



Annual Notice to School District Residents
2022-2023 School Year
For the Parents & Guardians of
Students in Grades PreK-12

NON-DISCRIMINATION STATEMENT

Wabasha-Kellogg School District does not discriminate on the basis of age, race, color, national origin, religion, sex, marital or veteran status, medical condition, or disability, or any other legally protected reason.

USE OF PEST CONTROL MATERIALS

Our district utilizes a licensed, professional pest control service firm for the prevention and control of rodents, insects, and other pests in and around the district's buildings. Their program consists of:

- Inspection and monitoring to determine whether pests are present, and whether any treatment is needed;
- Recommendation for maintenance and sanitation to help eliminate pests without the need for pest control materials;
- Utilization of non-chemical measures such as traps, caulking, and screening; and
- Application of EPA-registered pest control materials when needed.

Pests can sting, bite, cause contamination, damage property, and spread disease; therefore, we must prevent and control them. The long-term health effects on children from the application of such pest control materials, or the class of materials to which they belong, may not be fully understood. All pest control materials are chosen and applied according to label directions per Federal Law. An estimated schedule of interior pest control inspections and possible treatments is available for review or copying at each school office.

A similar estimated schedule is available for application of herbicides and other materials to school grounds. Herbicides may be applied by a professional firm and/or district personnel.

Parents of students may request to receive, at their expense, prior notification of any application of a pest control material, should such an application be deemed necessary on a day different from the days specified in the schedule.

Herbicide Application Schedule

Late October/Early November

Broad Leaf Application
Fall Fertilizer

Spring (Late April/Early May)

Quack/Crab Grass Application

Pesticide Application Schedule

Monthly - Middle of the Month

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DIRECTORY INFORMATION

Independent School District #811, pursuant to the U.S. General Education Provisions Act declares the following as “directory information” as provided in said act, and that information relating to students may be made public if said information is in any of the following categories:

- Student’s name, address, telephone listing
- Participation in officially recognized activities and sports
- Weights and height of members of athletic team
- Degrees, honors and awards received
- School related photographs for use in yearbooks
- Grade level

This notice is required by law before such information can be placed in yearbooks or student directories. The form must be completed each year if you do not wish to have Directory Information released. Any parent of any student in the district may request a “Nondisclosure of Directory Information” form from the District Office at 2113 Hiawatha Drive East if the parents/guardians desire that none of the above information be released.

DISTRICT PROTECTION AND PRIVACY OF STUDENT RECORDS

Pursuant to the requirements of Independent School District 811 regarding the “Protection and Privacy of Student Records” and the requirements of Federal Law (45 Code of Federal Regulations 99.6) the following constitutes the School District’s Annual Notification to parents and students regarding data privacy practices of the school district.

Educational information which is collected on all students such as standardized tests will be obtained without prior written permission of the student’s parent, guardian, or the eligible student if he or she is eighteen years of age or over. This type of information is collected to assist in educational planning or evaluation. The parent, guardian, or eligible student is not legally required to allow the collection of this information.

However, if the parent, guardian, or eligible student refuses to allow the school to collect the information, the school will be unable to adequately plan and evaluate the educational program of the student in question. Under limited circumstances, specific persons or entities such as the State Department of Education are authorized to review this information without the consent of the parents, guardians, or eligible student.

In general however, educational records which identify or could be used to identify a student, other than directory information, may not be released to members of the public without the written permission of the student’s parent, guardian, or eligible student. Copies of the policy used to comply with the Data Privacy laws are available in the District Office upon request.

Parents of a student or a student who is eighteen or older may request to inspect and review any of the student’s educational records except those which are, by state or federal law, made confidential. The school district will comply with the request immediately, and if not, within five days exclusive of weekends and holidays. In certain special circumstances, an additional five days may be required in order to comply.

ASBESTOS MANAGEMENT ACTIVITIES

The following asbestos management activities have been or are currently being completed as part of the School District’s Health and Safety Management Program. These activities are pursuant to the Environmental Protection Agency 40 CRF Part 763 “Asbestos Containing Materials in School; Final Rule and Notice”

- Semi-annual periodic surveillance inspections
- Three year periodic re-inspections
- Asbestos repairs
- Notification of asbestos locations for short term workers (plumbers, electricians, etc.)
- Training of district personnel

The Asbestos Management Coordinator for the district is our Facility Supervisor. Contact the Facility Director at 651.565.3559 Ext. 205. Musser Environmental Inc. may be contacted in an emergency at 507.829.2145.

The completed updated asbestos management plan may be viewed, without cost or restriction, during regular office hours at the District Office.

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SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 is an Act which prohibits discrimination against persons with a disability in any program with Federal financial assistance. The Act defines a person with a disability as anyone who:

1. has a physical or mental impairment which substantially limits one or more major life activities including activities such as caring for one's self, performing manual tasks, seeing, hearing, speaking, breathing, learning and working;
2. has a record of such an impairment; or
3. is regarded as having such an impairment (34 Code of Federal Regulations Part 104.3)

No discrimination against any person with a qualifying disability will knowingly be permitted in any of the programs and practices in the school system.

The School District has specific responsibilities under the Act, which include responsibility to identify, evaluate and if the child is determined to be eligible under Section 504, provide access to appropriate education services.

If the parent or guardian disagrees with the determination made by the professional staff of the School District, he/she has a right to a hearing with an impartial hearing officer.

SECTION 504 POLICY STATEMENT

The Wabasha-Kellogg Public School District does not discriminate on the basis of disability with regard to admission, access to services, treatment or employment in its program or activities.

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against individuals with disabilities in any program receiving federal financial assistance. The Americans with Disabilities Act (A.D.A.) applies to employers who have over 14 employees regardless of federal financial assistance. Under both Acts, the definition of an "Individual with a disability" is a person who:

1. has a mental or physical impairment which substantially limits one or more major life activities, as defined in the Section 504 regulations at 34 C.F.R. 104.3(j)(2)(ii), include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. This list is not exhaustive. Other functions can be major life activities for purposes of Section 504. In the Amendments Act (see FAQ 1), Congress provided additional examples of general activities that are major life activities, including eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and communicating. Congress also provided a non-exhaustive list of examples of "major bodily functions" that are major life activities, such as the functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions. The Section 504 regulatory provision, though not as comprehensive as the Amendments Act, is still valid – the Section 504 regulatory provision's list of examples of major life activities is not exclusive, and an activity or function not specifically listed in the Section 504 regulatory provision can nonetheless be a major life activity.; or
2. has a record of such impairment; or
3. is regarded as having such an impairment.

The District will evaluate, identify and provide free appropriate education to all students who are individuals with disabilities under Section 504 or the A.D.A. unless it would impose an undue hardship on the operation of the program.

The District will furnish auxiliary aids and services to students, employees, parents, and members of public who have disabilities to the extent necessary for communications with other persons, unless it will result in an undue burden on, or a fundamental alteration in the program.

The District has a grievance procedure for disability discrimination complaints. For a description of this procedure, or any further relevant information, including the District's updated self-evaluation, contact the Section 504 Coordinator or the A.D.A. Coordinator.

SECTION 504/ A.D.A. GRIEVANCE PROCEDURE

The Wabasha-Kellogg School District does not discriminate on the basis of disability with regard to admission, access to services, treatment, or employment in its programs of activities. Any alleged discriminatory practices within the scope of Section 504, or the Americans with Disabilities Act, should be addressed through the grievance procedure which follows:

Step 1

The person, who believes he/she has a valid basis for grievance under Section 504, or the Americans with Disabilities Act, shall informally discuss the complaint with the District 504/A.D.A. Coordinator. The District 504/A.D.A. Coordinator will investigate and document the complaint (including dates of meeting, disposition and dates of disposition), and give written reply to the complainant within five (5) working days of meeting with the complaint.

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Step 2

If the complaint isn't satisfactorily resolved through Step 1, the alleged grievance may be filed in writing by the complainant. To be considered, the written complaint must fully set out the circumstances giving rise to the alleged grievance and must be filed with the District 504/A.D.A. Coordinator within five working days of disposition at Step One.

The District 504/A.D.A. Coordinator will appoint a hearing officer mutually agreed upon by the parent and the 504/A.D.A. Coordinator within five working days of receipt of the written complaint. (Mediation will be suggested and, if parents agree, the step will be used prior to hearing.)

The hearing officer will conduct a hearing regarding the alleged grievance within fifteen (15) working days of appointment. The hearing officer shall give the parent, student, or employee full and fair opportunity to present evidence relevant to the issues raised under the grievance. The parent, student, or employee may be accompanied at this meeting by an advocate of their choice. The hearing officer will present his/her written decision to the District 504/A.D.A. Coordinator and complainant within ten (10) working days of the hearing.

Step 3

If the complaint is not satisfactorily resolved through Step 2, the complainant may file a written appeal to the School Board. To be considered, the written complaint must fully set out the circumstances giving rise to the alleged grievance and must be filed with the Superintendent's Office within five working days of disposition at Step 2.

The School Board will address the complaint at its next regularly scheduled meeting provided the written complaint is received in the Superintendent's Office at least one week prior to the scheduled meeting of the School Board.

Within ten working days of addressing the complaint, the School Board will issue a written disposition of the alleged grievance through the Superintendent's Office.

Step 4

If the complaint is not satisfactorily resolved following Step 3, further appeal may be made to the United States Office of Civil Rights, Department of Education, Washington, D.C. 20201.

The Section 504 Coordinator is:

Kat Freihammer
Wabasha-Kellogg School District
2113 East Hiawatha Drive
651-565-3559, ext. #254

The Section 504 Alternate Coordinator is:

Stacy Schultz
Wabasha-Kellogg School District
2113 East Hiawatha Drive
651-565-3559, ext. #250

TEACHER QUALIFICATIONS

As a parent of a student in Wabasha-Kellogg Elementary and Jr./Sr. High School, you have a right to know the qualifications of your child's classroom teacher. Federal law states that you have a right to ask for certain information and the district must respond to your inquiry in a timely manner. You may request the following information about your child's classroom teacher:

- Whether the State of Minnesota has licensed or qualified the teacher for the grades and subjects being taught by the teacher;
- Whether the State of Minnesota has given permission for the teacher to teach in an area for which they are not licensed or teach without a license because of special circumstances;
- The teacher's college major and any advanced degrees; and
- If paraprofessionals provide services to your child and their qualifications.

If you wish to receive any of this information, you may contact Jim Freihammer at 651.565.3559 Ext. 261 or e-mail at jfreihammer@wkfalcons.org

INDOOR AIR QUALITY

Wabasha-Kellogg Public Schools have developed an indoor air quality management plan for the district. The management plan addresses policies and procedures that will be used in the schools to address indoor air quality issues. The indoor air quality committee had the health and safety committee review the management plan which was approved by the School Board during the 2007-2008 school year.

If you have any questions concerning indoor air quality, or would like to use the EPA Tools for School's Checklists, please contact the district Indoor Air Quality Coordinator at 651.565.3559, Ext. 205.

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RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education*
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of*
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect, upon request and before administration or use*
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State Law. Wabasha-Kellogg Public School District #811 will develop and adopt policies, in consultation with parents/guardians, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

Wabasha-Kellogg Public School District #811 will directly notify parents/guardians of these policies annually at the start of each school year and after any substantive changes. Wabasha-Kellogg Public School District #811 will also directly notify, through U.S. Mail or email, parents/guardians of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Wabasha-Kellogg Public School District #811 will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents/guardians will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys.

Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by U.S. Department of Education.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5901**

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STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS - PARENTAL NOTICE

- Parents will be notified annually that the School District gives classroom teachers and other school staff members notice about students' history of violent behavior.
- When determined a notice is required, the administration will inform the student's parent or guardian that such notice will be provided.
- Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

VOCATIONAL OPPORTUNITIES ANNUAL NOTIFICATION

Wabasha-Kellogg School District offers a variety of vocational opportunities through the Business Education and Industrial Technology Departments, as well as through online courses through Southeast Tech. The purpose of this notice is to inform students, parents, employees and the general public that these opportunities are offered regardless of race, color, national origin, sex or disability. Admission in the specific courses is determined by grade level, and in some cases, completion of prerequisite courses.

The district has designated the following individuals to coordinate compliance with Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments Act of 1972.

Section 504 Coordinator:

Kat Freihammer
2113 Hiawatha Drive East
Wabasha, MN 55981
651.565.3559 ext. 254

Alternate Section 504 Coordinator:

Stacy Schultz
2113 Hiawatha Drive Drive East
Wabasha, MN 55981
651.565.3559 ext. 250

Title IX Coordinator:

Tim Klingbeil
2113 Hiawatha Drive East
Wabasha, MN 55981
651.565.3559 ext. 259

Alternate Title IX Coordinator:

Stacy Schultz
2113 Hiawatha Drive East
Wabasha, MN 55981
651.565.3559 ext. 250

A listing of program offerings includes courses in Business Education, Industrial Technology such as auto mechanics, woods technology, accounting, personal & business law, etc. For a brief summary of vocational courses offered, please follow the corresponding link: [2022-2023 Registration Guide](#)

RIDING A BUS IS A PRIVILEGE, NOT A RIGHT

The 1994 Minnesota State Legislator passed a law which clearly establishes that riding a school bus is a privilege and not a right. A student's riding privileges may be revoked for failing to obey the school district's bus discipline policy or rules. The Pupil Fair Dismissal Act does not apply to transportation and the School District is not required to provide transportation for a student whose riding privileges have been revoked.

**** STUDENTS REQUIRED TO HAVE PERMISSION TO RIDE SCHOOL BUS THEY ARE NOT ASSIGNED TO ****

Parents and guardians are required to call or send a note to request permission for their son or daughter to ride the bus to another student's home. If possible, this should be done at least 24 hours in advance of when the student will be riding the bus. The phone or note should be directed to the elementary office (565.3559, extension 211/212) or high school office (565.3559, extension 251/252).

For all transportation questions, please call **Bluff Country School Bus Service at 651.560.4940.**

MINNESOTA EDUCATION TAX CREDIT

You can get a state tax credit or subtraction for costs for your children's education or related expenses. This credit covers children in kindergarten through high school. The maximum credit is \$1,000 per child. You can use costs like tutors, academic books and materials, fees paid to others for transportation, music lessons, after school programs, and academic summer camps. For more information, click here [K-12 Education Tax Credit](#).

DRESS CODE AT WABASHA-KELLOGG PUBLIC SCHOOLS

Students are encouraged to be dressed appropriately for school activities and in keeping with community standards. Appropriate clothing includes, but is not limited to, the following:

- Clothing that covers a minimum of the armpit to mid-thigh area.
- Clothing appropriate for the weather.
- Clothing that is healthy and safe for the activity.
- Clothing appropriate for the activity (i.e./ physical education or the classroom).

Inappropriate clothing includes, but is not limited to, the following:

- Under clothes being visible (underwear, bra).
- Hoods (does not include religious items such as a hijab), sunglasses, face paint over majority of face of anything that would limit staff's ability to identify a student.
- Shirts with arm holes that are loose and expose the rib area.
- Clothing bearing a message that is lewd, vulgar, or obscene.
- Shirts with arm holes that are loose and expose the rib area.
- Clothing bearing a message that is lewd, vulgar, or obscene.
- Apparel promoting products or activities that are illegal for use by minors.
- Objectionable emblems, badges, symbols, signs, words, objects, or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in school district policy.
- Any apparel or footwear that would damage school property.

If the administration believes a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. A parent or guardian will be notified. For further clarification, see the W-K Student Dress and Appearance [policy number 504](#).

FOOD SERVICE MEAL PRICES

Student Lunch	\$ 2.90	Student Breakfast	\$1.80	Milk (without Meal)	\$.55
Adult Lunch	\$ 4.95	Adult Breakfast	\$2.25		

EDUCATIONAL BENEFITS APPLICATION (FREE AND REDUCED MEALS)

Here is a link to the [Free and Reduced Lunch Application](#). If you believe that your family will qualify for this program, please complete the form and return it to either the Elementary or High School Office. If you have any questions or need assistance on filling out the application, please contact the food service office at 651.565.3559 Ext. 204 or Jim Freihammer at 651.565.3559 Ext. 261.

IMMUNIZATION REQUIREMENTS

All students must be properly immunized before beginning school. The Wabasha-Kellogg School District strives for 100% compliance with the immunization law. If a student does not meet immunization requirements by October 1st of each school year, the student will be sent home until immunization requirements have been met satisfactorily.

You may contact the school nurse with any questions you may have regarding immunizations at 651.565.3559 ext. 214 or nurse@wkfalcons.org. You may also visit the [MN Department of Health](#) website.
[Immunization Requirements \(pdf\)](#) [Immunization Form \(pdf\)](#)

DOES YOUR CHILD HAVE HEALTH INSURANCE?

Minnesota Health Care Programs have free and low-cost health insurance for children and families who qualify. [Medical Assistance](#) has no monthly premium.

Minnesota Care has a monthly premium based on household income. Income is one factor for qualifying. Other rules and limits apply. For more information call your county office or visit [Minnesota Care](#).

STUDENT ACCIDENT INSURANCE

The school district does not provide any type of health or accident insurance for injuries that might be incurred by your child at school. A form to purchase special accident insurance is available at this link [Student Accident Insurance form](#), and is also emailed to all families and available on paper as well.

STUDENT MEDICATION

If you anticipate that your child will need to have prescription or over the counter medicine administered during the school day, while present at extra-curricular or other after school activities, please contact one of the office secretaries to obtain the proper procedural information and forms. It is important that any medication to be administered at school be set up in advance of school beginning. This eliminates any delay in the proper medical care your child is currently receiving.

WELLNESS

The Wabasha-Kellogg School District has policy 533 on wellness which is required under the Child Nutrition and WIC Reauthorization Act of 2004. This policy focuses on the following areas: Nutrition Promotion and Education, Physical Activity, Communications with Parents, School Meals, School Food Service Program/Personnel, Competitive Foods and Beverages, Other Foods and Beverages Made Available to Students, Food and Beverage Marketing in Schools, Wellness Committee, Public Involvement, Implementation and Publication, Annual Reporting, Triennial Assessment, and Recordkeeping.

To review the entire policy, you may click here [Wellness Policy](#).

CHECKS WITH NON-SUFFICIENT FUNDS (NSF)

The school district of Wabasha-Kellogg will follow all local and state guidelines when dealing with checks submitted to the school with non-sufficient funds.

The **first** NSF check will result in a warning and request for reimbursement in **cash**.

The **second** NSF check will result in the School District requiring all payments be on a **cash** basis for a period of one year from second NSF returned by bank.

EXTRA-CURRICULAR – SPORTS/FINE ART ACTIVITIES

All the necessary forms for participating in extra-curricular activities can be obtained by visiting <https://www.wabasha-kellogg.k12.mn.us/page/3901>. Click on the “Forms and MORE” link to access these forms. If you are unable to access the internet, please stop in the High School Office or contact the Activity Secretary at 651.565.3559, ext. 252.

MINNESOTA LAW REQUIRES CRIMINAL BACKGROUND CHECKS FOR NEW EMPLOYEES AND VOLUNTEERS

The Wabasha-Kellogg School District requires a criminal background check to be done for all new hires and individuals who coach, supervise extra-curricular activities, or volunteer. A successful background check is needed for both employment and volunteering. Click here for [Background Check form](#).

VOLUNTEERS

The School District is always in need of volunteers for various projects and tasks. If you would like to volunteer at W-K School, please contact Kristi Kropp in the District Office (651.565.3559, ext. 261) to inquire about available opportunities. We also invite you to contact the teachers if you have a pertinent topic that could be presented to our students. Your experiences may offer a real life connection to a topic that we are covering in our curriculum. Click here for [Volunteer Application](#) and [Volunteer Policy](#).

VISITORS

If you plan on visiting the School District during our regular school day, you are required to check in at one of the offices. At the office, you will receive a Visitor’s Pass. This requirement helps provide a safe and orderly environment for our students and staff. Your child’s safety is our #1 concern. Your cooperation in helping ensure the safety of our students and staff is greatly appreciated.

SUBSTITUTE TEACHERS & ASSISTANTS NEEDED

If you are interested in subbing at our school, please contact Teachers on Call at 855.346.1650 or go to their webpage at <https://www.teachersoncall.com/>; Click on the APPLY button to proceed.

STUDENT USE OF TECHNOLOGY

With the need to use technology in almost every aspect of today's society, the School Board has approved policy 524 and 524.1 that align with this need. It is expected that students will use technology, but that certain restrictions/safeguards will apply. For more information, see [Policy 524](#) and [Policy 524.1](#). If you have questions, please call Principal Stacy Schultz at 651.565.3559 ext. 251.

INCLEMENT WEATHER & EMERGENCY SCHOOL CLOSING INFORMATION

WHO IS WATCHING THE WEATHER? The bus companies and school administrators carefully watch the weather conditions during the snow season. We also contact the Wabasha County Highway Department about road conditions. We must give careful consideration to the most dangerous bus routes in the district. So, even if it looks clear on your street, dangerous conditions may exist in other parts of our district.

WHAT FACTORS ARE CONSIDERED WHEN MAKING THE DECISION TO CLOSE SCHOOL? The safety of all district children is our primary concern in making our decision. In deciding whether children will be safe, we look at the following factors:

- * Information on road conditions from the administrators and from the County, including whether roads are icy;
- * The time snow starts and the amount of snow; weather predictions;
- * Building conditions (e.g., whether we have power and heat);
- * Parking lot conditions; and
- * Temperature and wind-chill

WHO MAKES THE DECISION? The Superintendent of Schools is responsible for the final decision, based on the above factors and recommendations.

WHEN IS THE DECISION MADE? Whenever possible, the decision will be made by 6:15 a.m. for proper notification of radio and television stations.

HOW IS THE PUBLIC NOTIFIED? The JMC emergency notification system is the official media for notifying all students and parents as to whether or not schools are closed because of weather conditions. We will also announce early school dismissals. The following television and radio stations are also available for up-to-date information on school closings:

Television

WCCO – Ch. 4	KARE – Ch. 11
KTTC – Ch. 10	WKBT – Ch. 8
KMSP – Ch. 9	KSTP – Ch. 5

Radio

Lake Hits 95 – Lake City	
KAGE - Winona	1230 AM & 1380 AM
	95.3 FM & 101.1 FM

JMC EMERGENCY NOTIFICATION SYSTEM

Wabasha-Kellogg uses an emergency notification system to facilitate improved real time school cancellations, postponements, early dismissals, and other important announcements. These notifications can be distributed to cell phones, land line phones, emails, voicemails, etc. just about as soon as when the decision is made.