest LLC from 7/1/2025 through 6/30/2030. Motion carried 6-0.

Motion by Melissa Sunderman, second by Ashley Latzke to approve the training for 10 employees in Rochester for Navigating Behavior for the week of August 4– 8, 2025. Motion carried 6-0.

Motion by Ryan Lais, second by Rich Spitzner to approve the cleaning contract with Renuit Cleaning Services in the amount of \$5,900 per month, and maintenance contract in the amount of \$1,140.00 per month for the 2025-2026 school year. Motion carried 6-0.

The next regular meeting is scheduled for June 24, 2025, at 6:00 p.m.

Motion by Melissa Sunderman, second by Ryan Lais to go to closed meeting following Minn Stat § 13D.03; 13D.05, subd. 3. Motion carried 6-0.

Motion by Shannon Sykes, second by Ashley Latzke to go to open meeting. Motion carried 3-0.

The meeting was adjourned at 7:31 p.m.

Paula Williamson
Accountant

	<p align="center">RIVER BEND EDUCATION DISTRICT</p> <p align="center">1315 S Broadway Street New Ulm, MN 56073 ph. (507) 359-8700 fax (507) 359-1161</p>
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Board Minutes
Tuesday, June 24, 2025

Members present: Darla Remus, Ashley Latzke, Ken Briese, Ryan Lais, Shannon Sykes,
 Member late: Melissa Sunderman
 Members absent: Rich Spitzner
 Others present: Doug Hazen, Bradley Carlton, Joe Ness, and Paula Williamson

Chairperson Darla Remus called the meeting to order at 6:01 p.m.

Motion by Shannon Sykes, second by Ryan Lais to approve the agenda as amended. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the minutes as presented. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the financial reports as presented. Motion carried 5-0.

Director Doug Hazen, Program updated the Board on River Bend Programs and services.

Consent Agenda - Personnel
Resignation
Andrea Robbins, ECSE Teacher on June 30, 2025
Melissa Bockelmann, Imprints Teacher on August 31, 2025
Lane Changes
Katelyn Green, ESE Teacher from a BA+15 increasing to MA Salary \$57,796.28
Donna Henning, ECSE Teacher from MA increasing to MA+30 Salary \$78,333.53
Negotiated Individual Contract Summary – approve contracts for non-union members, Doug Hazen, Stephanie Ross, Katie Wheelock, Rashelle Weicherding, Melanie Adema, and Paula Williamson
Contract change
Jennifer Isaac’s contract changes to attend classes to earn a teaching certificate to become RBED’s Multilingual Learner Teacher.
Overload
Donna Henning, ECSE Teacher for July & August at \$125.00 / day.

Motion by Shannon Sykes, second by Ashley Latzke to approve Consent Agenda as presented. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to ratify the Master Agreement between River Bend Education District # 6049 and River Bend Education Minnesota (Teachers). Motion carried 5-0.

Motion by Ashley Latzke, second by Shannon Sykes to ratify the Master Agreement between River Bend Education District # 6049 and River Bend Education Minnesota (Non-Licensed Employees). Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the .35 FTE TD/HH contract with Northland Learning Center #6076. Motion carried 5-0.

Motion by Ashley Latzke, second by Ken Briese to approve the .1 FTE TD/HH contract with Houston Public School District. Motion carried 5-0.

Motion by Ken Briese, second by Ashley Latzke to approve the Service Level Agreement with ARCC in the amount of \$4,259.30 for the 2025-2026 school year. Motion carried 5-0.

Motion by Shannon Sykes, second by Ryan Lais to approve the 2025-2026 insurance proposal from Brown & Brown in the amount of \$79,917.91. Motion carried 5-0.

The next regular meeting is scheduled for August 26, 2025, at 6:00 p.m.

The meeting was adjourned at 6:27 p.m.

Paula Williamson
Accountant