

**Board Meeting Minutes
May 20, 2019**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Eitzen Community Center in Eitzen, Minnesota. The facilities committee meeting began at 5:00 p.m. with Chris Olson from Galileo Consulting Group, LLC, present to discuss the boiler replacement and steam to hot water conversion project for the elementary building. The regular board meeting was called to order by Vice Chair Emily McGonigle at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Wendy Woyczik, and Spencer Yohe. Also present was student school board representative Noah King, Superintendent Craig Ihrke, Gina Meinertz, Mary Morem, Barb Meyer, Karen Schiltz, Sahnje McGonigle, Brad Harguth, Connor McCormick, Sue Howe, Deb Cody, Janelle Field Rohrer, Will Barnes, Wyatt Wieser, Ethan Kumpf, Lee Morem Steve and Stacey Meyer, Grace Meyer, Taryn Meyer, John Wahlstrom, and Chris Olson from Galileo Consulting Group, LLC. Absent was Chair Kelley McGraw and student school board member representative Isabel Allen.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Jared Barnes to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Resolution Accepting Donations

The following resolution was moved by Matt Blocker, seconded by Jared Barnes

Resolution Accepting Donations

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Knight of Columbus	Monetary Donation	Special Olympics
Caledonia Rockets	Choosing our school gardens as their community pride project this summer	
Stephanie Schuldt	Volunteering her time to create the elementary yearbook for the past two years	

Those in favor: Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Wendy Woyczik, and Spencer Yohe. Those opposed: None. Absent was Kelley McGraw. Whereupon, said Resolution was declared duly adopted.

BOARD SHOWCASE

Pet Therapy Dog - Willow

Ms. Sue Howe was present and shared with the board a synopsis of the great things that have been happening with students interacting with Willow during the past school year.

HVED Facilities Study – Planning Update

Superintendent Ihrke shared with the board a presentation from Kraus-Anderson that HVED had them perform to assist them with planning for the future to provide appropriate space for current and growing programs; to serve the needs of member districts effectively and efficiently; and to support programs and highly qualified staff.

Why We Play Presentation – Minnesota State High School League

The school board viewed the Why We Play training video as part of the renewal of the school district's membership in the Minnesota State High School League.

STUDENT SCHOOL BOARD MEMBER REPORT

Mr. King informed the board that Sam Privet will be replacing Isabell Allen next fall as a student school board member representative. He also informed the board that there is an interest from the high school students to be involved with the hiring process of a new middle/high school principal.

PUBLIC COMMENT

Mr. Brad Harguth and Mr. Connor McCormick addressed the board with regard to the ag programs at the middle/high school and would like the school board to consider keeping the ag program staffed with two licensed personnel.

CONSENT AGENDA

Moved by Spencer Yohe, seconded by Melissa Marschall to approve the following consent agenda items:

- Approved the April 15, 2019, Regular School Board Minutes
- Approved the electronic transfers and bills due and payable amounting to \$530,681.66 including check numbers 64641 through 64773 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000.00.
- Accepted the resignation/retirement of Jeannette Barber effective at the end of the 2018-2019 school year, with thanks for her twenty-three years of service and dedication to our school district.
- Accepted the resignation of Mary Morem effective June 30, 2019, with thanks for her four years of service and dedication to our school district.
- Accepted the resignation of Carissa Gibbons effective at the end of the 2018-2019 school year, with thanks for her two years of service and dedication to our school district.

- Ratified the hiring of Amanda Schulte from a part-time elementary teacher to a full-time sixth grade teacher beginning the 2019-2020 school year at MA/2 at \$49,104.00 based on the 2017-2019 teacher master agreement.
- Ratified the hiring of Teresa Larson as a full-time business teacher beginning the 2019-2020 school year at MA/9 at \$57,705.00 based on the 2017-2019 teacher master agreement.
- Ratified the hiring of Richard Larson as a full-time agricultural teacher beginning the 2019-2020 school year with ten extended contract days at BA+30/9 at \$56,990.70 and the FFA advisor at VI/6 at \$3,974.23 based on the 2017-2019 teacher master agreement.
- Ratified the hiring of Roger Dahlin as a Spanish teacher substitute beginning May 14, 2019, through June 5, 2019, at \$220.51 per day based on a BA/1 (\$40,574 / 184 days).
- Ratified the hiring of Gretchen Linzmeier as the Community Education Coordinator beginning July 1, 2019, at \$57,333.00.
- Approved moving the June 17th regular school board meeting to be held on June 24th at the Brownsville Community Center.
- Authorized the bidding of bread, dairy and petroleum products for the 2019-2020 school year.

Motion carried by a unanimous vote.

ACTION ITEMS

Boiler Replacement and Steam to Hot Water Conversion for the Elementary Building

Moved by Matt Blocker, seconded by Jared Barnes to accept the bid to replace the boiler and steam to hot water conversion for the elementary building. Motion carried by a unanimous vote.

Pet Therapy Dog for the 2019-2010 School Year

Moved by Wendy Woyczik, seconded by Matt Blocker to continue working with Willow as the pet therapy dog for our school district. Motion carried by a unanimous vote.

2019-2010 Resolution for Membership in the Minnesota State High School League

Member Spencer Yohe introduced the following resolution and moved its adoption:

RESOLVED, that the Governing Board of School District No. 299, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the Caledonia Area Middle School/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as

the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

The above resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director Matt Blocker, and upon vote being taken thereon, the following board members voted in favor thereof: Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Wendy Woyczik, and Spencer Yohe. Absent was Kelley McGraw. The following voted against the same: None. Whereupon, the Board of Chairperson declared the resolution duly passed and adopted this 20th day of May, 2019, at a regular meeting of the School Board of Independent School District 299, Caledonia, Minnesota.

ADMINISTRATIVE REPORTS

Mrs. Meinertz informed the board a lot of professional development has been held for staff. Grandparent's day was a success and well attended. The elementary spring concert was great and thanked Mrs. Myhre for all her hard work. The staff is busy preparing for the end of the year school events.

Mrs. Morem informed the board that the end of the year FFA banquet was held. The students enjoyed themselves at prom. She thanked Mr. Moburg and Mr. Martin for their great end of the year concert and all their hard work throughout the year. The National Honor Society students were inducted on Sunday evening. She informed the board that 10th grade physical education will be eliminated for the 2019-2020 school year.

Mrs. Runnigen is working on the summer flyer. They continue to accept registrations for the Hand in Hand Preschool, ECFE, Surround Care, and SAC programs. The Hand in Hand preschool end of the year program will be held on May 30th. The school district will be advertising for a three-year-old preschool teacher beginning the 2019-2020 school year. They are working on plans for the summer SAC program. She has met with the summer SAC staff for the required trainings and to review summer plans and expectations. She updated the board regarding testing and ADSIS. They are recruiting a volunteer for the MN Reading Corp Program. She informed the board that Mitchell Bechtel and Josh Nord will be working at the Caledonia Area Elementary School and the Caledonia Library as the Summer VISTA staff.

Superintendent Ihrke informed the board that the school district will be setting up MSHS principal interviews. It was the consensus of the board that these interviews will be held on June 6th.

Mrs. Meyer informed the board that she is getting Telecom Fitness information to vendors to do the audit. She is working with School Finances on the financial planning model. They are setting up the process for ordering for the 2019-2020 school year. She participated in an EdFi Conference with Cindy Colleran. She is working on the food service application for the 2019-2020 school year. She is working on the budget for the 2019-2020 school year and other general business office duties.

NEW BUSINESS ITEMS

School Policies

The board held its first reading of the Special Education Records Retention and Destruction Policy #515.10. It was the consensus of the board members to have this policy sent to MSBA for their review and input with the adoption of this policy to be held once MSBA has reviewed this policy and given their feedback.

BOARD MEMBER REPORTS

Director Yohe updated the board regarding the HVED and MSHSL meetings he attended. Director Woyczik informed the board that the activities committee meeting was canceled. She updated the board regarding the balanced school year calendar committee meeting and stated that the next meeting will be held on June 12th. Director Barnes updated the board regarding the curriculum committee meeting. Director Blocker informed the board that he participated in the community education interviews and updated the board regarding the facilities committee meeting. Director Marschall updated the board regarding the finance committee meeting. Director McGonigle updated the board regarding the curriculum and finance committee meetings.

ADJOURNMENT

Moved by Jared Barnes, seconded by Wendy Woyczik to adjourn the meeting at 7:24 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk