

**Board Meeting Minutes**  
**January 6, 2020**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in an organizational school board meeting held in the District Office. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Wendy Woyczik, Spencer Yohe, and Superintendent Craig Ihrke.

**APPROVAL OF AGENDA**

Moved by Melissa Marschall, seconded by Spencer Yohe to approve the agenda as presented. Motion carried by a unanimous vote.

**ACTION ITEMS**

*Election of Officers – 2020*

Moved by Spencer Yohe, seconded by Matt Blocker to nominate Director Kelley McGraw for the office of Chairperson. Director McGraw called for nominations three times. Moved by Kelley McGraw, seconded by Melissa Marschall to nominate Director Wendy Woyczik for the office of Vice Chairperson. Director McGraw called for nominations three times. Moved by Kelley McGraw, seconded by Melissa Marschall to nominate Director Spencer Yohe for the office of Clerk. Director McGraw called for nominations three times. Moved by Kelley McGraw, seconded by Matt Blocker to nominate Director Melissa Marschall for the office of Treasurer. Director McGraw called for nominations three times. Moved by Matt Blocker, seconded by Melissa Marschall to nominate Director Spencer Yohe for the office Legislative Liaison. Director McGraw called for nominations three times. Moved by Jared Barnes, seconded by Spencer Yohe to approve the candidates for the office as stated above. Motion carried by a unanimous vote.

*Setting Meeting, Date, Time and Place*

Moved by Melissa Marschall, seconded by Wendy Woyczik to hold one school board meeting per month on the third Monday of each month with the first Monday school board meeting to be held if needed; special school board meetings scheduled on an as needed basis; time of meetings to be at 6:00 p.m.; and place of meetings to be in Room A154 of the Middle/High School Building unless otherwise designated. Board meetings during the summer months will be scheduled in Eitzen and Brownsville. Motion carried by a unanimous vote.

*Meeting Dates of January 20, 2020, February 17, 2020, and September 21, 2020, Regular School Board Meetings*

Moved by Spencer Yohe, seconded by Wendy Woyczik to hold the January 20, 2020, regular school board meeting on Tuesday, January 21, 2020, the February 17, 2020, regular school board meeting on Tuesday, February 18, 2020, and the September 21, 2020, regular school board meeting on Monday, September 28, 2020. These meetings will be held in Room A154 in the Middle/High School Building at 6:00 p.m. Motion carried by a unanimous vote.

*Board Compensation*

Moved by Kelly McGraw, seconded by Jared Barnes to set the compensation for regular, special and committee meetings at \$50.00 per meeting attended; \$75.00 for two consecutive committee meetings attended in a row; \$200.00 per day for an all day meeting and \$100.00 per half day meeting; and mileage allowance per the IRS Guidelines. Motion carried by a unanimous vote.

*School Depositories*

Moved by Melissa Marschall, seconded by Jared Barnes to name the following school depositories: General Fund at Merchant's Bank, Bank of the West, or Eitzen State Bank; Secondary

Student Activity Account at Bank of the West; Investments at Bank of the West, Merchant's Bank, Eitzen State Bank, New Albin Savings Bank, Minnesota School District Liquid Asset Fund Plus, and LaSalle National Bank. Motion carried by a unanimous vote.

*Use of Electronic Signatures and Authorization of Investments*

Moved by Melissa Marschall, seconded by Spencer Yohe to authorize the Business Manager/Finance Director and the Superintendent to invest cash reserves and to make electronic transfers. Motion carried by a unanimous vote.

*Designation of Duties of School Board Clerk to Office Manager/Human Resource Coordinator*

Moved by Spencer Yohe, seconded by Jared Barnes to designate duties of school board clerk to be given to the Office Manager/Human Resource Coordinator. Motion carried by a unanimous vote.

*Naming Official Newspaper*

Moved by Matt Blocker, seconded by Wendy Woyczik to name the Caledonia Argus as the official newspaper. Motion carried by a unanimous vote.

*Appointment of Board Committee Members*

Moved by Jared Barnes, seconded by Melissa Marschall to appoint Directors Matt Blocker and Wendy Woyczik to the Activities Committee; to appoint Directors Jared Barnes, Kelley McGraw and Wendy Woyczik to the Administrative Negotiations Committee; to appoint Directors Matt Blocker and Melissa Marschall to the Community Ed Advisory Council Representative; to appoint Directors Kelley McGraw and Matt Blocker to the Facilities Committee; to appoint Directors Melissa Marschall and Jared Barnes to the Finance Committee; to appoint Director Spencer Yohe to the Hiawatha Valley Education District Representative; to appoint Director Kelley McGraw to the Houston County Collaborative Committee; to appoint Directors Matt Blocker and Spencer Yohe to the Meet and Confer Committee; to appoint Director Spencer Yohe and Director Wendy Woyczik as an alternate to the Minnesota State High School League; to appoint Director Spencer Yohe to the Qcomp Committee; to appoint Directors Matt Blocker and Wendy Woyczik to the Strategic Planning Committee (World's Best Workforce); to appoint Directors Matt Blocker, Melissa Marschall, and Kelley McGraw to the Support Staff Negotiations Committee; to appoint Directors Jared Barnes, Matt Blocker, and Kelley McGraw to the Teacher Negotiations Committee; to appoint Directors Jared Barnes and Melissa Marschall to the Technology/Curriculum/PSEO/On-line Learning Committee. Motions for the above temporary committees were carried by a unanimous vote.

*School Lawyer*

Moved by Matt Blocker, seconded by Melissa Marschall to name the following as school lawyers: Murphy Law Office; Knutson, Flynn & Deans, P.A.; Kennedy & Graven, Chartered; Ratwick, Roszak, & Maloney, P.A. Firm; and Wieser Law Office. Motion carried by a unanimous vote.

*School Auditor*

Moved by Spencer Yohe, seconded by Wendy Woyczik to name Clifton Larson Allen, LLP, as the school auditor. Motion carried by a unanimous vote.

**OTHER TOPICS TO BE ADDRESSED**

*Local Control Resolution*

Member Spencer Yohe introduced the following resolution:

WHEREAS, locally elected school boards are positioned best to represent their students, staff, parents and community members and address local needs and challenges; and

WHEREAS, each school district faces unique needs which depend on a variety of factors including demographics, geography and district size; and

WHEREAS, just like legislative leaders, locally elected school boards are held accountable through Minnesota's elections process; and

WHEREAS, school board policies at the local level are enacted only after a comprehensive, legal and open process; and

WHEREAS, under Minnesota's Open Meeting Law, school board business generally occurs in meetings that are scheduled, publicized and accessible to members of the public; and

WHEREAS, preservation of local control in Minnesota has yielded statewide benefits, such as Minnesota scoring higher on average than our national peers on the ACT college entrance exam in 2019; and

WHEREAS, one-size-fits-all mandates stifle innovation and creativity and consume staff time and resources; and

WHEREAS, more than 30 bills to restrict local decision-making were introduced in the 2019-20 biennium thus far; and

WHEREAS, excellence in student achievement for all Minnesota students guides the work of the school board.

NOW, THEREFORE, BE IT RESOLVED THAT THE SCHOOL BOARD OF INDEPENDENT DISTRICT #299, CALEDONIA AREA PUBLIC SCHOOLS supports local decision-making authority and opposes legislation that restricts the ability for locally elected school boards to respond to the needs of their districts, students and communities.

The motion for the foregoing resolution was duly seconded by Member Jared Barnes and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted by Independent School District No. 299 School Board this 6<sup>th</sup> day of January, 2020.

#### School Policies

The following policies listed below were reviewed by the school board as mandated to do on an annual basis:

- Family and Medical Leave Policy #410
- Harassment and Violence Policy #413
- Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414
- Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415
- Student Discipline Policy #506
- Bullying Prohibition Policy #514
- Student Sex Nondiscrimination Policy #522

- Internet Acceptable Use and Safety Policy #524
- School District Accountability Policy #616
- Crisis Management Policy #806
- Health and Safety Policy #807

*Discussion Regarding Filling the Vacant School Board Member Position*

The board members discussed filling the vacant school board member position. It was the consensus of the board that if the school district receives more than one application for the school board member position that interviews will be conducted.

**ADJOURNMENT**

Moved by Matt Blocker, seconded by Melissa Marschall to adjourn the meeting at 7:00 p.m.  
Motion carried by a unanimous vote.

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Spencer Yohe, Clerk