

Board Meeting Minutes January 23, 2017

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Vice Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Melissa Marschall, Emily McGonigle, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representatives Nathan Hagerott and Nicholas Logging. Also present were Ben Barton, Gina Meinertz, Mary Morem, Barb Meyer, Karen Schiltz, Kim Torgeson, Colette Bruening, Cindy Staggemeyer, Carol Nelson, Cyndi Welscher. Absent were Jared Barnes, Kelley McGraw, and Nancy Runningen.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the agenda as amended to include discussing digital days under the new business items. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Merchants Bank for their generous monetary donation to the Caledonia Area Public School District Media Centers. Thank you to the 299 Foundation for the donation of funds to purchase a second iPad Cart of 25 iPad Air 2's for the Caledonia Elementary School.

BOARD SHOWCASE

Mrs. Carol Nelson explained to the board the role of paraprofessionals in our school district. She stressed the importance of having the school district implement more training for new paraprofessionals and having their hourly wage increased in order to stay competitive with other local businesses that have higher starting wages.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board representatives informed the board that second semester has started. Finals for first semester were completed despite the snow days that happened at the end of the semester. The robotics program has been very busy and will be hosting a scrimmage at our school district on February 18th. The Dorian Festival went really well for students. Mrs. Morem will be working with them in finding their successions for student school board representatives. They congratulated Nicholas Logging for his acceptance into Augustana College.

CONSENT AGENDA

Moved by Jimmy Westland, seconded by Emily McGonigle to approve the following consent agenda items:

- Approval of the December 19, 2016, regular school board meeting minutes and the January 5, 2017, organizational school board meeting minutes.
- Approval of Treasurer's Report and Authorization of Accounts Payable and the electronic transfers and bills due and payable amounting to \$585,772.95 including check numbers 60995 through 61163 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000.00.
- Accept the resignation of Bethany Bergsgaard as a junior high softball coach with thanks for her service she has provided our school district.
- Accept the resignation of Tom Schultz as the assistant baseball coach effective immediately with thanks for his service he has provided our school district.

- Accept the resignation of John Hauser as assistant boys' and girls' track coach effective immediately with thanks for his service he has provided our school district
- Accept the resignation of Pam Schieber as a part-time school nutritionist effective January 13, 2017, and hire her as a part-time special ed para beginning January 16, 2017, at \$11.18 per hour.
- Ratify the hiring of Chyan Johanningmeier as a part-time special education para at II/1 year at \$11.40 per hour beginning January 9, 2017.
- Adopt the Family and Medical Leave Policy #410.
- Adopt the Harassment and Violence Policy #413.
- Adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414.
- Adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415.
- Adopt the Student Discipline Policy #506.
- Adopt the Bullying Prohibition Policy #514.
- Adopt the Student Sex Nondiscrimination Policy #522.
- Adopt the Internet Acceptable Use and Safety Policy #524.
- Adopt the Crisis Management Policy #806.
- Adopt the Health and Safety Policy #807.

Motion carried by a unanimous vote.

ACTION ITEMS

2016 Pay Equity Report

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the 2016 Pay Equity Report as presented. Motion carried by a unanimous vote.

Spring Sport Coaching Contracts for the 2016-2017 School Year

Moved by Spencer Yohe, seconded by Jimmy Westland to ratify the following 2016-2017 spring sport coaching contracts contingent upon participation numbers in each of the sports:

- **Baseball:**
 - Brad Augedahl, head coach, IV/1 at \$3,094.98
 - Assistant baseball position vacant at this time
 - Zach Hauser, junior high coach, I/8 at \$2,103.03
- **Softball:**
 - Michelle Anderson, head coach, IV/7 at \$3,448.83
 - Tory-Kale Schulz, assistant coach, II/5 at \$2,150.22
 - Junior high softball position vacant at this time

- **Boys' & Girls' Golf:**
 - Jeremy Leis, head boys' golf coach, IV/11 at \$3,448.83
 - Mitch Mullins, head girls' golf coach, IV/25 years at \$3,448.83
- **Boys' & Girls' Track:**
 - Carl Fruechte, head boys' track coach, IV/17 at \$3,448.83
 - Reese Wait, head girls' track coach, IV/12 at \$3,448.83
 - Ryan Pitts, assistant boys' and girls' track, II/0 at \$1,973.29

Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz updated the board with regard to curriculum stating that they have started scope and sequence work in the different subject areas for vertical alignment teams. They have started planning for the Winter Warrior Way Olympics, which will take place on February 10th. The Reading Corp grant was submitted. As part of the PK3 cohort, they have been looking at how to promote equity and positive identity development for all children. The student council has decided the fundraising focus of the year will be raising money for Paws for Independence, which is an organization based out of Caledonia. Students plan to fund a dog for another child with epilepsy and clues will be created for a final prize for the classroom that brings in the most money. She attended the Bridges Out of Poverty session, which was a thoughtful and eye-opening training about poverty.

Mrs. Morem informed the board that the choir students performed at the Dorian Festival in Decorah. They received several compliments from the community stating it was the best help they ever have received with our volunteers at Christmas time. The Knowledge Bowl younger group placed and competed at the next level. She attended the MASSP Conference. The Spelling Bee winners will compete in the Regional Spelling Bee February 7th at 1 p.m. Congratulations and best of luck to Brody Johnson and Brady Augedahl who will be competing in this Spelling Bee. ACT prep has started. An FAFSA meeting for seniors and their parents will be held on February 1st. The middle school students held their first middle school dance on January 14th and thank you to the parent volunteers and Erin Nolden for the great success of this event. The high school students will be having their first dance on February 11th.

Mrs. Runnigen was absent from meeting and submitted her report to the board. She updated the board with regard to the Hand in Hand Preschool and Early Childhood Family Education programs. She will be having a winter open house for Hand in Hand Preschool students and their parents on January 26th. She is working with the staff on options for class sessions for the 2017-2018 school year. She continues to accept registrations for the SAC program and planning for the 2017-2018 school year. She is working on community education classes for winter/spring. Family Movie Night will be held this Friday. The grant that was submitted to the Southern Minnesota Initiative Fund was approved to conduct a Kindergarten Readiness "summit" in Caledonia with Pre-K and kindergarten teachers, and she will be meeting with Mrs. Meinertz to finalize the plans. She is meeting with Gina to review a grant opportunity to include a literacy program with the Summer Food Program. She updated the board with regard to testing.

Superintendent Barton informed the board that the school district is anticipating a larger group of 9th grade students coming to our school district next fall between our school district and the parochial schools. These numbers will continue to be monitored. The board of education congratulated Mr. Barton for receiving the State Administrator of the Year Award!

Mrs. Meyer informed the board that she continues to work with Ms. McCormick on the Food Service Review items that are due to the state on January 27th as well as other food service items. She submitted the levy information and there were some new truth in taxation requirements this year. She completed the

Compulsory Instruction report. She is working on the 1099 reporting. She is beginning to work on the 2017-2018 budget and revising the 2016-2017 budget.

Mr. Jerviss is working on the February 17th PD for teachers. eRate requests are out for 2017, and he is getting bids for local and long-distance phone service. The second iPad cart is up and running. The cart will be used for everyday items in the K-3 classrooms and is also a great asset for testing. NWEA testing is going well using the student iPads and the elementary iPad carts. He is working with Mrs. Meinertz on the 21st Century Innovation and Learning Plan. He is working on printer/copier assessment to reduce overall printing costs. He updated the board with regard to the Mouse Squad program. The first semester of this program is complete, and he will be make improvements for this program for second semester.

Mr. Wychgram informed the board that he is working on LTFM and the One Day bond monies. He is meeting with contractors on the tuck-pointing for the middle/high school building, roofing projects, and preventative maintenance of the roofs. A new sweeper has been purchased for the tractor for use on sidewalks. The snow blade for the tractor is being repaired. He is working with Fremont Water Solutions on boiler chemicals to insure we are maintaining the correct chemical balance, which is needed to prolong the life and integrity of the vessel. He is researching rebates for steam traps at the elementary building with Minnesota Energy. He is working with Winona Controls on heating pump problems at the middle/high school. The lighting audit of both buildings is finished, and he is waiting for the report.

NEW BUSINESS ITEMS

The administration and board discussed the idea of having digital learning days at our school district. The administrative team has researched this for quite some time and have contacted several other school districts to see what they do on these type of days. They informed the board that this is something they would like to see our school district implement and would survey the parents after a digital learning day was held to get their feedback on this type of learning day.

Moved by Jimmy Westland, seconded by Emily McGonigle to have a pilot digital learning day on February 20, 2017. Motion carried by a unanimous vote.

BOARD MEMBER REPORTS

Directors Melissa Marschall and Emily McGonigle informed the board that the MSBA Leadership Conference they attended was great with a lot of good information received from the various sessions and speakers. Director Yohe updated the board with regard to the HVED meeting he attended.

ADJOURNMENT

Moved by Melissa Marschall, seconded by Emily McGonigle to adjourn the meeting at 7:43 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk