

ATTENDANCE POLICY

Daily attendance in class is vitally important! At Wabasha-Kellogg schools we seek to promote consistent attendance through a variety of interventions designed to inform families, build collaborative support for students and identify barriers to attendance.

Below are our attendance interventions with corresponding amounts of absences:

Unexcused	Excused	Intervention
1	5	Instant Alert
3	8	Attendance Alert Letter
-	10	Medical Attendance Letter
4	12	AIM with Student Service Team
7	17	Truancy Petition

Message Alert: A pre-recorded message will be sent via email/phone/SMS to the contact information provided to the school. The message alerts family to absences in school and invites family members to contact the school.

TARDY POLICY

TARDINESS: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness. Students tardy at the start of school or after lunch hour must report to the High School office for a tardy slip. A tardy between periods will be handled by the teacher.

EXCUSED TARDY: Valid excuses for tardiness are the same as those for absences plus any excuse in writing by an administrator or faculty member.

UNEXCUSED TARDY: An unexcused tardy is failing to be in an assigned area at the designated time or class period without a valid excuse. Consequences of tardiness may include detention or loss of privileges by the teacher plus three unexcused tardies for each class per semester is the equivalent of one unexcused absence.

We are asking you permission to use photos and/or videos, etc. of your child's likeness and voice during the school year (Wabasha Herald, yearbook, school social media, etc.).

PRINT FAMILY NAME:

Yes, I give permission

No, I do not give permission

STUDENT HANDBOOK

The Wabasha-Kellogg Student Parent Handbook for the 2023-2024 school year is available on the school website under forms and more. If anyone else would like a hard copy, please contact the high school office.

By signing below, you acknowledge that you have accessed the 2023-2024 Wabasha-Kellogg Student Parent Handbook through one of these options. Furthermore, you acknowledge that you have read and understand the policies and procedures outlined in the handbook.

If you have any questions, please don't hesitate to contact the high school office or Principal Schultz, 651-565-3559. Thanks and make it a great year!

I have access to the 2023-2024 Student/Parent Handbook

PRINT Family Name

FIELD TRIP PERMISSION

I give my child/children permission to attend any field trip in the Wabasha or Kellogg area. I understand the trip will be supervised and agree that the advisor and/or chaperones will not be held responsible for any accident which might occur in connection with this trip.

PRINT FAMILY NAME:

Yes, I give permission

No I do not give permission

2023-2024

DISTRICT INSURANCE INFORMATION

NOTE: THIS IS A 2-SIDED DOCUMENT-BOTH SIDES MUST BE FILLED OUT

The school district does not provide any type of health or accident insurance for injuries incurred by your child at school.

REASON'S TO PURCHASE THIS COVERAGE:

1. Deductibles and co-pays in your health plan. Many health plans have increased the amount of out-of-pocket expenses.
2. No insurance.

This plan will provide benefits for medical expenses incurred because of an accident. If you have other insurance, our benefits will be applied to your deductible or co-pay. If you have no other insurance, this will become your primary accident plan.

TO PURCHASE COVERAGE:

1. Below is a direct link for Wabasha-Kellogg districts families who are interested in purchasing Insurance online. This link will also be available on the Wabasha-Kellogg Website.
https://www.sas-mn.com/k12enronline/links/2019/mn/wabasha_kellogg.html
2. **Student Assurance Services, Inc., P.O. Box 196, Stillwater, MN 55082-0196.** Coverage will become effective at 12:01 AM following the date the envelope containing the enrolment form and premium is postmarked by the U. S. Post Office, but not prior to August 1.
3. All questions regarding the coverage should be directed to Student Assurance Services, Inc., Stillwater, MN (651) 439-7098, or toll free 1-800-328-2739.

Please sign and return the information below if you already have adequate insurance.

Jim Freihammer
 Jim Freihammer, Superintendent

PARENTAL INSURANCE WAIVER

Family Name (PRINT) _____

Parent/Guardian Signature _____

- (PRINT) Student Name (1) _____
- (PRINT) Student Name (2) _____
- (PRINT) Student Name (3) _____
- (PRINT) Student Name (4) _____
- (PRINT) Student Name (5) _____

Date _____

IF YOU DO NOT TAKE THE INSURANCE OFFERED THROUGH THE SCHOOL, PLEASE CHECK THE BOX INDICATING THAT YOU HAVE ADEQUATE COVERAGE FOR YOUR SON OR DAUGHTER.

****The program is underwritten by Security Life Insurance Company of America located in Minnetonka, Minnesota and administered by Student Assurance Services, Inc. of Stillwater, Minnesota.**