

## **Board Meeting Minutes January 16, 2018**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 5:30 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe. Also present were Ben Barton, Mary Morem, Barb Meyer, Karen Schiltz, Gina Meinertz, Janelle Field Rohrer, Erin Nolden, Hailey Hansen, Ross Martin, and Dan McGonigle. Absent were school board student representatives Isabel Allen and Roy Kerrigan.

### **ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Jared Barnes to approve the agenda as presented. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to Kwik Trip for their donation of stuffed toys for the Elementary PBIS/Warrior Way drawings for our students as this program continues to implement Positive Behavioral Interventions & Support (PBIS). Thank you to Caledonia Haulers, Inc., for their generous monetary donation to the Music Booster's Club. Thank you to Loveless-Eikens American Legion Posts 191 for their generous monetary donation to the Houston County Veteran's History Project. Thank you to Caledonia Lions Club for their generous monetary donation to the Houston County Veteran's History Project. Thank you to Caledonia Educational Association for their monetary donation to the school district referendum. Thank you to Merchants Bank for their monetary donation to the Caledonia Area Elementary and Middle/High School buildings. Thank you to Eitzen Lions for their generous monetary donation to the Houston County Veteran's History Project.

### **BOARD SHOWCASE**

Mr. Ross Martin informed the board that the 2019 Music Tour trip will be to New York. He is working on finalizing the itinerary. The board informed Mr. Martin that they support this trip, and once he has the itinerary finalized to bring this back to the board for approval at a regularly scheduled board meeting.

### **CONSENT AGENDA**

Moved by Melissa Marschall, seconded by Michelle Werner to approve the following consent agenda items:

- Approval of the December 18, 2017, regular school board meeting minutes and the January 2, 2018, organizational board meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$539,709.20 including check numbers 62543 through 62692 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$650,000.00.
- Adopt the Website Accessibility Policy #540
- Ratify the hiring of Jessica Laing as a long-term teacher substitute for approximately six weeks during the medical leave of Mitchell Mullins at BA/1 at \$206.05 per day.

Motion carried by a unanimous vote.

## **ACTION ITEMS**

### *Spring Sport Coaching Contracts for the 2017-2018 School Year*

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the following spring coaching contracts for the 2017-2018 school year contingent upon participant numbers in each of the sports:

- **Baseball:**
  - Brad Augedahl, head coach, IV/2 at \$3,094.98
  - Brandon Meiners, assistant coach, II/1 at \$1,973.29
  - Zach Hauser, junior high coach, I/9 at \$2,103.03
  
- **Softball:**
  - Michelle Anderson, head coach, IV/8 at \$3,448.83
  - Assistant coach position vacant at this time
  - Jennifer Classon, junior high, I/0 at \$1,749.18
  
- **Boys' & Girls' Golf:**
  - Jeremy Leis, head boys' golf coach, IV/12 at \$3,448.83
  - Mitch Mullins, head girls' golf coach, IV/26 at \$3,448.83
  
- **Boys' & Girls' Track:**
  - Carl Fruechte, head boys' track coach, IV/18 at \$3,448.83
  - Reese Wait, head girls' track coach, IV/13 at \$3,448.83
  - Ryan Pitts, assistant boys' and girls' track, II/1 at \$1,973.29

Motion carried by a unanimous vote.

## **ADMINISTRATIVE REPORTS**

Mrs. Meinertz informed the board that they invited the science museum into the elementary this month for some engaging learning experiences. A co-teaching training for a new group of teacher candidates and teachers was held. She is creating new problem-solving team forms and processes. She informed the board that there are high student behavior needs this year, and they continue using trauma informed, team meeting approaches and behavioral specialists to respond thus far but is looking for a more comprehensive response system that responds to mental health and familial needs more. The Martin Luther King Jr Program was held in the elementary building, and the students did a great job. The Curriculum Task team is working to be ready to present a personalized professional development plan at a board meeting in the next few months.

Mrs. Morem informed the board that they have started meeting with seniors to prepare for the senior day on March 9<sup>th</sup>. Eighth graders will be having career day on February 9<sup>th</sup>. Teachers are working on their student engagement surveys for students as they wrap up the semester. The spelling bee was held last week Friday. Third place was Brendan McDonald, second was Noah Stigeler and winning was Sequoia Twite. The registration process for high school courses will begin soon. Mrs. Morem is attending the state conference for secondary principals. She showed the board a proposal for some signage in the commons area that she will also be sharing with the facilities committee.

Mrs. Runnigen attended the Tri-County Community Ed Directors meeting. She is working on community ed classes for March, April and May. There was great participation in the gymnastics camp and volleyball camp offered through community education. She is working on filling the ECFE position. With this position, she is hoping to add an ECFE class on Thursday nights in Caledonia and on Saturdays in Eitzen and Brownsville. Hand in Hand Preschool has earned a Four-Star Parent Aware Rating. She is working on Voluntary Pre-K and School Readiness Plus applications which are due January 30<sup>th</sup>. They continue to accept

registrations for the SAC Program. She updated the board regarding testing. She is working with Mrs. Meinertz on the Minnesota Reading Corp Application for the 2018-2019 school year, the Summer Reads VISTA application for the summer of 2018, and the Rotary Works Foundation for trees and Natural Playground Support. She informed the board that Senior Dining will be moving to Elsie's at the end of the month.

Superintendent Barton informed the board that they have a tentative teacher agreement with the teachers voting on their contract this week. He would like to schedule a special school board meeting next week if the teachers approve their agreement. It was the consensus of the board to hold a special school board meeting on Monday, January 22, 2018, at 5:30 p.m. in the superintendent's office. He informed the board that the lighting retrofit ad was in the paper last week and again this week. The school district continues to work with Kennedy & Graven on this lighting bid project. He stated that having our own snow removal beginning this year has been a success thus far.

Mrs. Meyer informed the board that she has filed the levy reports with the different agencies. She attended an HVED meeting on special education, attended the Wellness Committee and is looking into SHIP grants, attended the Health and Safety meeting, attended a meeting regarding the back pack and milk program waiver process, attended a meeting on Target Services and billing processes, and several meetings on the light project and bid requirements. She is working on Perkins reimbursements, the sales tax reporting, the 1099 processing, the W-9 forms, and the Local Collaborative Time Study reporting.

## **OLD BUSINESS ITEMS**

### **2018-201- School Calendar**

The board discussed the options for the 2018-2019 school calendar. It was the consensus of the board to set up a Meet and Confer committee meeting to narrow the options to only two calendars one being the traditional calendar, and to update these calendars as needed. Once this has been completed, they would like to have another Survey Monkey sent out to staff, students, and parents on these two options to see which one everyone likes the best.

## **NEW BUSINESS ITEMS**

### **Elementary Behavior Interventionist Position**

Administration informed the board that there is a very high student behavior need this year in the elementary building, and they are looking for a more comprehensive response system that responds to these needs. They continue to problem solve on this issue and now would like to seek the board's input on this issue and the possibility of creating a position and hiring someone for this position in the elementary building. The board and administration discussed at length the needs of the students and the idea of creating a position and hiring someone for this position to help alleviate these issues.

Moved by Jimmy Westland, seconded by Jared Barnes to authorize the hiring of someone for this position. Those voting in favor: Jared Barnes and Jimmy Westland. Those opposed: Emily McGonigle, Kelley McGraw, Michelle Werner and Spencer Yohe. Director Melissa Marschall was absent. Motion failed.

It was the consensus of the board to have Mrs. Meinertz work with Director McGonigle and Director Westland to bring more clarity, costing, funding, and other information in support of this position to the special school board meeting on Monday, January 22, 2018.

### **School Policies**

The school board reviewed the following policies with no changes made to these policies:

- Policies Incorporated by Reference Policy #523
- Hazing Prohibition Policy #526

- Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy #527
- Student Parental, Family, and Marital Status Nondiscrimination Policy #528
- The Pledge of Allegiance Policy #531
- Activities Communication Policy #535
- Participation in Attendance at Minnesota State High School League (MSHSL) State Tournaments and Competitions Policy #536
- Website Policy #539
- School District Curriculum and Instruction Goals Policy #601
- Organization of School Calendar and School Day Policy #602
- Curriculum Development Policy #603
- Instructional Curriculum Policy #604
- Alternative Programs Policy #605
- Textbooks and Instructional Materials Policy #606
- Organization of Grade Levels Policy #607

### **BOARD MEMBER REPORTS**

Director Yohe updated the board regarding the HVED meeting and the MSHSL meeting. Director Barnes updated the board regarding the Curriculum/Technology committee meeting. The board members that attended the MSBA Annual Conference felt it was very informational and enjoyed the sessions they attended.

### **ADJOURNMENT**

Moved by Michelle Werner, seconded by Emily McGonigle to adjourn the meeting at 7:20 p.m. Motion carried by a unanimous vote.

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Spencer Yohe, Clerk