

**Board Meeting Minutes**  
**April 15, 2019**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Building. The meeting began at 5:00 p.m. as a walk through for the steam to hot water conversion project at the elementary building. Mr. Chris Olson from Galileo Consulting Group, LLC, was present for this portion of the meeting. The regular board meeting was called to order by Chair Kelley McGraw at 6:00 p.m. in the elementary media center. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Also present were student school board representatives Isabel Allen and Noah King, Superintendent Craig Ihrke, Gina Meinertz, Mary Morem, Barb Meyer, Karen Schiltz, Sahnje McGonigle, Shay Mahoney, Erin Hammell, Brad Harguth, Lorene Reining, Jamie Ideker, Nikki Konkel, Paulette Nord, Pam Schieber, Kathy Bruening, Cathy Studenski, Janelle Field Rohrer, Roger Knutson, Carol Nelson, Jean Klinski, Becky Randall, Deb Cody, Kerry Schaller, John Wahlstrom, Tina Fruechte, Lindsey Meyer, Peggy Purcell, Cyndi Welscher, Stacey Parkhurst-Meyer, and Chris Olson from Galileo Consulting Group, LLC. Absent was Nancy Runningen.

**ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the agenda as amended to replace Janelle Field Rohrer with Carol Nelson during the public comment portion of the board meeting. Motion carried by a unanimous vote.

**WARRIOR PRIDE**

**Resolution Accepting Donations**

The following resolution was moved by Matt Blocker, seconded by Jared Barnes

**Resolution Accepting Donations**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any citizen, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 299, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Loveless-Eikens American Legion Post 191	Monetary Donation	Robotics Program

Those in favor: Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Those opposed: None. Absent: None. Whereupon, said Resolution was declared duly adopted.

### **BOARD SHOWCASE**

Chris Olson from Galileo Consulting Group, LLC, was present during the first portion of the board meeting to discuss with the board and do a walk through for the steam to hot water conversion project at the elementary building.

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Mr. King informed the board that the junior class took the ACT test last week, which was held in the city auditorium, and informed them that the MCA testing is in progress at the high school. Ms. Allen shared with the board that she felt making up the extra snow days in June will not have much of an impact for students and learning.

### **PUBLIC COMMENT**

Ms. Carol Nelson and Ms. Jamie Ideker shared with the board a compilation of opinions from staff and students as to why they felt the school district should not extend the 2018-2019 school year because of the extra weather-related days.

### **CONSENT AGENDA**

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the following consent agenda items:

- Approved the March 18, 2019, regular school board meeting minutes and the March 25, 2019, retreat board meeting minutes.
- Approved the electronic transfers and bills due and payable amounting to \$533,361.11 including check numbers 64514 through 64640 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000.00.
- Ratified the hiring of Tria Meier as a part-time special ed para at II/2 years at \$12.84 per hour beginning March 25, 2019.
- Ratified the hiring of Danielle Newman as a full-time elementary Secretary I at III/2 years at \$13.54 per hour beginning April 2, 2019.
- Approve students to attend the Minnesota State FFA Convention trip on April 28, 2019, through April 30, 2019.

Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### **Staffing**

Member Melissa Marschall introduced the following resolution and moved its adoption:

### **RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution on December 17, 2018, directing the administration to make recommendations for reductions in programs and positions; and,

WHEREAS, said recommendations have been received and considered by the School Board;

BE IT RESOLVED, by the School Board of Independent School District No. 299, as follows:

That the following programs and positions or portions thereof, be discontinued:

1. Instructional Coach Licensed Position – 1.00 FTE
2. Agriculture Teacher – 1.00 FTE

The motion for the adoption of the foregoing resolution was duly seconded by Member Jared Barnes and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. The following voted against: Matt Blocker. Whereupon said resolution was declared passed and adopted by a 6/1 vote.

### **ADMINISTRATIVE REPORTS**

Mrs. Meinertz informed the board that the elementary just completed I Love to Read Month and thanked her staff for all their hard work into this fun program for the students. The elementary students held a penny war and raised almost \$2,000, which will be donated to HEART. The Kwik Trip Milk Moola program has been discontinued. The elementary building had a successful Showcase evening with great attendance. The elementary students are working on raising money to start a yoga club. She informed the board that we are in the process of updating recess equipment for the students. She updated the board regarding the curriculum committee and stated this committee will be meeting on Tuesday. MCA testing is happening in the elementary building.

Mrs. Morem thanked her staff for doing a great job during the testing season. She congratulated the Robotics team for advancing to the World's Competition. MCA testing has begun. The middle and high school students practiced a tornado drill. Teacher interviews will be held on April 25<sup>th</sup>. She informed the board that student enrollment continues to increase for the 2019-2020 school year.

Mrs. Runnigen was absent. In her report she submitted to the board, she informed the board that she is working on the community ed summer flyer. She continues to accept registrations for the Hand-in-Hand Preschool, School Readiness/Early Childhood Family Education, and SAC/Surround Care programs. She is working on the plans for the summer SAC program. She updated the board regarding testing. The ADSIS application was submitted, and our school district requested \$704,090.18 in funding. She is working on end of the year reports. The school district was approved for two Minnesota Reading Corp members for the 2019-2020 school year. The Summer Vista volunteer positions are still open.

Superintendent Ihrke stated that a lot of options were discussed at the February 26, 2019, special school board meeting as it related to the weather related make-up days for the 2018-2019 school year. He congratulated the Robotics team for qualifying for Worlds. He thanked all the staff for all the extra work during testing season. He thanked Mr. Morem for all the work he has been doing during the recent storm damage from last week Thursday. The Extended School Year Calendar Committee has met and will continue to work on a balanced school year calendar.

Mrs. Meyer attended the IEA health and safety quarterly meeting. She attended the Region V Spring Conference in Austin. She continues to work with Mr. Ihrke and Mr. Morem on the boiler project and the ten-year long-term facility maintenance plan. She is working with Mrs. Runningen on the ADSIS budget and codes. She is working on gathering bus route information and transportation for homeless students, working on revenue and expenditure budgets for 2019-2020, working with Dependable Solutions to get MSA client communicating with PowerSchool again after several changes, reviewing website vendor options with Superintendent Ihrke, and working with the school district insurance company after the storm damage and power outage.

### **NEW BUSINESS ITEMS**

The high school graduation ceremony will be held on Friday, May 31<sup>st</sup> at 8:00 p.m. and Directors Emily McGonigle and Spencer Yohe will assist in handing out diplomas at the graduation ceremony.

### **BOARD MEMBER REPORTS**

Director Yohe updated the board regarding the MSBA State Capitol session and the Minnesota State High School League meeting he attended. Superintendent Ihrke informed the board that he will update the board on the HVED progress during the regular board meeting in May. Directors Woyczik and McGonigle attended the extended school year calendar committee meeting, which is a work in progress as it relates to building a balanced school year calendar. Director McGonigle shared with the board information from the meet and confer committee meeting she attended. Superintendent Ihrke informed the board that the snow day relief language that the legislation passed is permissive for school districts and not all schools are taking advantage of this bill.

### **ADJOURNMENT**

Moved by Emily McGonigle, seconded by Jared Barnes to adjourn the meeting at 6:38 p.m. Motion carried by a unanimous vote.

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Spencer Yohe, Clerk