

Board Meeting Minutes
June 22, 2020

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the middle/high school auditorium with social distancing in mind for all visitors and via interactive technology due to the COVID-19 disease. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Daniel Small, Wendy Woyczik, and Spencer Yohe. Also present were Superintendent Craig Ihrke, Nathan Boler, Susan Link, Barb Meyer, Karen Schiltz, Gretchen Linzmeier, Jordan Gerard, Trina Scanlan, Leslee Oakes, Lindsey Meyer, and Jeff Seeley from Ehlers.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Daniel Small to approve the agenda as presented. Motion carried by a unanimous vote.

TAX ABATEMENT HEARING

Moved by Daniel Small, seconded by Melissa Marschall to recess the regular school board meeting to start the public meeting for the tax abatement hearing at 6:04 p.m. Motion carried by a unanimous vote.

Jeff Seeley from Ehlers Public Finance Advisors presented a property tax abatement presentation regarding the parking lot construction and improvement projects. There was no public comment. After the completion of the tax abatement hearing, the board approved the three resolutions as listed below.

Moved by Daniel Small, seconded by Jared Barnes to reconvene the regular school board meeting at 6:28 p.m. Motion carried by a unanimous vote.

ADOPTION OF RESOLUTIONS

Resolution Relating to Property Tax Abatement for Parking Lot Projects; Granting the Abatement

Member Melissa Marschall introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO PROPERTY TAX ABATEMENT FOR
PARKING LOT PROJECTS; GRANTING THE ABATEMENT**

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 299 (Caledonia Area Public Schools), Caledonia, Minnesota (the "District"), as follows:

Section 1. Authorization and Recitals.

1.01. The District, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the "Act"), is authorized to grant an abatement of certain property taxes levied against net tax capacity imposed by the District on parcels of property by the adoption of a resolution specifying the terms of the abatement.

1.02. The District intends to undertake the construction of and improvements to parking lots districtwide (the "Improvements") and benefiting certain properties within the District boundaries identified on EXHIBIT A attached hereto (collectively, the "Property").

1.03. The District has proposed to finance the Improvements by granting an abatement of the property taxes imposed by the District on the Property (the "Proposed Property Tax Abatement"), and by issuing bonds to provide an amount equal to the sum of said Proposed Property Tax Abatement.

1.04. Pursuant to the Act, this Board on June 22, 2020, conducted a public hearing on the desirability of granting the Proposed Property Tax Abatement. Notice of the public hearing was duly published as required by law in a newspaper of general interest and readership in the District, at least ten days but not more than thirty days prior to the date of the public hearing. The form of said Notice and the publication of said Notice prior to the date of adoption of this resolution is ratified and confirmed in all respects.

Section 2. Findings. On the basis of the information compiled by the District and elicited at the public hearing referred to in Section 1.04, it is hereby found, determined and declared:

2.01. The District expects that the benefits to the District associated with granting the Proposed Property Tax Abatement are at least equal to or exceed the associated costs to the District.

2.02. The granting of the Proposed Property Tax Abatement is in the public interest because it will finance and provide public infrastructure and help provide access to services for residents of the District.

2.03. The nature and extent of the public benefits which the District expects to result from the Proposed Property Tax Abatement are the construction of and improvements to parking lots districtwide which will enable District residents to continue to conveniently and safely access these facilities which are regularly utilized by the public for school and community events.

2.04. The Property is not located in a tax increment financing district.

2.05. The granting of the Proposed Abatement will not cause the aggregate amount of abatements granted by the District under the Act to exceed the greater of (i) ten percent (10%) of the District's net tax capacity for each taxes payable year to which the abatement applies, or (ii) \$200,000.

2.06. It is in the best interests of the District to grant the tax abatement authorized in this resolution.

2.07. Under Section 469.1813, Subdivision 9 of the Act, it is not necessary for the District to obtain the consent of any owner of the Property to grant an abatement.

Section 3. Granting of Tax Abatement.

3.01. A property tax abatement (the "Abatement") is hereby granted in respect of property taxes levied by the District on the Property for six (6) years, commencing with taxes payable in 2021 and concluding with taxes payable in 2026. The total Abatement amount shall not exceed \$1,358,565 over six (6) years.

3.02. The District shall retain the Abatement and apply it to payment of all or a portion of the costs of acquiring or constructing the Improvements or to the payment of bonds of the District issued to finance costs of acquiring or constructing the Improvements, whether such bonds are issued pursuant to the Act, or other law, as authorized by Section 469.1815, Subdivision 2 of the Act.

3.03. The Abatement may not be modified or terminated by the Board during its term.

The motion for the adoption of the foregoing resolution was duly seconded by Member Daniel Small, and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Resolution Providing for the Sale of General Obligation Tax Abatement Bonds, Series 2020A; Covenanting and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest of the Bonds

Member Spencer Yohe introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR THE SALE OF GENERAL OBLIGATION
TAX ABATEMENT BONDS, SERIES 2020A; COVENANTING AND
OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO
GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST
ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The Board has determined that it is necessary and expedient to issue \$965,000 of General Obligation Tax Abatement Bonds, Series 2020A pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, and Chapter 475, as amended. The Bonds will provide funds to finance construction of and improvements to parking lots districtwide and related financing costs.
2. The Board, having been advised by Ehlers & Associates, Inc., the District's municipal advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.
3. The Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of said Bonds.
4. The terms and provisions specified in the Official Statement are hereby adopted as the terms and conditions of said Bonds and the sale thereof, and shall be made available to all prospective purchasers of the Bonds.
5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or

interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 216C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) the District further covenants to comply with all procedures now or hereafter established by the Department of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

6. Ehlers & Associates, Inc. is authorized to prepare an Official Statement to open, read, and tabulate the proposals for presentation to the Board.

The motion for the adoption of the foregoing resolution was duly seconded by Member Daniel Small, and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

Resolution Establishing Procedures for Reimbursement of Certain Expenditures from Proceeds of Future Bond Issues or Other Borrowings

Member Matt Blocker introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING PROCEDURES FOR
REIMBURSEMENT OF CERTAIN EXPENDITURES
FROM PROCEEDS OF FUTURE BOND ISSUES
OR OTHER BORROWINGS

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. Purpose. The Internal Revenue Service has issued Treasury Regulations Section 1.150-2 (the "Regulations") to provide rules governing Bonds issued after June 30, 1993, the proceeds of which are allocated to reimburse an Issuer for certain expenditures made prior to the date of issue of those Bonds. An allocation of the proceeds of a Bond issue to reimburse certain previously paid expenditures must comply with the Regulations to be an expenditure of Bond proceeds. If a Bond meets the requirements of the Regulations, the Bond proceeds are deemed to be spent when they are allocated to reimburse the prior expenditure. The Board of Independent School District No. 299 (the "District") desires to establish procedures necessary to comply with those Regulations. The terms used in this resolution shall be as defined in the Regulations.

2. Official Intent Requirement. The Regulations, in those situations in which they are applicable, require a District to declare a reasonable official intent (the "Official Intent Declaration") to reimburse itself for certain previously paid expenditures from the proceeds of subsequent Bonds or other borrowings of the District (the "Bonds"). The Board hereby authorizes the superintendent or the business manager to make the District's Official Intent Declarations or to delegate that responsibility

from time to time to other appropriate District officers or employees. Each Official Intent Declaration shall comply with the requirements of the Regulations, including, without limitation, the following:

- a) Each Official Intent Declaration shall be made not later than sixty (60) days after the date the District pays the applicable expenditure and shall state that the District reasonably intends to reimburse itself for those expenditures with the proceeds of a future borrowing;
- b) Each Official Intent Declaration shall, at a minimum, contain a general functional description of the property, project or program for which the expenditure to be reimbursed is paid (for example, "acquisition and betterment of school facilities" or a specific identifiable project). In the alternative, a description is sufficient if it identifies the fund or account from which the expenditure is to be paid and a general functional description of that fund or account (for example: General Fund - general school district operations and maintenance; Capital Expenditure Fund - school district equipment and capital improvements);
- c) Each Official Intent Declaration shall contain a statement of the maximum principal amount of debt to be issued for the purposes of the specified property, project or program;
- d) Each Official Intent Declaration shall be considered public data and shall be made available for public inspection in compliance with the Minnesota Government Data Practices Act at the main administrative offices of the District within a reasonable period of time, but not to exceed 30 days, after the date of said declaration. An Official Intent Declaration shall remain available for public inspection until at least the day after the issuance of the Bonds from which the prior expenditures are to be reimbursed, and shall be made available to the Bond counsel for that issue.

It is the intention of the Board that an Official Intent Declaration shall be made only if, as of the date of the declaration, the District reasonably expects that it will reimburse the expenditure with Bond or borrowing proceeds. The Board understands that the determination as to whether the expectation to reimburse is reasonable is based on all relevant facts and circumstances, including the purpose for the declaration, the history of actual reimbursement of other expenditures for which official intent was declared and which were actually paid, and the District's actions taken toward reimbursement of the expenditures.

3. Reimbursement Period Requirement. The administration shall advise the Board from time to time on timing issues relating to reimbursements for which Official Intent Declarations have been made, including recommendations on the timing of the issuance of Bonds so that the reimbursement allocations occur not earlier than the dates on which the expenditures are paid and not later than eighteen (18) months after the later of (a) the date on which the expenditure is paid or (b) the date on which the property is placed in service or abandoned (but in no event more than three (3) years after the original expenditure, except as provided in Treas. Reg. 1.150-2(2)(d)(ii) and (iii). The officials designated above to make the Official Intent Declarations shall also be responsible for making the appropriate reimbursement allocations to reimburse the source of temporary financing used by the District to make the payments for the prior expenditures. Each allocation shall be evidenced by an entry on the official books, records or accounts of the District maintained for such reimbursement Bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of a reimbursement of a particular fund or account, the fund or account from which the expenditure was previously paid. This allocation shall be effective to relieve the Bond proceeds involved from any restrictions under the Bond resolution

or other relevant legal documents for those Bonds and under any other state statute applicable to unspent proceeds of that Bond issue.

4. Capital Expenditure Requirement.

a) General. An original expenditure to be reimbursed from Bond proceeds must be a capital expenditure, a cost of issuance for a Bond or an expenditure defined in the applicable Treasury Regulation.

b) Capital Expenditures. The term "capital expenditure" as used in the Regulations means any cost of a type that is properly chargeable to a capital account. Whether an expenditure is a capital expenditure is determined at the time the expenditure is paid. Capital expenditures do not include expenditures for items of current operating expense that are not properly chargeable to a capital account. Costs incurred to acquire, construct or improve land, buildings, and equipment generally are capital expenditures. Under the Regulations, the issuance costs of issuing reimbursement Bonds are also treated as capital expenditures.

c) Preliminary Expenditures. The Official Intent Requirement does not apply to preliminary expenditures that are reimbursed with proceeds of a Bond that finances all or a portion of the property, project or program with respect to which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, soil testing, reimbursement Bond issuance, and similar costs that are incurred prior to commencement, rehabilitation or acquisition of a property, project or program, but does not include land acquisition, site preparation and similar costs incident to commencement of construction. Preliminary expenditures include only amounts that do not exceed in the aggregate twenty percent (20%) of the issue price of that portion of a Bond issue or Bond issues that finance the property, project or program with respect to which the preliminary expenditures were incurred.

d) Transition Rule Expenditures. The Official Intent Requirement also does not apply to certain expenditures paid by the Issuer if the expenditures comply with the transition rule provisions of the Regulations.

The motion for the adoption of the foregoing resolution was duly seconded by Member Spencer Yohe, and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

WARRIOR PRIDE

The following resolution was moved by Melissa Marschall, seconded by Jared Barnes

Resolution Accepting Donations

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its

citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Sno Pac Foods, Inc.	Donation of frozen vegetables	Donation for youth emergency meal program
Mayo Clinic	PCR Machine	Mrs. Zoe Lamm’s Classroom

Motion carried by a unanimous vote. Whereupon, said resolution was declared duly adopted.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board members were absent, so no report given.

CONSENT AGENDA

Moved by Melissa Marschall, seconded by Daniel Small to approve the following consent agenda items:

- Approval of May 18, 2020, Regular School Board Minutes
- Approval of the electronic transfers and bills due and payable amounting to \$985,617.91 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$750,000.00.
- Ratify the Agreement to Purchase Education Services from Hiawatha Valley Education District for the 2020-201 school year as presented.
- Ratify the hiring of Austin Stalsberg, pending obtaining proper Minnesota licensure, as the full-time middle school mathematics teacher at BA/1 at \$42,628.00 beginning the 2020-2021 school year.
- Approval of the breakfast, lunch, and milk prices for the 2020-2021 School Year as follows: Breakfast prices will remain the same as follows: \$1.85 for elementary students, \$1.95 for middle/high school students, and \$2.35 for second breakfast/adult breakfast. Lunch prices will increase as follows (\$0.10 increase): \$2.90 for elementary students, \$3.00 for middle/high school students, and \$4.20 for second lunch/adult lunch. Milk prices will remain the same at \$0.50 per carton.
- Approval of the bread product bid from Pan-O-Gold for the 2020-2021 school year as follows:

<u>Product</u>	<u>Pan-O-Gold</u>	<u>Bimbo Bakeries</u>
Whole grain white sandwich bread	\$1.36 (25 ct)	\$1.74 (20 ct)
Whole grain 4” hamburger buns	\$3.44 (30 ct)	\$4.71 (30 ct)

Whole grain 3 ¾” hamburger buns	\$6.80 (60 ct)	\$2.47 (16 ct)
Whole grain hoagie bun	\$3.52 (24 ct)	\$4.16 (24 ct)
Whole grain hotdog buns	\$3.50 (30 ct)	\$2.47 (16 ct)
Whole grain dinner rolls	\$1.36 (12 ct)	\$1.50 (12 ct)
Whole grain wheat sandwich bread	\$1.36 (25 ct)	\$1.73 (22 ct)

- Approval of the dairy product bids from Ziebell’s Foods and WW Homestead Dairy for the 2020-2021 school year as follows:

<u>Product</u>	<u>Ziebell’s Foods</u>	<u>WW Homestead Dairy</u>
1% milk, per ½ pint carton	\$0.2053	N/B
Skim milk, per ½ pint carton	\$0.1969	N/B
1% chocolate milk per ½ pint carton	\$0.2219	N/B
8 oz. containers of orange juice	\$0.3375	N/B
1% milk per gallon	\$2.952	\$3.30
5-gallon bulk chocolate skim or 1% milk	\$15.91 (1%)	\$17.50 (skim)
5-gallon bulk white 1% milk	\$15.76	\$16.30
Half gallon white 1% milk	\$1.781	\$2.39
Half gallon chocolate skim milk	\$2.041	\$2.52
Pint white 1% milk	N/B	\$0.90
Pink chocolate skim milk	N/B	\$0.98

- Approval of the gas bid from Kwik Trip for the 2020-2021 school year as follows:

<u>Product Name</u>	<u>Kwik Trip</u>
Posted pump price, June 9, 2020	\$2.099
Less Applicable Gasoline Tax	\$0.47
Less Discount per Gallon	\$0.08
Net Price per Gallon	\$1.549
<u>No. 2 Fuel in Tank Wagon Delivery</u>	
Posted tank wagon price, June 9, 2020	N/A
Less Discount per Gallon	N/A
Net Price per Gallon	N/A

Motion carried by a unanimous vote.

ACTION ITEMS

Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Melissa Marschall introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 299 shall begin on July 28, 2020, and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 299
CALEDONIA, MINNESOTA
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 299 shall begin on July 28, 2020, and shall close at 5:00 o'clock p.m. on August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the Caledonia School District Office, 511 West Main Street, Caledonia, MN 55921. The filing fee for this office is \$2.00. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.

Dated: June 22, 2020

BY ORDER OF THE SCHOOL BOARD
Spencer Yohe, School District Clerk
Independent School District No. 299
(Caledonia, Minnesota)
State of Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by Daniel Small. On a roll call vote, the following voted in favor: Jared Barnes, Matt Blocker, Melissa Marschall, Kelley McGraw, Daniel Small, Wendy Woyczik, and Spencer Yohe. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

Adopt Budget for the 2020-2021 School Year

Moved by Daniel Small, seconded by Jared Barnes to adopt the budget for the 2020-2021 school year as presented.

	2019-20	2020-21	(Increase)	2019-20	2020-21	(Increase)	2020-21
	Revised Budget	Budget	Decrease	Revised Budget	Budget	Decrease	Fund Balance
	Revenues	Revenues	In Revenues	Expenditures	Expenditures	In Expenses	Inc/(Decrease)
General Fund	\$9,231,937	\$9,459,774	-\$227,837	\$9,276,338	\$9,427,237	-\$150,899	\$32,537
Food Service	\$495,838	\$495,838	\$0	\$467,870	\$470,055	-\$2,185	\$25,783
Community Services	\$362,703	\$360,749	\$1,954	\$353,690	\$351,780	\$1,910	\$8,969
Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Retirement	\$2,158,748	\$2,096,304	\$62,444	\$1,454,000	\$1,454,900	-\$900	\$641,404
Scholarship Fund	\$13,495	\$13,495	\$0	\$13,495	\$13,495	\$0	\$0
Activity Fund	\$40,550	\$40,550	\$0	\$34,474	\$34,474	\$0	\$6,076
Total	\$12,303,271	\$12,466,710	-\$163,439	\$11,599,867	\$11,751,941	-\$152,074	\$714,769

Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Link informed the board that the school year in March came in like a lion and went out like a lamb. Many of the teachers were creative in saying goodbye to their students. iPad drop off went smoothly. The elementary report cards have been mailed out. The elementary did stay with our standards-based report cards and grading system while giving consideration to Distance Learning. Classes have been decided for the next school year, so the students were able to meet via Zoom with their teachers before next fall. On June 8th the elementary teachers did Professional Development to learn more about effective teaching and learning in a digital world. Mrs. Engan will be giving a Schoology training on August 13th to the teachers at the elementary who may not have used Schoology in the past. The paras will also be receiving training on how to use Schoology. The monthly PACE meeting was held on June 8th. The yearbooks will be arriving later this year due to the COVID-19 setback. Through fundraisers, they were able to raise \$4,113.02 toward the painting of the elementary lockers.

Mr. Boler informed stated that he is extremely proud of the staff, students, and families for their work during distance learning. Everyone did an amazing job adapting and overcoming the barriers of distance learning. A survey went out to parents and staff to collect information on potential changes to improve future distance learning. June 5th provided a beautiful evening for graduation. A special thank you to the custodial staff, office staff and senior class advisors who helped make this event happen; to the police department, fire department and ambulance crew for leading our senior send-off; and to the community members present that also helped make the send-ff extra special for the graduating seniors. The 2020-2021 schedule has been finalized and student registration is complete. Device/material returns went very well. Brent Schroeder did a great job with online orientation, and it was a nice way to wrap up distance learning and get students to start thinking about the next school year. Mentors have been

selected to mentor our new hires. Summer school began on June 15th and will run through June 25th. The math department continues to explore curriculum options. Planning for next year has begun. The combination of an early start and COVID-19 will make this an unusual summer.

Ms. Linzmeier informed the board that there are 16 students signed up for three-year-old preschool and 29 students signed up for four-year-old preschool. They are discussing different options for preschool and ECFE in the fall depending on what guidance they receive. Following the childcare guidance given to them by the state, they had to limit the number to 20 children in the childcare program. They are separating them into different groups and keeping the groups separate throughout the day. T-ball and Peewees started on June 15th. All participants signed a COVID waiver prior to starting. Things are going smoothly, and everyone is excited to have this during the summer. The Ring and Bell fitness class also started on June 15th. The ladies were very excited to get this class back after a few months off.

Superintendent Ihrke thanked the staff, students and parents for doing a fantastic job this past school year given the circumstances. He informed the board that a survey link was sent out to parents and students with regard to returning the 2020-2021 school year. He updated the board regarding the guidance MDE and MDH released to Minnesota schools for the upcoming school year. The guidance at this time is to prepare for the following three scenarios: in-person learning for all students; hybrid learning with strict social distance and capacity limits; and distance learning only.

Mrs. Meyer continues to work on the following projects for the district: Abatement bond paperwork/parking lot costs; Perkins reporting; CTE levy; copy machine quotes; OPEB Hildi actuarial reporting; SFSP application/reporting/notices to parents; MDE webinars: School Finance, Special Ed; Food Service; SSC LTFM meeting; Region V year end meeting; 2020-21 budget; phone system options; preparing for the upcoming audit; and other business office duties

NEW BUSINESS ITEMS

School Policies

The school board reviewed the following policies:

- School Weapons Policy #501
- Search of Student Lockers, Desks, Personal Possessions and Student's Person Policy #502
- Student Attendance Policy #503
- Student Entrance/Student Age Policy #503.1
- Student Dress and Appearance Policy #504
- Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy #505
- Student Discipline Policy #506
- Corporal Punishment Policy #507

- Extended School Year for Certain Students with Individualized Education Programs Policy #508
- Enrollment of Nonresident Students Policy #509
- School Activities Policy #510

BOARD MEMBER REPORTS

Director Yohe thanked the Qcomp committee for their hard work. Director McGraw informed the board that principal negotiations are nearly done.

ADJOURNMENT

Moved by Melissa Marschall, seconded by Daniel Small to adjourn the meeting at 7:28 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk