

**Board Meeting Minutes
January 21, 2020**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in Room A154 of the Middle/High School Building. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Barb Meyer, Karen Schiltz, Sue Howe, and Jordan Gerard. Absent was Gretchen Linzmeier and student school board representatives Noah King and Sam Privet

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Wendy Woyczik to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

The following resolution was moved by Melissa Marschall, seconded by Wendy Woyczik:

Resolution Accepting Donations

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Merchants Bank	Monetary Donation	Elementary and MSHS Buildings

The above resolution was carried by a unanimous vote.

BOARD SHOWCASE

World's Best Work Force Report

Moved by Melissa Marschall, seconded by Matt Blocker to adjourn the regular school board meeting to start the public meeting for the annual World's Best Work Force report to the public at 6:02 p.m. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Wendy Woyczik to reconvene the regular school board meeting agenda at 6:12 p.m. Motion carried by a unanimous vote.

Behavioral Intervention Teacher Position

Mrs. Link and Ms. Howe updated the board on the success from changing the position of mental health practitioner to be a behavioral intervention teacher beginning the 2019-2020 school year. Documents containing the current caseload and time study for Ms. Romportl was shared with the board. Mrs. Link informed the board that she felt it was very important for this position to continue at our school district.

CONSENT AGENDA

Moved by Melissa Marschall, seconded by Matt Blocker to approve the following consent agenda items:

- Approval of December 16, 2019, regular school board meeting minutes, and the January 6, 2020, organizational board meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$672,964.05 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000.00.
- Approve the job position change for Cynthia Becker as a para van driver effective January 6, 2020 (previously was a facility technician) at II/8 years at \$14.42 per hour.
- Adopt the following updated school policies as presented:
 - Policies Incorporated by Reference #422
 - Service Animals in Schools Policy and Form #535
 - Noninstructional Operations and Business Services Policy #722

Motion carried by a unanimous vote.

ACTION ITEMS

2019 Pay Equity Report

Moved by Melissa Marschall, seconded by Spencer Yohe to approve the 2019 Pay Equity report as presented. Motion carried by a unanimous vote.

2019-2021 Teacher Master Agreement

Moved by Melissa Marschall, seconded by Matt Blocker to ratify the 2019-2021 Teacher Master Agreement between Caledonia Chapter of the River Valley Education Association and the Board of Education of Independent School District No. 299 as presented. Motion carried by a unanimous vote.

Spring Sport Coaching Contracts for the 2019-2020 School Year

Moved by Spencer Yohe, seconded by Wendy Woyczik to ratify the following spring sport coaching contracts for the 2019-2020 school year contingent upon participation numbers in each of the sports:

- Baseball:
 - Brad Augedahl, head coach, IV/4 at \$3,521.00
 - Brandon Meiners, assistant coach, II/3 at \$2,314.00
 - Zach Hauser, junior high coach, I/11 at \$2,263.00
- Softball:
 - Chad Augedahl, head coach, IV/2 at \$3,331.00
 - Kari Rusert, assistant coach, II/0 at \$2,124.00
 - Jennifer Classon, junior high, I/2 at \$1,883.00
- Boys' & Girls' Golf:
 - Jeremy Leis, head boys' golf coach, IV/14 at \$3,712.00
 - Mitch Mullins, head girls' golf coach, IV/28 at \$3,712.00
- Boys' & Girls' Track:
 - Carl Fruechte, head boys' track coach, IV/20 at \$3,712.00
 - Reese Wait, head girls' track coach, IV/15 at \$3,712.00
 - Ryan Pitts, assistant boys' and girls' track, II/3 at \$2,314.00

Motion carried by a unanimous vote.

Approval for Superintendent Ihrke to attend the National Superintendent Certification Program

Moved by Spencer Yohe, seconded by Melissa Marschall to approve Superintendent Ihrke to attend the National Superintendent Certification Program in Rochester, Minnesota.

ADMINISTRATIVE REPORTS

Mr. Link updated the board regarding the elementary lockers. A discussion was held at the PACE Parent Group regarding refurbishing and painting the elementary lockers instead of replacing them. A Family Fun Night, which will be sponsored by the PACE Group, has been scheduled for February 21st from 6 p.m. until 8 p.m. Students and staff have had a productive first semester. Teachers have been working on the standard-based report cards, which will be sent out the last week of January. She updated the board regarding IRLA (Independent Reading Level Assessment). The paras and teachers have been given the Time and Effort Reports to be completed by the end of January. The Martin Luther King Jr. Day program was held on Monday. She has completed the first round of teacher observations. She informed the board that our school district has amazing staff who have been working with students and parents to provide the support they need in learning healthy social and emotional responses. The support given early has long-term effects not only to our schools but to our communities and to our society. The teachers and paraprofessionals have been working collaboratively with Ms. Romportl, Mr. Rye, and Ms. Howe.

Mr. Boler informed the board that the Hapara trial has been purchased, and the installation has been completed. Next steps are to get teachers trained so they can effectively use this program. Semester 1 and term 2 will end on January 21st. 7th and 8th grade band and choir will remain separate for semester 2. The middle school held their annual Spelling Bee on January 9th, and congratulations to all the participants and to Kennedy Holdmeyer and Liv Myhre who will be representing Caledonia at Regionals on February 11th. Life Skills Training (Behavioral Health Grant) received the MOU from the state, and he is looking into this more in-depth before moving forward. He attended a Bluff Country Collaborative (BCC) meeting on January 14th. BCC has put on Senior Day the past two years but is looking to change this to Junior Day to expose students to career options earlier. He is the process of

setting up and conducting senior interviews to review students progress toward graduation and for planning after graduation. He met with Brian Cashman on January 17th to better understand how we can maximize Perkins dollars that are available to the district.

Ms. Linzmeier was absent from the board meeting. In her report that she shared with the board, she updated them regarding Hand in Hand Preschool and Early Childhood Family Education programs. ECFE will start again mid-February with some special events and open gym nights planned. She is reviewing the hourly fees for the SAC and Surround Care programs in this area. She will consider making changes for the 2020-2021 school year. The Community Ed Catalog will be mailed out this week. She updated the board regarding testing. NWEA testing is complete at the middle school.

Superintendent Ihrke thanked all the board members for attending the MSBA Leadership Conference last week. Mr. Paul Sullivan from Minnesota Energy presented the school district a rebate check on Monday, which will be put towards the elementary boiler project.

Mrs. Meyer is working with administrators on the time studies and salary allocations. She continues to work with food service on the donations received and the negative balances. She did some mock student interviews for Mrs. Teri Larson's class. She has met with Brian Cashman regarding Perkins/CTE. She has started working with Angie Morken on the invoicing for technology damages. She is working on the Erate process, the summer ag grant application, the LCTS quarterly report, the annual continuing disclosure report to Ehlers, getting updates for the W-9 and 1099 reporting, meal claims, deposits, bank rec, and other business office duties.

NEW BUSINESS ITEMS

School Policies

The school board reviewed the following policies:

- Legal Status of the School District Policy #101
- Name of the School District Policy #101.1
- Equal Educational Opportunity Policy #102
- Complaints – Students, Employees, Parents, Other Persons Policy #103
- School District Mission Statement Policy #104
- Legal Status of the School Board Policy #201
- School Board Officers Policy #202
- Operation of the School Board – Governing Rules Policy #203
- School Board Procedures: Rules of Order Policy #203.1
- Order of the Regular School Board Meeting Policy #203.2

BOARD MEMBER REPORTS

The school board members shared information on the various sessions they attended during the MSBA Leadership Conference. It was the consensus of the board that a school board retreat will try to be scheduled in February.

ADJOURNMENT

Moved by Melissa Marschall, seconded by Matt Blocker to adjourn the meeting at 7:10 p.m.
Motion carried by a unanimous vote.

Spencer Yohe, Clerk