

## **Board Meeting Minutes May 21, 2018**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Jimmy Westland, and Spencer Yohe, and student school board representative Isabell Allen. Also present were Ben Barton, Gina Meinertz, Mary Morem, Nancy Runningen, Karen Schiltz, Barb Meyer, Dan McGonigle, Deb Cody, Jean Klinski, Randy Mell, Charles Kyte, and Eric Bartleson. Absent was student school board representative Roy Kerrigan.

### **ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Jimmy Westland to approve the agenda as presented. Motion carried by a unanimous vote.

### **APPOINTMENT OF NEW SCHOOL BOARD MEMBERS AND ADMINISTRATION OF OATH OF OFFICE**

Moved by Emily McGonigle, seconded by Jared Barnes to appoint Wendy Woyczik as a new school board member effective May 21, 2018, and administer the Oath of Office. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to Terry Nelson for helping our school district this past year with the Backpack Program, as he has been a great asset to this program for the children of our school district.

### **BOARD SHOWCASE**

#### **Natural Playground Presentation**

Mrs. Meinertz and members of the natural playground committee updated the board regarding the natural playground that will be created at the elementary. Mr. Randy Mell shared with the board a scale design drawing of what the natural playground will look like. He stated that they would like to begin working on this project in July and have it completed prior to the school year beginning in the fall.

#### **Superintendent Search**

Charles Kyte from Charles Kyte Consulting, LLC, and Eric Bartleson from PEER Solutions, introduced themselves to the board and updated the board regarding the superintendent search process that they are conducting for our school district. The interviews will be held on June 14<sup>th</sup>.

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Ms. Allen stated that she was glad the board decided to wait another year for the calendar schedule change. She felt that juniors and seniors would benefit having Chromebooks versus iPads. The juniors were inducted into the National Honor Society on Sunday evening. The Veteran's History Project is going great, and students are having some incredible interviews with veterans for this project.

### **CONSENT AGENDA**

Moved by Jimmy Westland, seconded by Jared Barnes to approve the following consent agenda items:

- Approval of the April 16, 2018, regular school board meeting minutes, and the May 3, 2018, school board retreat meeting minutes.

- Approval of the electronic transfers and bills due and payable amounting to \$724,382.39 including check numbers 63112 through 63254 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$850,000.00.
- Accept the resignation of Angela TenKley effective at the end of the 2017-2018 school year with thanks for her nineteen years of service and dedication to our school district.
- Accept the resignation of Patsy Wiste effective at the end of the 2017-2018 school year with thanks for her past year of service and dedication to our school district.
- Accept the resignation of Superintendent Ben Barton effective at the end of the 2017-2018 school year with thanks for his six years of service and dedication to our school district.
- Accept the resignation of Meghann Jerviss as part-time nurse effective June 15, 2018, with thanks for her two years of service and dedication to our school district.
- Accept the resignation/retirement of Laurie Conway effective at the end of the 2017-2018 school year with thanks for her thirty-three years of service and dedication to our school district.
- Ratify the hiring of Bob Burmester as a full-time elementary physical education and DAPE teacher beginning the 2018-2019 school year at a MA/4 at \$51,563.00
- Ratify the hiring of Chyan Johannmeier as a mental health practitioner beginning May 14, 2018, at \$5,850.00 for the remainder of the 2017-2018 school year and \$45,000.00 beginning the 2018-2019 school year.
- Ratify the hiring of Daneka Romportl as a full-time special education teacher beginning the 2018-2019 school year at BA/1 at \$40,574.00.
- Ratify the substitute Memorandum of Understanding with Annie Palen to begin on April 30, 2018, and to continue through the remainder of the 2017-2018 during the maternity leave of Mrs. Sara Buros at \$105.00 per day.
- Ratify the hiring of Jacob Hebeisen as a full-time elementary teacher beginning the 2018-2019 school year at a BA/1 at \$40,574.00.
- Ratify the hiring of Tori Burmester as a full-time middle school teacher beginning the 2018-2019 school year at BA/4 at \$44,259.00.
- Softball Coaching Contracts for the 2017-2018 School Year
  - Due to the medical leave of absence of the head softball coach, the following coaching contracts and salary changes were approved. The total salary between the head and assistant coaching positions will remain the same as previously approved, but the breakdown of the salaries and the staffing in these positions has changed as follows:

- Michelle Anderson            \$1,000.00
  - Chad Augedahl                \$3,094.98
  - Tina Fruechte                 \$663.57
  - Tony Lange                     \$663.57
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- Approve the maternity leave request from Jessica Wiese as the head gymnastics coach for the 2018-2019 school year.
  - Approve the School Board Meeting Agenda Policy #203.5 as presented.
  - Authorize the bidding of bread, dairy and petroleum products for the 2018-2019 school year.
  - Approve the Management Plan for Lead-in-Water for the Caledonia Area Public Schools as presented from IEA, Inc.

Motion carried by a unanimous vote.

**ACTION ITEMS**

2018-2019 Resolution for Membership in the Minnesota State High School League

Member Spencer Yohe introduced the following resolution and moved its adoption:

RESOLVED, that the Governing Board of School District No. 299, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statues, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statues.

FURTHER RESOLVED, that the Caledonia Area Middle School/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League’s Official Handbook, on file at the office of the school district or as appears on the League’s website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director Emily McGonigle, and upon vote being taken thereon, the following board members voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Jimmy Westland, Wendy Woyczik, and Spencer Yohe. The following voted against the same: None.

Whereupon, the Board of Chairperson declared the resolution duly passed and adopted this 21<sup>st</sup> day of May 2018, at a regular meeting of the School Board of Independent School District 299, Caledonia, Minnesota.

### **ADMINISTRATIVE REPORTS**

Mrs. Meinertz informed the board that they had a great attendance for the donkey basketball event and a lot of fun was had by everyone. Special Friends/Grandparent's Day was a success and an exciting time for everyone. The Warrior Way Carnival will be held this week. Teachers from both buildings, Mrs. Morem and herself toured the Stewartville and Kasson-Mantorville school districts on Monday to see their individualized learning plans they have in place.

Mrs. Morem informed the board that they had their second step up lunch where you step up and eat with an upperclassman and the seniors were leaders this time. Prom was a great success and thanked Jamie Ideker for all her hard work and Will Speckeen for emceeding. The FFA banquet was held and students were honored for their rewards and the new officers were inducted. Spring sports are doing well. The spring band and choir concerts were held.

Mrs. Runnigen is working on the summer community ed brochure. She updated the board regarding the Hand in Hand Preschool and School Readiness/Early Childhood Family Education programs. They continue to accept registrations in these programs for the 2017-2018 school year. The end of the year program is Thursday, May 24<sup>th</sup>. They offered ECFE classes in Brownsville and Eitzen on two Saturdays in April and May. They did not have any registrations for Brownsville but families in Eitzen participated. They will continue to offer classes in Brownsville and Eitzen in the fall. They continue to accept registrations for the SAC program and continue to work on the summer plans for this program. She updated the board regarding testing. She submitted the revised ADSIS budget for the 2018-2019 school year. Surveys about the ADSIS programs are being completed by staff, students, and parents. Our school district was approved for Minnesota Reading Corp Application for 2018-2019 for Hand in Hand Preschool. She is recruiting a volunteer for the Minnesota Reading Corp program. She is continuing to work with Mrs. Meinertz on a grant to the Rotary Works Foundation for trees and Natural Playground. Cindy Frank and herself will be going to the Rushford-Peterson Public School District on Thursday to visit with them regarding the on-line payment process they have implemented, as this is something our school district would like to get implemented.

Superintendent Barton reminded the board of the staff appreciation grill out on Friday. He continues to work on the 2018-2019 budget. He updated the board regarding the legislative session.

Mrs. Meyer has been working with Ms. McCormick on the SFSP application and free/reduced meal applications. She has been meeting with Dependable Solutions regarding the technology plan and making our current software programs work together, website accessibility and the next round of iPad/Chromebook purchases. She attended the Water Webinar and is gathering information on the new requirements. She has been working on the ADSIS budget for the 2018-2019 school year with Mrs. Runnigen. She has finalized the 2017-2018 Perkins requests. She has been working on the LTFM revisions and with Mr. Morem on several facility items. She is working with the nonpublic schools on finalizing their orders and continues to work on the 2018-2019 budget and other monthly duties.

### **BOARD MEMBER REPORTS**

Director Westland informed the board that the community education advisory council meeting will be held next week. Director McGraw informed the board that he will be contacting the Princeton School

District to set up some exchange days between the two school districts during the transition of the new superintendent starting at our school district and Superintendent Barton working with the Princeton superintendent. Director Yohe updated the board regarding the Hiawatha Valley Ed District committee meeting and the Activities Committee meeting. Director McGonigle updated the board regarding the curriculum committee meeting. Director Barnes updated the board regarding the Qcomp Oversight committee meeting and the facilities committee meeting.

**ADJOURNMENT**

Moved by Jimmy Westland, seconded by Spencer Yohe to adjourn the meeting at 7:22 p.m.  
Motion carried by a unanimous vote.

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Spencer Yohe, Clerk