

Wabasha-Kellogg Public Schools Policy



511 FRM Fundraiser Request

2113 Hiawatha Drive East
Wabasha 55981
651-565-3559
(Fax) 565-4732
wabasha-kellogg.k12.mn.us

Stacy Schultz, PreK-12 Principal ext. 250
Jim Freihammer, Superintendent ext. 269

School officials recognize a desire and a need by some school organizations and school associated organizations for fundraising. The school officials also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public. Fundraising must be conducted in a manner that will not result in embarrassment or coercion on the part of individual students, employees, or the school. All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of School District policy. All students and adult participants must understand that they represent the school and must act in a responsible manner. Rules pertaining to student conduct and student discipline extend to student fundraising activities.

Date: Organization: Contact Person:

Type of Fundraiser (Describe the proposed activity):

Participants (if activity based):

Fee Charged to Participant (if applicable):

Anticipated or Projected Profit: \$

Time Line (Attach a proposed schedule):

Facility Needs (what spaces are needed):

Purpose / Intended use of funds generated by this fundraising activity:

X Signature of responsible organizational contact person Date

X Approval - School personnel signature Date

If approved, person in charge must meet with school personnel to review facility use policy 902.

- Schedule meeting with Activities Director
Schedule meeting with Community Education Coordinator
No meeting necessary

Fundraising Request Not Approved - Reason Provided Below