

Board Meeting Minutes September 18, 2017

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe and school board student representatives Isabel Allen and Roy Kerrigan. Also present were Ben Barton, Mary Morem, Gina Meinertz, Nancy Runningen, Karen Schiltz, Barb Meyer, Kevin Weichert, Gary Beardmore, Janelle Field Rohrer, Deb Cody, Jean Klinski, Brad Harguth, and Dan McGonigle.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the agenda as amended to include removing the action item regarding the HVED ten-year, long-term facility management plan, adding a facilities action item, removing the hiring of the assistant boys' soccer coach from the consent agenda and acting on this after the consent agenda, and adding a discussion with regard to the operating referendum. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Mary and Randy Mell for housing our summer Vista volunteer for the entire summer! Thank you to Kadie Koepke for providing reading coaching for our summer Vista volunteer! Thank you to Gundersen Health System for their donation of school supplies for our students at our school district! Thank you to Kruckow Ready Mix and Rock Products for their donation of rocks for our students to use in painting a pathway that represents our theme of Together We Are Better!

BOARD SHOWCASE

Summer Ag Program

Mr. Brad Harguth gave an overview to the board regarding the 2017 Summer Ag Program and shared some of the projects that the students worked on for this program.

STUDENT SCHOOL BOARD MEMBER REPORT

Ms. Allen introduced herself to the board and informed them that she is excited to be part of the school board. Mr. Kerrigan informed the board that some of the students are having difficulty using certain programs with their iPad, and that administration continues to work through this. They informed the board that Homecoming was held last week and was a great success amongst students and fun was had by all.

CONSENT AGENDA

Moved by Emily McGonigle, seconded by Jared Barnes to approve the following consent agenda items:

- Approval of August 21, 2017, regular school board minutes, and the September 14, 2017, school board retreat meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$303,647.14 including check numbers 61984 through 62107 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$730,000.00.
- Accept the termination of Randy Dehli as MSHS lead custodian effective August 31, 2017.
- Accept the resignation of Dan Goergen as the head wrestling coach effective immediately with thanks for his past seven years of service to our school district in this position.

- Accept the resignation of Chyan Johanninger as a special ed para effective September 25, 2017, with thanks for her past year of service to our school district.
- Ratify the hiring of Victoria Plantz as a part-time school nutrition assistant beginning the 2017-2018 school year.
- Ratify the promotion of Duane Hahn as a full-time janitor to a full-time custodian effective September 19, 2017
- Ratify the hiring of Emily Schroeder as the 7th grade volleyball coach beginning the 2017-2018 school year at I/0.
- Ratify the contract for Zoe Lamm as the knowledge bowl advisor beginning the 2017-2018 school year at I/0.
- Ratify the hiring of Genna Bollman as a full-time kindergarten teacher beginning the 2017-2018 school year at BA/1.
- Ratify the hiring of Matison Scanlan as a part-time special education para beginning the 2017-2018 school year at II/0.
- Ratify the hiring of Jamey Kloss as a full-time custodian beginning September 25, 2017, at III/13.
- Certify the maximum proposed Levy Limitation Certification for taxes payable in 2018.
- Approve the Amendment to the Lease Agreement with Hiawatha Valley Education District for the 2017-2018 School Year

Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jimmy Westland to ratify the hiring of Andrew Marschall as assistant boys' soccer coach beginning the 2017-2018 school year at III/0. Those voting in favor: Jared Barnes, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland and Spencer Yohe. Those abstained: Melissa Marschall. Motion carried.

ACTION ITEMS

Minnesota State High School Clay Target League

Moved by Spencer Yohe, seconded by Michelle Werner to support a Minnesota State High School Clay Target League. Motion carried by a unanimous vote.

2017-2018 World's Best Workforce Goals

Moved by Emily McGonigle, seconded by Michelle Werner to approve the 2017-2018 World's Best Workforce goals as presented. Motion carried by a unanimous vote.

Resolution Appointing Election Judges for the November 7, 2017, School District Special Election

Member Jared Barnes introduced the following resolution and moved its adoption:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 7, 2017
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 7, 2017, to act as such at the combined polling place listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Michelle Werner. On a roll call vote, the following voted in favor: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland and Spencer Yohe. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE:

ELECTION JUDGES

Caledonia Area Elementary School

Head Election Judge Holly Klankowski
Lynn Diersen
Imy Dorival
Ethelyn Gensmer
Jane Hayes
Carolyn Hollatz
Mary Leary
Doris Mitchell
Rita Noel
Lois Schmitz
Janell Torgerson

Action Regarding the Facilities

Moved by Jared Barnes, seconded by Jimmy Westland to begin immediately fixing the outside lighting at the middle/high school building with LED lighting and to continue with the lighting discussion as it relates to the inside of the buildings of the school district. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz informed the board that they had a memorable beginning of the school year with activities that enforced the theme "Together We are Better" which will be carried throughout the school year. Last minute scheduling and shifts have all been made to welcome our third kindergarten teacher and section of students. All of the of grade level problem solving teams have met with great discussions using data,

interventions, and teamwork lead to changes and structures that support our students. Congratulations to Mr. Scott Koepke who wrote a grant to Scholastics for \$500 and won! He spoke about why reading is so important for our students and has gone above and beyond to support our school. In September and October, all staff at the elementary will be trained in Project Learning Tree which is a great program with engaging activities and will be a great preparation for our Together We are Better even at Beaver State Park in October.

Mrs. Morem informed the board that the school year is up and running and that things are going great. Mr. Wahlstrom, Ms. Hansen and Ms. Gibbons are doing a great job as new teachers in our school district. There are many new practicum students and student teachers in the building and are doing a fantastic job contributing to the goals of our school. They have reviewed data with the teams and have decided to focus on math for a site goal for the high school. Middle school is continuing to focus on reading/language arts. The activity fair was held last week and numbers for all activity sign up was well received. The PAES lab is up and running in the room next to Mr. Knutson's room. Students from other districts are coming everyday to this lab. The archway into the athletic complex is finished, and the Lion's Project Dedication ceremony was held during the home football game. Congratulations to Mitchel and Rachel Welsh for being chosen as the Homecoming King and Queen.

Mrs. Runnigen updated the board with regard to the preschool and ECFE classes. She is still working on setting up classes in Brownsville and Eitzen. She continues to accept registrations for the SAC and Surround Care programs. The Surround Card program has been moved into the SAC room. She is working on the fall programming for community education. The 2017-2018 testing calendar has been placed on the school district website, and NWEA testing has begun. She completed and submitted the ADSIS program end of the year reports for the 2016-2017 school year. She updated the board regarding the Senior Dining that is being held in the SAC room.

Superintendent Barton informed the board that he continues to be proud of the staff we have in our school district and thankful for all of them to be part of our team.

Mrs. Meyer informed the board the auditors will be in our school district next week and she continues to work on many projects for the school district.

Mr. Morem welcomed Jamey Kloss as our new middle/high school facility specialist. The school district is working on filling the full-time, night-time facility technician position.

NEW BUSINESS ITEMS

Early Childhood Programming in Brownsville, Minnesota

Mrs. Runnigen and the board discussed at length the idea of having early childhood programming in Brownsville. They discussed several ideas on ways to promote this and would like to know more about the total cost for this program to be held in Brownsville. The school board directed the administrative team to come up with an action plan and report this back to the board.

School Policies

The school board reviewed the following policies:

- School Board Meeting Minutes Policy 204
- Open Meeting and Closed Meetings Policy 205
- Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations Policy 206

- Public Hearings Policy 207
- Development, Adoption, and Implementation of Policies 208
- Code of Ethics Policy 209
- Conflict of Interest – School Board Members Policy 210
- Criminal or Civil Action Against School District, School Board Member, Employee, or Student Policy 211
- School Board Member Development Policy 212
- School Board Committees Policy 213
- Out-of-State Travel by School Board Members Policy 214

Operating Referendum Discussion

Superintendent Barton informed the board the a referendum brochure will be mailed out this week to the community. The board and administration discussed other ideas and ways that the school district can get this information out to the public prior to the November 7th election. Superintendent Barton will be meeting with several area groups, committees and booster clubs to inform them about the operating referendum and also would like to have as many of the board members as possible to be part of this process with various meetings.

BOARD MEMBER REPORTS

Director Yohe updated the board regarding the HVED committee meeting and stated the activities committee will be meeting October 11th. Director Yohe and Director McGraw updated the board regarding the MREA Rural meeting they both attended in Rushford. Director McGraw updated the board regarding the facilities committee meeting and stated the teacher negotiations meeting will be held on Tuesday. Director Marschall updated the board regarding the finance committee meeting. Director Barnes updated the board regarding the curriculum committee meeting.

CLOSED SESSION FOR SUPERINTENDENT'S EVALUATION

Moved by Spencer Yohe, seconded by Michelle Werner to close the meeting at 8:18 p.m. for the superintendent's evaluation. Motion carried by a unanimous vote.

Moved by Jimmy Westland, seconded by Emily McGonigle to convene the regular school board meeting at 9:00 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Emily McGonigle, seconded by Jimmy Westland to adjourn the meeting at 9:00 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk