

Board Meeting Minutes February 18, 2020

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in Room A154 of the Middle/High School Building. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Barb Meyer, Karen Schiltz, Gretchen Linzmeier arriving at 6:40 p.m., Jordan Gerard, Jeff Babinski, Jesse Kuennen, and students of the First Tech Robotics team. Absent were student school board representatives Noah King and Sam Privet.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Wendy Woyczik to approve the agenda as presented. Motion carried by a unanimous vote.

BOARD SHOWCASE

School Board Recognition Week

Superintendent Ihrke informed everyone that February 17th through February 21st is School Board Recognition Week and took this opportunity to thank each of the board members for spending countless hours away from their families and jobs and for their hard work they continue to demonstrate for our school district so that our students can prepare for a bright future!

First Tech Robotics (FTC) Team

Jeff Babinski, Jesse Kuennen and students of the First Tech Robotics (FTC) team updated the board on their program and did a demonstration of the functionality of the robot they built.

PUBLIC COMMENT

Dr. Dan Small, who will be our new school board member and given the Oath of Office at the regular school board meeting in March, introduced himself to the board and thanked them for this opportunity to serve on the school board.

CONSENT AGENDA

Moved by Jared Barnes, seconded by Spencer Yohe to approve the following consent agenda items:

- Approval of January 21, 2020, regular school board meeting minutes and the February 10, 2020, special school board meeting minutes.
- Approve the electronic transfers and bills due and payable amounting to \$539,121.37 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$700,000.00.
- Accept the resignation/retirement of Peggy Purcell effective at the end of the 2019-2020 school year with thanks for her twenty-eight years of service and dedication to our school district.
- Accept the resignation of Leigha Gergen as the part-time surround care assistant effective January 31, 2020, with thanks for her past four months of service to our school district in this position.

- Ratify the contract for Craig Hahn as the head boys' soccer coach beginning the 2020-2021 school year at V/1 year at \$3,908.00.
- Ratify the contract for Jay Marschall as the assistant boys' soccer coach beginning the 2020-2021 school year at III/0 year at \$2,71.00.

Those voting in favor: Jared Barnes, Matt Blocker, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Director Melissa Marschall abstained. Motion carried.

ACTION ITEMS

2020-2021 School Calendar

Moved by Wendy Woyczik, seconded by Melissa Marschall to approve the 2020-2021 school calendar pending that the State of Minnesota approves our school district to begin school before Labor Day. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. Boler informed the board that Hapara has been rolled out to the high school teachers, and they are continuing to work with Dependable Solutions to troubleshoot some technical issues. January 21st was the end of semester one. Summer school has been set for June 15th through June 25th, and will be held on Monday through Thursday from 8 a.m. until 12 p.m. He is continuing to work on the schedule for the 2020-2021 school year and will be asking the board next month to approve the hiring of an additional social studies teacher. The Life Skills Training (Behavioral Health Grant), after reviewing the MOU, did not seem like the best fit for Caledonia and the students so he has elected not to move forward with this grant. The MSHS conducted an ALICE drill on January 23rd. He attended the MASSP Winter Conference in January, which was a great experience. The preACT will be held on March 10th and the ACT will be held on March 24th in the City of Caledonia auditorium. The 5-12 band concert will be held on February 3rd. The middle school PBIS team met and continue to look for ways to promote positive behavior and have students walk the "Warrior Way". Snow Days Week was held on February 10th through February 14th. February 17th through February 21st is National FFA week. Senior interviews are getting close to be completed. He congratulated all the winter extracurricular activities. One Act Play had a great season and Knowledge Bowl took second place at Regionals. Good luck to all other activities as they enter the postseason.

Mr. Link thanked the paraprofessionals, counselors, bus drivers, and our school board members all of whom have had recognitions in the recent month. The students celebrated the 100th day of school last week. The PACE Family Fun Night is Friday from 6 p.m. until 8 p.m. Kirsten Armstrong and Jolene Dornack from Chatfield will be visiting our school district to provide assistance with IRLA, a leveled reading program. Kindergarten roundup will be held on March 9th. Teacher and students have been working hard to prepare for the elementary showcase event which will be held on March 5th. Safety patrol is looking for funding sources for transportation to attend the Twin's Game in the spring.

Ms. Linzmeier informed the board that ECFE and the Caledonia Public Library are hosting a Dr. Seuss birthday celebration on March 4th at the library. ECFE classes start again on February 20th. Spring early childhood screening will be held on March 12th and March 13th. Fall 2020 preschool registration is March 19th. They will be hiring more SAC staff as they have five students graduating this May. They continue to accept SAC and Surround Care registrations. The Houston County Master Gardeners workshop will be held March 21st at the MSHS. The Summer Reads program application was approved, and she is hoping to hire two Vistas to work with the children on their reading over the summer. The practice ACT test is scheduled for March 10th, and the ACT test is scheduled for March 24th.

Superintendent Ihrke informed the board that Dennis Gavin has purchased the land behind the MSHS and would like to grub out the treeline on the narrow strip of land the school district owns. He thanked Mr. Boler and Mrs. Link for all their hard work during snow days last week. He informed the board that there was a teacher inservice held on February 14th. In the morning, they had Angie Ellsworth from SSC do a presentation on Cultural Competence, and the afternoon Kari Gjerde from SSC trained the teaching staff on Peer Review. He continues to meet with copy machine companies and is also researching the idea of installing paper cut to help eliminate unnecessary copies being made.

Mrs. Meyer informed the board that she has been working with the Positive Pay system, and the program now seems to be working as intended. She is working on putting together the time study information for budgeting. The school district continues to meet with copy machine vendors and researching the needs for our school district. She is working on the 2019-2020 revised budget and working on scheduling options for the 2020-2021 school year. She has been working on the meal claims, deposits, bank rec, and other business office duties.

NEW BUSINESS ITEMS

Scheduling a School Board Retreat

It was the consensus of the board that a Doodle link will be sent out to the board to schedule a school board retreat in the near future.

School Policies

The school board reviewed the following policies:

- School Board Meeting Agenda Policy #203.5
- Consent Agendas Policy #203.6
- School Board Meeting Minutes Policy #204
- Open Meetings and Closed Meetings Policy #205
- Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations Policy #206
- Public Hearings Policy #207
- Development, Adoption and Implementation Policies #208
- Code of Ethics Policy #209
- Conflict of Interest – School Board Members Policy #210
- Criminal or Civil Action Against School District, School Board Member, Employee or Student Policy #211
- School Board Member Development Policy #212
- School Board Committees Policy #213
- Out-of-State Travel by School Board Members Policy #214

BOARD MEMBER REPORTS

Director Marschall updated the board regarding the curriculum committee meeting. Director Yohe updated the board regarding the HVED facilities committee meeting and the HVED Superintendent's meeting that was held.

ADJOURNMENT

Moved by Melissa Marschall, seconded by Wendy Woyczik to adjourn the meeting at 6:59 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk