

Wabasha-Kellogg Public Schools Policy

511-1 FUNDRAISING - WABASHA-KELLOGG SCHOOL DISTRICT APPROVED ORGANIZATIONS

I. PURPOSE

It is the purpose of this policy to establish guidelines for the approval of outside organizations that raise money and collect revenues for the benefit of students.

II. GENERAL STATEMENT OF POLICY

- A. The Wabasha – Kellogg School Board encourages community participation in the schools and recognizes that outside organizations may wish to support enhanced educational services for students.
- B. The Board also recognizes that citizens, students, school personnel, other persons and organizations may wish to express support for a particular school or program by conducting fundraising drives. The board requires that such fundraising projects be conducted in an open, respectable manner that does not interfere with educational objectives or community standards.
- C. To this end, the board wishes to certify qualified organizations as Wabasha-Kellogg School District Approved.

III. POLICY

- A. To be designated as Wabasha-Kellogg School District Approved, an organization must meet the following criteria.
 - 1. The organization must annually complete a School District Approval Request Form; see Policy FRM 511-1
 - 2. The organization is governed by a committee of not less than three adults.
 - 3. The organization has by-laws that describe internal financial controls and a procedure for dispersal and accounting of funds.
 - 4. The organization has a clearly defined mission statement that outlines the intent of the fundraising activities.
 - 5. The organization agrees to participate in the development of a fundraising calendar prior to the beginning of a new school year.
 - 6. The organization will complete a *Fundraising Request Form Policy FRM 511* for each fundraising activity prior to implementation.

7. The organization must acknowledge that it may not establish educational policy, participate in the administration of school(s), or authorize management and direction of school affairs.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: Wabasha-Kellogg Policy 511 (Fundraising Policy)
Wabasha-Kellogg Policy FRM 511-1 (Wabasha-Kellogg School District Approved Organizations)
Wabasha-Kellogg Policy FRM 511 (*Fundraiser Request* - ISD 811 W-K)
Wabasha-Kellogg Policy 706 – Acceptance of Gifts