

**Board Meeting Minutes
November 15, 2021**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the middle/high school auditorium. The meeting was called to order by Chair Matt Blocker at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, Spencer Yohe and student school board representatives Emma Ideker and Emma Stemper. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Barb Meyer, Gretchen Juan, Jordan Gerard, and various members from the community.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Daniel Small to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRID

The following resolution was moved by Spencer Yohe, seconded by Daniel Small

Resolution Accepting Donations

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Family of Bob Stark	Monetary Donation	Co-curricular and Curricular Activities
Caledonia Lions	Volunteering 79.50 hours selling tickets during 25 sporting events this fall	
Houston High School	Allowing our school district to borrow their gym floor protector for the TRC Honor Band and Choir event	

Motion carried by a unanimous vote. Whereupon, said Resolution was declared duly adopted.

BOARD SHOWCASE

Mrs. Teri Larson shared with the board information with regard to the Business Professionals of America (BPA) extra-curricular activity that she would like to have established at our school district.

STUDENT SCHOOL BOARD MEMBER REPORT

The student school board representatives informed the board that winter sports are starting, and the Veteran's Program went well.

CONSENT AGENDA

Moved by Melissa Marschall, seconded by Erin Hammell to approve the following consent agenda items:

- Approval of October 18, 2021, regular school board meeting minutes and the November 8, 2021, special school board meeting minutes.
- Approve the electronic transfers and bills due and payable amounting to \$428,563.39 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$800,000.00.
- Approve the licensed staff sub rate increase to \$125.00 per day and \$62.50 per half-day of subbing for days one through twenty. Teachers who have retired from Caledonia Area Public School District and the other licensed substitutes who have been a substitute for more than twenty days in our school district will receive an increase to \$135.00 per full day of subbing and \$67.50 per half day of subbing. These rates will be effective December 1, 2021.
- Approve the non-licensed support staff sub hourly wage increase to \$11.50 per hour effective December 1, 2021.
- Approve the twelve-week maternity leave request from Amanda Schulte to begin around the birth of her child on January 9, 2022, given there are no complications.
- Approve the approximate nine-week maternity leave request from Tori Burmester to begin around the birth of her child on March 12, 2022, through May 13, 2022, given there are no complications.
- Approve the maternity leave request from Laura Pohlman to begin around the birth of her child on February 28, 2022, through May 26, 2022, given there are no complications.
- Accept the resignation of Ryan Pitts as junior high football coach effective at the end of the 2021-2022 season with thanks for his assistance in this program.
- Accept the resignation of Gloria Gerard as our SAC paraprofessional effective November 3, 2021, with thanks for her ten years of service to our school district.
- Accept the resignation of Russell Peterson as our Facilities Specialist effective December 31, 2021, with thanks for his five years of service to our school district.
- Accept the resignation of Jeremy Leis as the assistant boys' basketball coach and the

head boys' golf coach with thank you for his years of service in these positions at our school district.

- Ratify the hiring of Mattie Hellerud as the 9th grade girls' basketball coach at I/0 years at \$1,969.00.
- Ratify the hiring of Joyce Meyer as the junior class advisor beginning the 2021-2022 school year at V/0 at \$2,472.00.
- Ratify the following employee contracts: Non-bargaining Administrative Agreement for the Human Resource Coordinator/Office Manager for the 2021-2023 school years as presented and Facilities Director/Safety Director for the 2021-2023 school years as presented.

Motion carried by a unanimous vote.

ACTION ITEMS

Reciprocity Agreement

Moved by Melissa Marschall, seconded by Erin Hammell to not have a reciprocity agreement between the State of Minnesota and the State of Iowa school districts, and that this could be reviewed again when a family requests it. Motion carried by a unanimous vote.

Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation

Member Spencer Yohe introduced the following resolution and moved its adoption:

Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Caledonia High School recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Caledonia High School supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees

The motion for the adoption of the foregoing resolution was duly seconded by Daniel Small. On a roll call vote, the following voted in favor: Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

Business Professionals of America (BPA) Extra-curricular Activity

Moved by Spencer Yohe, seconded by Leigh King to approve adding Business Professionals of America (BPA) as an extra-curricular activity beginning the 2021-2022 school year. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Link informed the board that training was completed for our Sunday Essentials phonics-based program on our Professional Development Day on November 8th. The presenters modeled the lessons and gave our teachers an opportunity to replicate lessons with one another. It was useful training with a great deal of learning. Teachers and presenters both agreed that a follow-up visit would be beneficial to extend the professional development in January. That would give our teachers ample time for application. Thank you to Bob Burmester who painted the four square and hopscotch numbers on the playground. We will also paint a pickle ball court on the playground in the spring. The more exposure to activities that we have for our children, the higher the likelihood for fitness throughout the year and beyond. IReady reading and math training will occur in PLC's on two consecutive Wednesdays in December with presenters answering questions from our teachers and exploring the many IReady options. Trista Stamness will be delivering professional development on Wednesday, November 17th. We will be doing Responsive Strategy instruction for the students in reading to help them advance in their reading levels. The ELA department at the MSHS school is next in line for ordering curricular materials. We are looking at a two-year adoption to be purposeful in our intent to purchase materials. On Friday, November 8th, Superintendent Ihrke and I were able to attend the free virtual annual school law conference of Ratwik, Roszak and Maloney. The attorneys provided helpful guidance and advice on everything from COVID related topics to the role of school when custody is at issue. Pace will be entering an elementary school float in the Caledonia winter parade this December.

Mr. Boler informed the board that it is hard to believe we are over one-fourth done with the 2021-2022 school year. A number of positions have been/will be posted: PCA (Personal Care Assistant), Interim Choir Teacher, HS Science, & 3 long term substitute positions. We hope to get these positions filled sooner than later. He updated the board regarding the 2022-2023 master schedule and that November is when we start working on the master schedule for the following school year. Preliminary work has begun. He plans to have a draft of the master schedule completed by the December board meeting. If not in December, January at the latest. There is an application process to become a state recognized Online School Provider. Superintendent Ihrke and I have been in contact with some neighboring districts to create an online program partnership. The initial partnership application has been submitted. All grades for Term 1 have been finalized and report cards have been sent home. On October 26th, Rachel Stackhouse and himself met with MaryAnne Smith & Rachelle regarding the "First Bite Grant". Ms. Stackhouse has completed the grant application which could provide us with up to \$5,000 to purchase local goods to serve at lunch. As you may recall, in the past we have had an after school program (Targeted Services Program through HVED) called Beyond the Bell (BTB). He was unable to find a staff member to take this on. In place of BTB, we have started Homework Help which takes place on Tuesday and Thursday from 3-4:30 pm. We are also going to try a "Virtual" help session on Mondays from 4-5:30 pm. The reason for the later time is so students have time to return home from school. Brent Schroeder has been working hard to conduct senior meetings with all students. Our goal is to have all senior meetings completed prior to Holiday Break. The MS/HS has completed 3 ALICE drills and 2 fire drills thus far. On October 29th, we held a PBIS (Positive Behavioral Interventions & Supports) program with our MS students. During this program, we recognize positives within the student body and remind students of expectations in different areas of the school. On November 2nd, he attended our second "Redefining Ready" meeting. The main goal is to see how we as a school district are doing in different areas. On November 8th, Caledonia hosted the Three Rivers Honor Band and Choir Concert. Due to the concert, November 8th was a PD for staff. We utilized this time for our Mental Health First Aid training as well as staff meeting, PLC, & curriculum planning. November 10th

was National Signing Day. Congratulations to all our student athletes on this exciting accomplishment. In his September report, he mentioned holding a meeting for all IEP students prior to December 1st. We continue to hold these meetings, almost on a daily basis. He recognized all the hard work the special education teachers have put in. He continues to work on teacher evaluations. A representative from World Travel came to speak about a trip to Washington D.C. We are in the informational stage of the process to see if this is something we are interested in doing in the spring/summer of 2023. The next step would be for the board to adopt a resolution to move forward with this process. If you would like the World Travel representative to come speak at our December board meeting, please let Mr. Boler know. Our 7th grade has been on the waiting list to go to Eagle Bluff. This past spring a spot opened up. We plan to attend this 3 day/2-night field trip from May 18-20th. 9th Grade Civics is working on a field trip to the State Capital to participate in a legislative hearing. There are a number of details that need to be worked out prior to finalizing this trip. Rodeo Team – He has had some interest from students and parents. Meetings/trainings attended over the past month, including but not limited to: HVED Principals Meeting, Curriculum Meeting, BCC Meeting, Technology Committee, Q-Comp, Staff Development, Student Support Team & Concurrent Enrollment Training.

Mrs. Juan informed the board that early childhood screening was postponed. There are quite a few positive COVID cases in both preschool classrooms for staff and students so these programs have been masking on and off for the past month. She is still looking to hire additional staff members for morning and afternoon SAC. There is currently a waiting list of students wanting to join but we need more staff before we can allow them to enroll. There is a cookie baking exchange scheduled for December 11th and December 18th. Family movie night was held on November 12th showing Snow White and the Seven Dwarfs. They continue to look for people who are interested in teaching classes and are open to all class ideas. The ACT prep course will be offered in February and March and is open to all students.

Superintendent Ihrke thanked the principals, Mrs. Engan and Mr. Hebeisen for doing a great job on the Veteran's Day Program. He thanked the fall activity coaches, the participants and the advisors for the success fall season and the work put forth in these programs. He wished everyone well as the winter sports season begins. He shared with the board the Redefining Reading Score Card.

Ms. Barb Meyer informed the board that the auditors were in the district on October 20th and continues to wrap up the audit work. The election was held on November 2nd and thanked the election judges that assisted that day. Attended special ed and Region V WebEx conferences. Works on meal claims and MA billing. She is reviewing tuition acknowledgements that we received from other districts. Working on the SEDRA/UFARS comparison, setting up new codes for ESSER expenses for 2021-2022, and other business office duties.

OLD BUSINESS ITEMS

The MSBA Leadership Conference will be held on January 13th through January 14th.

NEW BUSINESS ITEMS

Seek Input on Potential ESSER Expenditures

Superintendent Ihrke went through the grant application and asked for the board's input relating to the potential ESSER expenditures.

Board Update on Progress of World's Best Work Force

Superintendent Ihrke shared with the board the summary report on the progress of the World's Best Work Force.

BOARD MEMBER REPORTS

Director Yohe updated the board regarding the MSBA meeting. Director Woyczik updated the board with regard to negotiations.

ADJOURNMENT

Moved by Wendy Woyczik, seconded by Daniel Small to adjourn the meeting at 7:17 p.m.
Motion carried by a unanimous vote.

Spencer Yohe, Clerk