

Board Meeting Minutes May 16, 2022

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the elementary building room #106. The meeting was called to order by Chair Matt Blocker at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, and Spencer Yohe and student board representatives Emma Ideker and Emma Stemper. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Barb Meyer, Karen Schiltz, Gretchen Juan, and Craig Morehead, Tristan Jenson, Larissa Erickson and Christian Stano.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Leigh King to approve the agenda as amended to add Chess Club to the Showcase area of the agenda. Motion carried by a unanimous vote.

BOARD SHOWCASE

Redefining Ready Presentation

Superintendent Ihrke, Mr. Boler and Mrs. Larson shared with the board information relating to Redefining Reading.

Chess Club

Mr. Jenson and Christian Stano informed the board that they would like to get a Chess Club group organized in our school district beginning the 2022-2023 school year. This would be a self-sufficient program and would raise funds for this group through donations. They would like to meet twice a week after 3:00 p.m. It was the consensus of the board that this group should report back to the board at the August regular school board meeting with their participation numbers and that the board would act on this program at that time.

Why We Play Presentation – Minnesota State High School League

The school board viewed the Why We Play training video as part of the renewal of the school district's membership in the Minnesota State High School League.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board members updated the board on various activities that have taken place amongst the student body recently. The juniors took the ACT. MCA testing is complete. Prom was well attended. They congratulated the BPA and Robotic programs for their great seasons. Seniors last day is next week Tuesday. The Board thanked Emma Ideker for her past two years serving on the school board and wished her well in her future endeavors.

CONSENT AGENDA

Moved by Spencer Yohe, seconded by Daniel Small to approve the following consent agenda items:

- Approval of April 18, 2022, regular school board minutes.
- Approve the electronic transfers and bills due and payable amounting to \$662,819.76 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$800,000.00.
- Accept the resignation/retirement of Ann Bauer as the middle/high school health assistant

effective May 26, 2022, with thanks for her thirty years of service and dedication to our school district.

- Accept the resignation/retirement of Cindy Frank as the community education/athletic assistant secretary effective May 31, 2022, with thanks for her twenty-two years of service and dedication to our school district.
- Accept the resignation/retirement of Cindy Becker as the van driver paraprofessional effective May 26, 2022, with thanks for her five years of service and dedication to our school district.
- Accept the resignation/retirement of Kathy Bruening as the elementary school health assistant effective May 26, 2022, with thanks for her forty-three years of service and dedication to our school district.
- Accept the resignation of Jennifer Classon as a special education paraprofessional effective May 26, 2022, with thanks for her six years of service and dedication to our school district.
- Accept the resignation of Carrie Schoh as an elementary secretary effective May 26, 2022, with thanks for her past year of service and dedication to our school district.
- Accept the resignation of Georgina Steele as a special education paraprofessional effective May 26, 2022, with thanks for her past year of service in this position.
- Accept the resignation of Sydney McCabe as a special education paraprofessional effective May 26, 2022, with thanks for her past year of service to our school district.
- Accept the resignation of Alex Lange as our social studies teacher effective at the end of the 2021-2022 school year, with thanks for his past year of service and dedication to our school district.
- Accept the resignation of Laurie Cleven as a crossing guard on Highway 44/76, with thanks for her past fourteen years of service and dedication to our school district.
- Ratify the hiring of Katie Block as the middle school teacher beginning the 2022-2023 school year at BA/1 year at \$44,350.00.
- Ratify the hiring of Georgina Steele as the CAPS coordinator beginning the 2022-2023 school year at V/5 years at \$17.30 per hour.
- Ratify the hiring of Jennifer Northey as a Pre-K/ECFE teacher beginning the 2022-2023 school year at \$18.73 per hour.
- Ratify the hiring of Dean Twite as a full-time facilities technician beginning May 16, 2022, at I/15 years at \$16.30 per hour.
- Approval of the Education Minnesota Caledonia Educational Support Professionals Local #7345 Master Agreement for the 2022-2024 school years as presented.

- Authorize the bidding of bread, dairy and petroleum products for the 2022-2023 school year.

Motion carried by a unanimous vote.

ACTION ITEMS

Weight Room Supervisor/Strength and Conditioning Coach

Moved by Spencer Yohe, seconded by Daniel Small to approve the weight room supervisor/strength and conditioning coach position. The goal of this position is to create an opportunity for all Caledonia Area Public School students to utilize the weight room facility in our school district. Supervision times before and after school will allow students a chance to exercise with a knowledgeable supervisor present to ensure safety. Supervision of the weight room would be from 6 a.m. until 8 a.m. and from 3:00 p.m. until 6:00 p.m. on days that school is in session. This person will coordinate with team coaches to create and implement in-season and out-of-season strength and conditioning plans; organize and create a facility use schedule to ensure all teams and individual students have an equal opportunity to use the weight room; and teams that are in-season take scheduling priority over out-of-season teams. Compensation for this position will be the same as the assistant coaches' schedule on the teacher master agreement during the school year only and will evaluate later with regard to the summer months. Those voting in favor: Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, and Spencer Yohe. Those opposed: Wendy Woyczik. Motion carried 6/1.

2022-2023 Resolution for Membership in the Minnesota State High School League

Member Spencer Yohe introduced the following resolution and moved its adoption:

2022-2023 Resolution for Membership in the Minnesota State High School League

RESOLVED, that the Governing Board of School District No. 299, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statues, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statues.

FURTHER RESOLVED, that the Caledonia Area Middle/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools

The motion for the adoption of the foregoing resolution was duly seconded by Director Daniel Small, and upon vote being taken thereon, the following board members voted in favor thereof: Matt Blocker, Erin Hammell, Leigh King, Melissa Marschall, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Whereupon, the Board of Chairperson declared the resolution duly passed and adopted this 16th day of May, 2022, at a regular meeting of the School Board of Independent School District 299, Caledonia, Minnesota.

Resolution Between Education Minnesota Caledonia Educational Support Professionals Local #7345 and Independent School District No. 299 Regarding a Request for Job Share in Particular for the Media Para Position

Moved by Melissa Marschall, seconded by Leigh King to approve Resolution Between Education Minnesota Caledonia Educational Support Professionals Local #7345 and Independent School District No. 299 Regarding a Request for Job Share in Particular for the Media Para Position as presented. Motion carried by a unanimous vote.

Request from Support Staff Members, Lorene Reining and Kerry Schaller, to Job Share the Elementary Media Para Position Beginning the 2022-2023 School Year

Moved by Erin Hammell, seconded by Leigh King to approve the request from Lorene Reining and Kerry Schaller to job share the elementary media para position beginning the 2022-2023 school year as stated in the Resolution Between Education Minnesota Caledonia Educational Support Professionals Local #7345 and Independent School District No. 299 Regarding a Request for Job Share in Particular for the Media Para Position. Motion carried by a unanimous vote.

June and July Regular School Board Meetings

Moved Melissa Marschall, seconded by Daniel Small to hold the regular school board meeting on July 18, 2022, in the Brownsville Community Center at 6:00 p.m. and to hold the regular school board meeting on August 15, 2022, in the Eitzen Community Center at 6:00 p.m. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Link informed the board that room assignments for next year have taken place. We received new Smartboards for the kindergarten teachers and are working on ordering new cubbies for the kindergarten students in which to store their coats, backpacks, and boots. Kindergarten Academy will be held June 2nd through June 8th in the current kindergarten rooms. Save the date cards have been sent out. Fastbridge scores are impressive and show significant growth from fall to spring. Our teachers and students deserve recognition for their unrelenting efforts at continual improvement. Students who were reluctant readers are now carrying books and reading whenever they have a free moment. Teachers have shared that it's a combination of our new IReady reading and math program, Sondag Essentials phonics-based program and purchasing new IRLA books through ESSER funds. We wrote an MDE grant for summer school that also includes funds to purchase the rest of the teachers' requests for IRLA books for our teacher's classroom collections. All of our fire drills, tornado drills and ALICE drills have been completed. We will be interviewing for our teaching positions, secretary position, Dean of Students position and para positions. Our applicant pool looks good for several of these positions. She has been doing quite a bit of subbing during May, which has given her the opportunity to build relationships with our students. She would like to be more involved with supporting our general education teachers and

students. Hopefully, the new Dean of Students will provide this availability. HVED Principal meetings, HVED intervention meetings, Caledonia monthly SPED meeting, Student Council Advisor meetings, Restrictive Procedures, Crisis committee meeting, Admin. Meetings, Technology meeting, CAE Student Support team meetings. Parent meeting regarding SAEBRS. Special Ed. IEP's, Evaluations, Interventions, Responses to calls, and HVED related meetings and correspondence since the last board meeting (26).

Mr. Boler informed the board that it's hard to believe we are down to our last couple weeks of the 2022-23 school year. It has come quickly, especially with the weather not cooperating. He took an opportunity to recognize ALL employees of the district. The hard work and dedication of the staff is truly amazing and appreciated. He said thank you to those who are moving on to the next chapter: Ann Bauer, Cindy Frank, Jean Klinski, Austin Stalsberg, Alex Lange, Brittany Vils, and Rachel Handrick. A great deal of work is being done to finish out the 2021-22 school year: graduation planning, field trips, device turn-in, 8th grade graduation, etc. It will definitely be a busy couple of weeks. Much is being done in preparation for the 2022-2023 school year. Initial registration has been completed. Students should be getting their schedule prior to the end of the school year. Some changes may need to be made based on staff hirings that still need to be completed. He currently has postings for a MS/HS Science position and HS Social Studies. Application deadlines are May 16 and May 24th respectively. I have also posted for the health office assistant & paraprofessionals. The Parent Advisory Council (PAC) is holding a Warrior clothing drive. We are accepting donations of Warrior cloth in hopes of getting Warrior gear in the hands of all students. We have our final fire drill scheduled for the year. After completion of this fire drill, all required drills will be completed. Teacher and support staff evaluations are very close to done. MCA Tests have been completed. We held a two-hour late start schedule to provide time for testing. Overall this went well but some tweaks will be made for next year. As he looks back over the past year, he recognized all the hard work of our extracurricular activities (students, advisors, and coaches). We have so much to be proud of. Meetings/trainings attended over the past month, including but not limited to: HVED Principals Meeting, BCC meeting, Restrictive Procedures, Staff Development, Technology Committee, QComp, MTSS Cohort, PBIS, Facilities Committee & Student Support Team.

Mrs. Juan informed the board that the school district is still accepting registrations for the 4K half day class and the Tuesday/Thursday 3K class. The full day 4L class and Monday/Wednesday 3K classes are full. We have hired a 3K and ECFE teacher so ECFE classes will be offered in the fall. Kindergarten Academy will be taking place June 2, 3, 6, 7, and 8. She held the SAC staff training on May 11. She has hired six new staff for the summer and some will continue into the fall as well. T-ball/PeeWee will start on June 13. Gymnastics camp starts on June 15. Interviews for the Community Ed/Athletic Secretary position were held. All MCA testing is now complete and overall things went well. Georgina Steele will be our new CAPS Coordinator. We have been assigned a licenser for the CAPS Care Program, and she has reviewed our policies and procedures. Ms. Juan has submitted the requested updates. She is now in the process of setting up a building inspection, health inspection and fire inspection and working on phase two of the application. More positions for the CAPS Care Program will be posted, as we will be looking for teachers and assistant teachers both full and part-time positions. The licenser informed us that August 10 is a realistic opening day for us.

Superintendent Ihrke updated the board regarding the Finance Committee meeting that was held. He commended Barb Meyer and Rachel Stackhouse on their successful food service audit. The auditor was impressed on the quality of food being offered to our students, and the staff did a great job getting ready for the audit. He wished all the best to the retirees for their many years to our school district! He

wished the best of the luck to other staff that are moving on to other jobs. He informed the board that the staff recognition will be held on May 25th and will be serving lunch to the staff.

Ms. Barb Meyer informed the board that the food service reviewer was here. There were a few small findings. She had a conference call with CACFP (Child and Adult Care Food Program) from MDE. Will start application the middle of July, since they must review the program within 30 days of approving the application. She has been involved with meetings regarding the startup of the daycare. Working on the budget for the daycare. Perkins reimbursements submitted. Submitted OPEB information to Hildi/USI. SFSP second part of application process submitted. Waiting on final approval. Nonpublic information sent to St. John's & St. Mary's. Had a meeting with administration from both schools. Meeting also included Title and staff development. Family Engagement is an important part of ESSER III. While this is always happening in the district, we are working on a way to document it. Continued work with ESSER funds and amendments to applications. Public record request submitted to SmartProcure. Levy information is starting. CTE estimates submitted. 2022-23 Budgeting work. Board will need to approve in June to meet July 1st deadline. Other business office duties (invoicing, billing, reconciling, etc.)

NEW BUSINESS ITEMS

Discussion Regarding Early Start Renewal Beginning the 2023-2024 School Year

Superintendent Ihrke shared with the board the student, staff, and parent/guardian survey results relating to the starting date beginning the school year 2023-2024 school year. The majority in all three surveys showed that people preferred the early start date prior to Labor Day as we have done the past three years.

Moved by Wendy Woyczik, seconded by Daniel Small to schedule public meetings for the early start renewal beginning the 2023-2024 school year. Motion carried by a unanimous vote.

School Policies

The board reviewed the updated School District Testing Plan and Procedure Policy #614.

BOARD MEMBER REPORTS

The school board members updated one another on various committee meetings such as the MSHSL, activities, finance and technology. They congratulated the BPS and Robotics programs on their successful season. Director Small commended the Interact Group of students that did a presentation to the Rotary Committee and thanked them for their services in our community. They wished all the retirees well and thanked them for their outstanding years of service to our school district. They thanked all the staff and bus drivers for all their hard work and dedication this past school year.

ADJOURNMENT

Moved by Melissa Marschall, seconded by Wendy Woyczik to adjourn the meeting at 7:22 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk