

Board Meeting Minutes April 16, 2018

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Jimmy Westland, and Spencer Yohe. Also present were Ben Barton, Gina Meinertz, Mary Morem, Nancy Runningen, Karen Schiltz, Jean Klinski, Deb Cody, Brad Harguth, Janelle Field Rohrer and Joe Ruskey from Dependable Solutions. Absent were student school board representatives Isabell Allen and Roy Kerrigan.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the agenda as amended to include a 0.01 FTE increase for elementary music. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Tammy Brians and the students from Winona State University for their fantastic multi-cultural presentations they gave to the elementary students. Thank you to Ashley Furniture for their donation of furniture to our school district.

BOARD SHOWCASE

Joe Ruskey from Dependable Solutions introduced himself to our school district. Our school district will be contracting with Dependable Solutions for IT support to bridge the gap between now and when a permanent solution has been made. They work with over thirty school districts in the tri-state area and provide services for other public and private entities.

CONSENT AGENDA

Moved by Jared Barnes, seconded by Spencer Yohe to approve the following consent agenda items:

- Approval of March 19, 2018, regular school board meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$1,622,141.64 including check numbers 62978 through 63111 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$800,000.00.
- Approve the medical leave of absence from Michelle Anderson as the head girls' softball coach beginning April 13, 2018, for the remainder of the 2017-2018 school year.
- Approve the request from Angela TenKley for a part-time teaching position for the 2018-2019 school year.
- Ratify the hiring of Michaela Riepl as full-time special education teacher beginning March 23, 2018, through June 1, 2018, at a BA/0 at \$10,197.39.

- Ratify the hiring of Justin Bergeron as a temporary technology support specialist beginning April 9, 2018, through June 1, 2018, at \$14.00 per hour.
- Approve students to attend the Minnesota State FFA Convention trip on April 22, 2018, through April 24, 2018.
- Approve the Memorandum of Understanding with the Caledonia Chapter of the River Valley Education Association relating to the extra-curricular salary schedules (Appendix C and Appendix D) to reflect a 0% salary increase for the 2017-2018 school year and a 5% salary increase for the 2018-2019 school year.

Motion carried by a unanimous vote.

ACTION ITEMS

Termination and Non-Renewal of Probationary Teacher

Member Emily McGonigle introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT REBECCA SWEDBERG, A PROBATIONARY TEACHER

WHEREAS, Rebecca Swedberg is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Rebecca Swedberg, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2017-2018 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

April 16, 2018

Ms. Rebecca Swedberg
539 Red Apple
La Crescent, MN 55947

Dear Ms. Swedberg,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, April 16, 2018, a resolution was adopted by a majority roll call vote to

terminate your contract effective at the end of the current school year and not to renew your contract for the 2018-2019 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299

Spencer Yohe
School Board Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Jimmy Westland. Upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Jimmy Westland, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted

FTE Changes for the 2018-2019 School Year

Moved by Jared Barnes, seconded by Emily McGonigle to approve the following FTE changes for the 2018-2019 school year:

District

- Increase 1.0 SPED Teacher (already approved at February board meeting)
- Increase 0.1718 Adapted PE (may need to contract through HVED if we can't find)

Elementary

- Increase 1.0 First Grade Classroom Teacher (already approved at March board meeting)
- Increase 1.0 Mental Health Practitioner (already approved at February board meeting)
- Increase 0.01 Elementary Music

Middle School/High School

- Decrease 0.1716 Overload in Language Arts
- Decrease 0.1716 PE Overload
- Increase 0.1716 HS Math Overload
- Increase 0.3136 FTE Science Teacher
- Increase 1.0 FTE MS Teacher
- Increase 0.5148 Business/Ag Teacher
- Increase 0.1716 Contracted FACS through SG (looking to swap so it would be cost neutral)

Other areas up for consideration that have yet to be determined include:

- Technology Department Solutions

- District Testing Coordinator responsibilities shifted?
- SPED Paras/Teachers

Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz updated the board regarding the Innovations Committee meeting. She informed the board that our school district had their Title review of our Schoolwide Title implementation, and the reviewer stated that we are doing work that is the top of the line! Interview teams are working hard to make the best decisions during the hiring process for the vacancies that have been posted in our school district. The elementary has made the decision to discontinue the use of our NWEA assessments for the 2018-2019 school year. They acknowledge the capabilities of this assessment and the feedback, but also share concerns about the amount of time our students use to take assessments.

Mrs. Morem informed the board that they held a step-up day for lunch where students step up and eat with an upper classman. She congratulated the Robotics Team and the boys' basketball team for competing at the high level and representing our school district so well. Testing is underway this week. MCA reading test will be first followed by the ACT test next week. Next week a group of teachers will be attending a planning conference for personalized learning. Staff attended the Ross Greene workshop. She thanked Eric Jerviss for his years of service to our school district. The middle and high school have been practicing many different scenarios with ALICE training. Students will be competing in the State FFA convention and small group contest for band will be held on April 19th. Prom will be held on May 5th. The FFA banquet will be held on May 7th. The Young Writer's Conference will be held on May 9th.

Mrs. Runnigen continues to work on the community ed summer flyer. They are accepting registrations for the SAC, Surround Care, Hand in Hand Preschool – School Readiness, and Early Childhood Family Education programs. She updated the board regarding testing. She is working on the ADSIS end of the year reports. She submitted the Minnesota Reading Corp application. She is interviewing Summer Vista volunteers this week. She continues to work with Gina on a grant to the Rotary Works Foundation for trees and Natural Playground.

Superintendent Barton informed the board that just recently one applicant came forward for the open board position. Director Barnes and himself had the opportunity to talk with her. Director Barnes informed the board that the applicant's name is Wendy Woyczik, and he felt she would be a very good candidate to fill this position on the board.

Moved by Jared Barnes, seconded by Emily McGonigle to appoint Wendy Woyczik as our new board member. Motion carried by a unanimous vote.

Mrs. Meyer has finalized the LED contract with attorneys. She attended the Region V Spring Conference. She attended meetings with Dependable Solutions and attended the Ross Greene Conference. She worked on the Title audit. She has met with HVED on budget. She continues to work on the 2018-2019 budget and other monthly reporting requirements. She is working with IEA on asbestos removal.

NEW BUSINESS ITEMS

Graduation Ceremony Planning – Friday, June 1st at 8:00 p.m.

Directors Emily McGonigle and Spencer Yohe will assist in handing out diplomas at the graduation ceremony.

Administrative Recommendations for Guidelines for Class Sizes

Superintendent Barton shared with the board the administrative recommendations for guidelines for class sizes.

Moved by Emily McGonigle, seconded by Jimmy Westland to approve the administrative recommendations for guidelines for class sizes as follows:

Max	Grade	Section	Total	Average Size
Preschool	3-year-old 4-year-old		17 20	
21	K-1	2 3	0 - 42 43 - 63	1-21 17 - 21
26	2-3	2 3	0-52 53-78	0-26 18-26
28	4-5	2 3	0-56 57-84	1-28 19-28

Motion carried by a unanimous vote.

School Policies

A first reading of School Board Meeting Agenda Policy #203.5 was held with the adoption of this policy to be held at the May 21, 2018, regular school board meeting.

The school board reviewed the following policies with no changes made to these policies:

- Equal Access to School Facilities Policy #801
- Disposition of Obsolete Equipment and Material Policy #802
- Waste Reduction and Recycling Policy #805
- Live Animals in the Classroom or on School Property Policy #808
- Unnamed Aerial Vehicle (Drone) Policy #809
- Facility/Equipment Alteration Guidelines Policy #810

- Naming School Buildings and Facilities Policy #818
- Community Education Policy #901
- Use of School District Facilities and Equipment Policy #902
- Visitors to School District Buildings and Sites Policy #903
- Distribution of Materials on School District Property by Nonschool Persons Policy #904
- Advertising Policy #905
- Community Notification of Predatory Offenders Policy #906
- Rewards Policy #907
- District Graphic Identity and Logo Use Policy #910

BOARD MEMBER REPORTS

Director Yohe updated the board regarding HVED and the Minnesota State High School League. Director Barnes updated the board regarding the facilities committee meeting and the curriculum/technology committee meeting. Director McGonigle updated the board regarding the curriculum/technology committee meeting. She informed the board that she attended the Ross Greene presentation and the presentation that Sue Howe did for parents at the MSHS and felt that both were very good presentations.

ADJOURNMENT

Moved by Spencer Yohe, seconded by Emily McGonigle to adjourn the meeting at 6:59 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk