

## **Board Meeting Minutes October 17, 2022**

Prior to the regular school board meeting, an informational public meeting was held beginning at 5:30 p.m. in room #162 of the elementary building. The purpose of this meeting was to inform, discuss, and ask questions the public may have as it relates to the school district continuing their discussions with the renewal of the flexible learning year program/early start beginning the 2023-2024 school year.

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the elementary building room #106. The meeting was called to order by Chair Matt Blocker at 6:09 p.m. The Pledge of Allegiance was said. The school board members present were Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, Spencer Yohe and student school representatives Jack Babinski and Emma Stemper. Also present were Craig Ihrke, Gretchen Juan, Susan Link, Barb Meyer, Karen Schiltz, Kaitlin Longhauser, Autumn Ellenz, Tim Gunn, Richard and Teresa Larson, Carol Nelson, Ben Glass, and Maya Upton. Absent Nathan Boler.

### **ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Daniel Small to approve the agenda as presented. Motion carried by a unanimous vote.

### **BOARD SHOWCASE**

#### *Summer Ag Program*

Mr. Richard Larson shared with the board a presentation on the summer ag program. He explained what is involved in these Career Tech Education classes and the history of the program since it began in our school district. There are approximately twenty students participating and asked the board if the school district would fund more than 50% of the program due to the fact that the school district has been awarded less grant money.

#### *Library Club*

Mr. Ben Glass shared with the board information regarding the Library Club and asked the board for their support in this club. He would like to get more students involved in a group to promote the idea of connectedness. There are currently approximately ten students showing interest in this club. He would like to create a fun and inviting club for students. He is thinking this group could meet once a week possibly afterschool depending upon what works best for the students interested.

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Student school board representatives Stemper and Babinski updated the board on various activities that have been happening in the middle/high school building along with co-curricular and curricular activities.

### **CONSENT AGENDA**

Moved by Spencer Yohe, seconded by Daniel Small to approve the following consent agenda items:

- Approval of September 26, 2022, Regular School Board Minutes
- Approve the electronic transfers and bills due and payable amounting to \$1,381,310.45 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$800,000.00.
- Ratify the hiring of John Wahlstrom and Robbie Sobczak as the national honor society co-

coaches beginning the 2022-2023 school year at III/0 years at \$746.00 each (\$1,492/2).

- Approval of the Non-bargaining Administrative Agreement for the Elementary/Middle/High School Administrative Assistants for the 2022-2024 school years as presented.
- Approval of the school district increasing the rate of pay for the Community Education Director, Human Resource Coordinator/Office Manager, Nutrition Services Director, and Facilities Director retroactive to July 1, 2022, in an effort to remain compliant with comparable worth rates.

Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### **Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation**

Member Spencer Yohe introduced the following resolution and moved its adoption:

#### **Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation**

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Caledonia High School recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Caledonia High School supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees

The motion for the adoption of the foregoing resolution was duly seconded by Daniel Small. Upon vote being taken thereon, the following voted in favor thereof: Member Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

#### **Discussion/Action Regarding Summer Ag Program**

After a discussion was held in regards to the Summer Ag program, it was the consensus of the board that this topic be tabled until the November regular board meeting.

#### **Discussion/Action Regarding Art Club**

After a discussion was held in regards to the Art Club, it was the consensus of the board that this topic be tabled until the November regular board meeting.

#### **Discussion/Action Regarding Library Club**

Moved by Erin Hammell, seconded by Daniel Small to start a Library Club for MSHS students. Motion carried by a unanimous vote.

### Discussion/Action Regarding Dance Team Coop

Moved by Erin Hammell, seconded by Melissa Marschall to follow the Activities Committee recommendation to not start a coop agreement this school year with the Houston School District for a Dance Team due to the expenses of the programming, not enough student participation and not having transportation available for these students. Those voting in favor: Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, and Wendy Woyczik. Abstain: Spencer Yohe. Motion carried.

### Setting of Special School Board Meeting to Canvass November 8, 2022, Election Results

Moved by Melissa Marschall, seconded by Daniel Small to hold a special school board meeting on Monday, November 14, 2022, at 7:00 a.m. in the District Office to canvass the November 8, 2022, election results. Motion carried by a unanimous vote.

### Winter Sports Coaching Contracts

Moved by Spencer Yohe, seconded by Daniel Small to ratify the following 2022-2023 winter sports coaching contracts contingent upon participation numbers in each of the sports:

- Wrestling:
  - Shay Mahoney, head coach, III/6 years
  - Tanner Benson, assistant coach, II/5 years
  - Travis Frank, junior high coach, I/3 years
  - Justin Conway, junior high coach, I/2 years
  
- Boys' Basketball:
  - Brad King, head coach, III/12 years
  - Austin Bauer, assistant coach, II/3 years
  - Jimmy Westland, 9<sup>th</sup> grade coach, I/4 years
  - Colton Lampert, 8<sup>th</sup> grade coach, I/4 years
  - Ryan Pitts, 7<sup>th</sup> grade co-coaching, I/1 years
  
- Girls' Basketball:
  - Scott Sorenson, head coach, III/25 years
  - Brent Schroeder, assistant coach, II/5 years
  - Beth Morey, 8<sup>th</sup> and 9<sup>th</sup> grades, I/5 years
  - 7<sup>th</sup> grade position open. 9<sup>th</sup> grade position may not be needed depending participation numbers.
  
- Gymnastics:
  - Savana Kettner, head coach, III/2 years
  - Kaylee Cavanaugh, assistant coach, II/2 years

Those voting in favor: Matt Blocker, Erin Hammell, Melissa Marschall, Daniel Small, Wendy Woyczik, and Spencer Yohe. Abstain: Leigh King. Motion carried

### **ADMINISTRATIVE REPORTS**

Mrs. Link informed the board that teachers discussed ALICE with their students. Kurt Zehnder visited with our Kindergarten teachers and others on October 7th about evacuation plans and possible exit strategies for ALICE. The week of October 10-14<sup>th</sup> teachers practiced walking to their ALICE safe place. Additional mallets will be ordered to assure that all staff have access to break windows if an event ever necessitates it. We have had two fire drills and one "surprise fire drill." National Walk and Bike to School Day was Wednesday, October 12th. We positioned high school students and Sue Howe

and I around town, so students could walk with an adult. We had a wonderful turn out. For those students who could not walk/ride, we walked around the block with them at recess. The MTSS team visited WSU on October 13th to receive further training on the MTSS process and how to best decide who should be in Tier 2 and what interventions to use at all levels. Our PACE parents met on Monday October 10th. Homecoming next year, Club Choice, box tops, and other topics were discussed. Parent teacher conferences were held on Thursday, October 13th from 1:00 p.m. – 7:00 p.m. Parent teacher conferences are well attended. The second round of parent teacher conferences will be held October 18<sup>th</sup> from 4:00-7:00 p.m. Fire Prevention Week (October 9th-15th). On October 14th the students visited the fire station. We appreciate the fire department for taking the time to allow our students to participate in this day and learn about fire safety. Grades K through 5 will be visiting the McCormick Pumpkin Patch/Corn Maze on Wednesday, October 19th. Thank you to the McCormick's for making this a part of our community and allowing our students to visit. Grammar curriculum for the M/H School is in the process of being ordered. The ELA team will continue to work on other areas of curriculum development throughout the year. She will be attending a Curriculum Leaders meeting focused on the Arts on Wednesday, October 26th. The Topic will be Arts Education Requirements and Academic Standards overview. We are working on streamlining Educlimber. HVED will be making revisions to make all of their districts align better with multiple users. We continue to have staff absences, but we are all working together to cover the best that we can. Meetings and trainings attended: St. John's Support team meetings, St. Mary's Support team meetings, MTSS (Multi-tiered systems of support), Day, HVED Principal meetings, student intervention meetings, evaluation planning meetings. crisis committee meeting, administrative meetings, CAE student support team meetings, SPED evaluation meetings, and SPED IEP meetings.

Mr. Boler was absent. In his report that he shared with the board, he informed them that it is hard to believe the end of term one is right around the corner. Term 1 ends on October 19th. The seniors have started open campus on Fridays. This will expand as the year progresses. On September 26, the junior class attended the Wisconsin Education Fair and Career Expo. As a school, we continue to look for additional opportunities to connect students with different career opportunities after high school. The MTSS team is continuing to work with Tami Bennett and Amanda Brown from HVED. At present, we are working on system "clean up" and have started looking deeper into student data. He is well into certified staff evaluations. He has 33 evaluations to complete this year, with all non-tenured staff needing to complete their first evaluation prior to Thanksgiving break. He attended the MASSP Law Conference in Rochester on October 5th. This conference is always one of my favorites as it provides updated legal information and a great opportunity to network with other SE Minnesota principals. He is planning for the 2023-2024 school year is underway. He has started some conversations regarding class offerings and potential changes. He is reaching out to MN College Southeast (formerly SE Tech) about expanding College in the Schools. He is hoping this will be possible now that MDE extended the 18+ requirement to September 1, 2025. Brent and himself were able to attend a virtual 504 webinar on October 6th. This provided some good information to ensure we are best serving our students. The MS/HS has completed two fire drills and one lock-down so far this year. He is hoping to get at least one additional fire drill in prior to the weather turning cold. A reminder the John Paulson Big Band concert will be held on Saturday, October 15th. This event is free to the public. Ben Glass has requested to be on the board showcase in regards to the starting of a Library club. He is still hoping to start an Art club. At this time, he does not have an advisor but will continue to work to find one. He continues to work with World Classrooms as we prepare for the trip being offered to Washington DC. Some of the meetings he has attended include but are not limited to: administration meetings, SE MN principal meetings, IEP meetings, Caledonia Monthly Sped meeting, staff development, technology committee meetings, & Q-Comp.

Mrs. Juan informed the board that early childhood screening is scheduled for November 10<sup>th</sup> and November 11<sup>th</sup>. SAC is utilizing the board room after school for some students to get homework done. This gives them some more space to allow students on our waiting list to join. The babysitting class

held on October 5<sup>th</sup>, was very successful and received a lot of great feedback from this class. The Home Alone class will be held on October 19<sup>th</sup>. Yoga has the most participants that it has ever had.

Superintendent Ihrke informed the board that he is excited to see the connectedness amongst our school district with students. Career Tech Education classes are going well and staff is doing a fantastic job getting work experience for our students within these classes offered. The school district health insurance plan had an approximately 20.6% increase for 2023, and other school districts are seeing a 50% increase in their renewals. We are currently reviewing options for the health insurance renewal plans.

Ms. Barb Meyer informed the board she is working with staff on getting the CACFP claim forms done correctly and submitted. New CACFP application for 10/1 submitted. Levy information has been submitted to the county and MDE. Submitted nonpublic reports. Insurance renewal with MMA. Increase of \$6,520.46 from previous year for property, liability, cyber and worker's compensation. Outstanding invoices submitted to collections. Working on List of items CLA is requesting for the audit. Webinars for: CACFP, Region V Fall session, Verification reporting, Title II Corrective Action Plan. Other business office duties (invoicing, billing, reconciling, etc.)

### **BOARD MEMBER REPORTS**

Director Woyczik updated the board regarding the Activities Committee and continues to negotiate with the principals on their contract. Director Yohe updated the board regarding the HVED meeting. Director Hammell updated the board regarding the Technology Committee meeting.

### **ADJOURNMENT**

Moved by Erin Hammell, seconded by Leigh King to adjourn the meeting at 7:18 p.m. Motion carried by a unanimous vote.

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Spencer Yohe, Clerk