

### Updating Your Contact Information for Parents in the JMC Student Management System

1. Click on this link in purple ([Access to Grades & Lunch Info](#)) or to the W-K home page, click on Access to Grades & Lunch Info under Parent Quicklinks.
2. Login with your user name and password. If you do not know your user name and password, please contact the secretary of the building your student attends.
3. Click on Parent Information.
4. Update the email addresses and phone numbers. Click save.
5. JMC updates DO NOT occur immediately. They are submitted to the school building secretaries for review. Generally, the updates will be in place within one business day.