

Board Meeting Minutes January 9, 2023

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in an organizational school board meeting held in the elementary building room 162. The meeting was called to order by Director Spencer Yohe at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Derek Adamson, Tim Gunn, Leigh King, Melissa Marschall, Mike Peterson, Daniel Small, and Spencer Yohe. Others present were Superintendent Craig Ihrke, Susan Link, Karen Schiltz, Barb Meyer, Dana Gunn, and Alissa Peterson.

APPROVAL OF AGENDA

Moved by Daniel Small, seconded by Melissa Marschall to approve the agenda as presented. Motion carried by a unanimous vote.

ACTION ITEMS

Appointment of New School Board Member and Administering of Oath of Office

Moved by Melissa Marschall, seconded by Leigh King to appoint Derek Adamson, Tim Gunn, and Mike Peterson as new school board members effective January 1, 2023, and administer the Oath of Office. Motion carried by a unanimous vote.

Election of Officers – 2023

Moved by Leigh King, seconded by Tim Gunn to nominate Director Mike Peterson for the office of Chairperson. Director Spencer Yohe called for nominations three times. Moved by Derek Adamson, seconded by Mike Peterson to close nominations for the office of Chairperson. Moved by Spencer Yohe, seconded by Derek Adamson to nominate Director Leigh King for the office of Vice Chairperson. Director Mike Peterson called for nominations three times. Moved by Melissa Marschall, seconded by Daniel Small to close nominations for the office of Vice Chairperson. Moved by Mike Peterson, seconded by Melissa Marschall to nominate Director Spencer Yohe for the office of Clerk. Director Mike Peterson called for nominations three times. Moved by Daniel Small, seconded by Spencer Yohe to close nominations for the office of Clerk. Moved by Spencer Yohe, seconded by Mike Peterson to nominate Director Melissa Marschall for the office of Treasurer. Director Mike Peterson called for nominations three times. Moved by Daniel Small, seconded by Spencer Yohe to close the nominations for the office of Treasurer. Moved by Daniel Small, seconded by Derek Adamson to nominate Director Spencer Yohe for the office Legislative Liaison. Director Peterson called for nominations three times. Moved by Melissa Marschall, seconded by Leigh King to close the nominations for the office of Legislative Liaison. Moved by Melissa Marschall, seconded by Derek Adamson to approve the candidates for the office as stated above. Motion carried by a unanimous vote.

Setting Meeting, Date, Time and Place

Moved by Spencer Yohe, seconded by Derek Adamson to hold one school board meeting per month on the third Monday of each month with the first Monday school board meeting to be held if needed; special school board meetings scheduled on an as needed basis; time of meetings to be at 6:00 p.m.; and place of meetings to be in Elementary Building Room #162 unless otherwise designated. Motion carried by a unanimous vote.

Meeting Dates of January 16, 2023, February 20, 2023, and September 18, 2023, Regular School Board Meetings

Moved by Daniel Small, seconded by Tim Gunn to hold the January 16, 2023, regular school board meeting on Tuesday, January 17, 2023, the February 20, 2023, regular school board meeting on Tuesday, February 21, 2023, and the September 18, 2023, regular school board meeting on Monday,

September 25, 2023. These meetings will be held in the Elementary Building Room #162 at 6:00 p.m. Motion carried by a unanimous vote.

Board Compensation

Moved by Spencer Yohe, seconded by Daniel Small to set the compensation for regular, special and committee meetings at \$50.00 per meeting attended; \$75.00 for two consecutive committee meetings attended in a row; \$200.00 per day for an all-day meeting and \$100.00 per half day meeting; and mileage allowance per the IRS Guidelines. Motion carried by a unanimous vote.

School Depositories

Moved by Melissa Marschall, seconded by Leigh King to name the following school depositories: General Fund at Merchant's Bank, Bank of the West, or Eitzen State Bank; Investments at Bank of the West, Merchant's Bank, Eitzen State Bank, New Albin Savings Bank, Minnesota School District Liquid Asset Fund Plus, and LaSalle National Bank. Motion carried by a unanimous vote.

Use of Electronic Signatures and Authorization of Investments

Moved by Daniel Small, seconded by Derek Adamson to authorize the Business Manager/Finance Director and the Superintendent to invest cash reserves and to make electronic transfers. Motion carried by a unanimous vote.

Designation of Duties of School Board Clerk to Office Manager/Human Resource Coordinator

Moved by Mike Peterson, seconded by Melissa Marschall to designate duties of school board clerk to be given to the Office Manager/Human Resource Coordinator. Motion carried by a unanimous vote.

Naming Official Newspaper

Moved by Spencer Yohe, seconded by Daniel Small to name the Caledonia Argus as the official newspaper. Motion carried by a unanimous vote.

Appointment of Board Committee Members

Moved by Spencer Yohe, seconded by Derek Adamson to appoint Directors Derek Adamson, Tim Gunn, and Leigh King to the Activities Committee; to appoint Directors Melissa Marschall, Mike Peterson, and Daniel Small to the Administrative Negotiations Committee; to appoint Directors Tim Gunn and Melissa Marschall to the Community Ed Advisory Council Representative; to appoint Directors Derek Adamson, Tim Gunn and Daniel Small to the Facilities Committee; to appoint Directors Leigh King, Melissa Marschall, and Mike Peterson to the Finance Committee; to appoint Director Spencer Yohe to the Hiawatha Valley Education District Representative; to appoint Director Mike Peterson and Spencer Yohe as an alternate to the Houston County Collaborative Committee; to appoint Directors Daniel Small and Spencer Yohe to the Meet and Confer Committee; to appoint Director Spencer Yohe and Director Leigh King as an alternate to the Minnesota State High School League; to appoint Director Tim Gunn to the QComp Committee; to appoint Directors Derek Adamson, Leigh King and Mike Peterson to the Strategic Planning Committee (World's Best Workforce); to appoint Directors Derek Adamson, Melissa Marschall, and Spencer Yohe to the Support Staff Negotiations Committee; to appoint Directors Leigh King, Mike Peterson, and Daniel Small to the Teacher Negotiations Committee; to appoint Directors Leigh King, Melissa Marschall, and Spencer Yohe to the Technology/Curriculum/PSEO/On-line Learning Committee. Motions for the above temporary committees were carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Mike Peterson to appoint Director Tim Gunn to the Crisis Committee. Motion carried by a unanimous.

School Lawyer

Moved by Daniel Small, seconded by Derek Adamson to name the following as school lawyers: Murphy Law Office; Knutson, Flynn & Deans, P.A.; Kennedy & Graven, Chartered; Ratwick, Roszak, & Maloney, P.A. Firm; and Wieser Law Office. Motion carried by a unanimous vote.

Moved by Mike Peterson, seconded by Tim Gunn to designate the Board Chair and the Superintendent of Schools as the staff authorized to contact legal counsel. Motion carried by a unanimous vote.

School Auditor

Moved by Spencer Yohe, seconded by Mike Peterson to name Clifton Larson Allen, LLP, as the school auditor. Motion carried by a unanimous vote.

Memorandum of Understanding

Moved by Daniel Small, seconded by Leigh King to approve the Memorandum of Understanding between Caledonia Chapter of the River Valley Education Association and Independent School District No. 299 with regard to provide a mechanism to remove paid positions from the "other compensation" listed on page 44 of the collective bargaining agreement to include ticket sellers, takers, supervisors for all athletic events shall be removed from the collective bargaining agreement and fall under the sole discretion of the Activities Directors and Administration. Motion carried by a unanimous vote.

New Hire

Moved by Mike Peterson, seconded by Derek Adamson to ratify the hiring of Donald Smith as a full-time facilities technician at I/15 years at \$17.95 per hour beginning January 9, 2023. Motion carried by a unanimous vote.

School Policies

The following policies listed below were reviewed by the school board as mandated to do on an annual basis:

- Student Discipline Policy #506
- Public Data Requests Policy #722
- Crisis Management Policy #806
- Health and Safety Policy #807

Board Member Reports

Director Peterson shared with the board information from the MSBA Governance Model. He requested that the board start to review the school district's strategic plan and the Mission, Beliefs, and Vision Statement.

ADJOURNMENT

Moved by Mike Peterson, seconded by Daniel Small to adjourn the meeting at 7:52 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk