

Caledonia Area Public Schools

Independent School District 299, Caledonia, MN 55921

Concession Stand Use Form

Today's Date: _____

Please complete this form and return to the Community Ed Office, 825 N Warrior Ave

Requested by _____ Date of Activity _____

Activity/Purpose _____

Address if Class III/IV _____ Email _____

Adult responsible for supervision _____ Phone _____

Number of people expected _____

Date	Doors Open	Start Time	End Time
_____	_____	_____	_____

1. All parties using the concession stand facilities in the elementary, middle, or high school must train with the Food Service Director, Rachel Stackhouse, ext 2215.
2. The party in charge of the concession stand will be trained in the following areas:
 - a. Hand washing
 - b. Sanitation
 - c. Proper Temperature
 - d. Equipment Use
 - e. Clean Up
3. The party must use the equipment in the concession stand or contact the Food Service Director.
4. The party reserving the concession stand must produce a full menu to the Food Service Director.
5. The MN Department of Health has issued the following rules in concession stand use:
 - a. No Grilling of Food
 - b. No Electric Roasters
 - c. No Crockpots
 - d. No Homemade Foo (must be commercially prepared food)

These rules MUST be followed. If you are not in compliance with these rules, the party must provide the school district with a Food and Beverage Sales license.

List any additional equipment needed:

Name of Person(s) in Charge and Responsible for General Supervision

Name of parties whom will have training with Food Service Director

Authorized Signature of Organization: _____ **Date:** _____



Date Received: _____

Approved By: _____