

**CALEDONIA PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #299**

BOARD POLICY	200
SERIES: 200	School Board
SUBJECT: 203.2	Order of the Regular School Board Meeting
ADOPTED: March 18, 2013	
REVIEWED: February 21, 2023	Pages: 1 of 2

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Roll call
3. Approval of agenda.
4. Approval of prior meeting minutes.
5. Warrior Pride
6. Board Showcase
7. Treasurer's report
8. Authorization of accounts payable

9. Public comment
 10. Personnel items
 11. Action items
 12. Administrative reports
 13. Old business items
 14. New business items
 15. Directors' reports
 16. Adjournment
- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)