

Board Meeting Minutes
September 23, 2019

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in Room A154 of the Middle/High School Building. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Gretchen Linzmeier, Barb Meyer, Karen Schiltz, Dan McGonigle, Rich Larson, Teri Larson, and Erin Hammell. Absent were student school board representatives Noah King and Sam Privet.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the agenda as amended to remove the hiring of Tiffany Hill from the consent agenda and place as an action item. Motion carried by a unanimous vote.

WARRIOR PRIDE

Resolution Accepting Donations

The following resolution was moved by Melissa Marschall, seconded by Jared Barnes:

Resolution Accepting Donations

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Mell Chiropractic	2 floor pillows and a small rug	Preschool classroom

Those in favor: Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Those opposed: None. Whereupon, said Resolution was declared duly adopted.

CONSENT AGENDA

Moved by Emily McGonigle, seconded by Melissa Marschall to approve the following consent agenda items:

- Approval of August 19, 2019, regular school board meeting minutes, and the September 16, 2019, special school board meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$365,152.83 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$300,000.00.
- Ratify the hiring of Samantha Kruse a part-time (0.57 FTE) elementary art teacher at BA/1 year at \$23,127.18 (based on the 2017-2019 teacher contract) beginning the 2019-2020 school year.
- Ratify the hiring of Nicole Ott as a full-time Middle/High School Secretary II at \$16.44 per hour beginning September 9, 2019.
- Certify the maximum proposed Levy Limitation Certification for taxes payable in 2020.
- Approve the trip request as presented from Mr. Richard Larson for the Caledonia FFA students to attend the National FFA Convention from October 30th through November 2nd.

Motion carried by a unanimous vote.

New Hires

Moved by Melissa Marschall, seconded by Spencer Yohe to ratify the hiring of Tiffany Hill as a part-time nurse at \$31.74 per hour beginning September 10, 2019. Those voting in favor: Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Director Jared Barnes abstained. Those opposed: None. Motion carried.

ACTION ITEMS

Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation

Member Spencer Yohe introduced the following Resolution of School Board Supporting Form A Application to Minnesota State High School League and moved its adoption:

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District #299 School Board recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Independent School District #299 School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees

The motion for the adoption of the foregoing resolution was duly seconded by Member Wendy Woyczik and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Whereupon, said Resolution was declared duly adopted.

ADMINISTRATIVE REPORTS

Mrs. Link informed the board that the assessment days went smoothly. A kickoff assembly was held for the students on their first day of classes. The goal this year is to promote school climate. She has been working with Ms. Romportl, Mr. Rye and Ms. Howe on taking a team approach to address students' social and emotional health. The school year has started with fewer behavior incidents than last year, and we will continue to monitor growth in these areas as the year unfolds. A team consisting of the teachers and herself met with the EdVisions leaders over the summer to review data collected last year and to begin to prepare priority/focus areas for our school to receive information about learner-centered practices. EdVisions came on September 11th to meet with the teachers to develop a common language and to get to know our staff. We have five reading volunteers from our community who will be coming to our school for our Read to Success program, and we are grateful for their helping our third graders become engaged readers. We have joined the Walk/Bike to School Day Movement as part of the Safe Routes to School for the MnDOT Bicycle and Pedestrian Safety.

Mr. Boler informed the board that the first three weeks of school have gone really well. Homecoming was held last week with great student participation in all the events that were held. The MSHS auditorium floor is done and looks great. Thank you to Mr. Morem and his staff for their hard work on this project. The middle school is working on NWEA testing. The first fire drill was held on September 17th. Interviews for the long-term sub during the maternity leave of Mrs. Hammell were held. Mr. Kurt Zehnder will be addressing the high school students on hands-free driving, driving safety, and vaping. New teachers have received a mentor for the year. Changes have been made to the WIN time. All students have been attending WIN time. Starting September 24th, seniors are able to earn their way out of WIN time. A tentative plan is in place for other grades as well. Seniors first open campus will be October 11th. At this time, seniors have open campus on the last day of the week. This is a privilege that is earned, and a system is in place for seniors to follow. If things go well, more days will be added for seniors to leave. A decision has been made to stay in the district for the October 4th inservice day for teachers. The admin team is working on a schedule for this day.

Ms. Linzmeier updated the board regarding the Hand in Hand Preschool and ECFE programs. Early childhood screenings are scheduled to be held on November 7th and November 8th. She is still working on filling the Surround Care para position. She thanked everyone who has been flexible with their schedules and helping out while this position gets filled. The community ed catalogs were mailed out. She is still looking to add new and more classes throughout each session and has been receiving a lot of registrations. She is working on scheduling a meeting for the community ed advisory committee. She updated the board regarding testing and is working on learning what is being expected of her as the testing coordinator.

Superintendent Ihrke updated the board regarding the public extended school year calendar committee meeting that was held on September 16th. Another public meeting will be held on November 7th to continue this discussion. He informed the board that Labor Day will be late over the next three years. He stated that during the meeting, he shared with the public a proposed calendar that Wabasha-Kellogg had in place for the 2018-2019 school year. He has been in contact with the parochial schools, and they have informed him that if our school district adopted this type of calendar with starting prior to Labor Day, they would support this idea. He thanked Mr. Morem and the maintenance staff for all their hard work getting the building and grounds ready for the beginning of the school year. He thanked Mr.

Boler and Mrs. Link for everything they have done to get the school year off to a great start for students and staff.

Mrs. Meyer informed the board that she has reviewed the Moody's draft report for Caledonia and is working with financial advisors regarding this. She did webinars on SEDRA trainings. Attended the activities committee meeting. She is working on the applications for educational benefits, waiver forms, and HVED food service contract. Continues to work with the collection agency on unpaid meals. Working on CTE and ag grants. Working with Superintendent Ihrke and Mr. Morem on facilities items and attended facilities and transportation meetings. She is gathering data for copiers for next year when the school district goes out for quotes. She attended the crisis committee meeting. She updated information with MDE and attended the levy workshop meeting. She is working through other business office things and preparing for the audit.

BOARD MEMBER REPORTS

Director McGonigle updated the board regarding the teacher negotiations committee meetings and the balanced/extended school year calendar committee meeting. Director Barnes updated the board regarding the facilities committee meeting. Director Woyczik updated the board regarding the activities committee meeting. Director Yohe updated the board regarding the HVED meeting.

NEW BUSINESS ITEMS

School Policies

The first reading of the following policies was held with the adoption to be taken at the regular October board meeting:

- Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414
- Gifts to Employees and School Board Members Policy #421
- School Activities Policy #510
- Student Promotion, Retention, and Program Design Policy #513
- Student Medication Policy #516
- Internet Acceptable Use and Safety Policy #524
- Unpaid Meal Charges Policy #534
- School District Curriculum and Instruction Goals Policy #601
- Curriculum Development Policy #603
- Graduation Requirements Policy #613

ADJOURNMENT

Moved by Emily McGonigle, seconded by Wendy Woyczik to adjourn the meeting at 6:36 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk