

## **Board Meeting Minutes February 21, 2017**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representative Nathan Hagerott. Also present were Ben Barton, Gina Meinertz, Mary Morem, Barb Meyer, Karen Schiltz, Deb Cody, Janelle Field Rohrer, and Dan McGonigle. Absent was Nancy Runnigen and Nicholas Logging.

### **ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to the Welding Program at SE Tech for donating several welding goggles, clear and filtered replacement lenses for welding helmets, welding wire and electrodes along with other miscellaneous items to our Ag Department welding program at our school district. Thank you to the Machine Tool Program at SE Tech for the donation of supplies that will be used with our milling machine and metal lathe for our Ag Department welding program at our school district.

### **BOARD SHOWCASE**

#### *School Board Recognition Week*

Superintendent Barton informed everyone that February 20<sup>th</sup> through February 24<sup>th</sup> is School Board Recognition Week, and took this opportunity to thank each of the board members for spending countless hours away from their families and jobs and for their hard work they continue to demonstrate for our school district so that our students can prepare for a bright future!

#### *Annual World's Best Work Force Report*

Moved by Michelle Werner, seconded by Jared Barnes to adjourn the regular school board meeting to start the public meeting for the annual World's Best Work Force Report to the public at 6:06 p.m. Motion carried by a unanimous vote.

During the annual World's Best Work Force public report, the following items were discussed:

- Review of Student Achievement Data from Previous Year
- Review BOLD Steps for Future
- Share World's Best Work Force Goals for Future

Moved by Spencer Yohe, seconded by Jimmy Westland to convene the regular school board meeting agenda at 6:34 p.m. Motion carried by a unanimous vote.

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Student school board representative, Nathan Hagerott, informed the board that the Robotic Scrimmage was held this past weekend and the first Flexible Learning Day was held for students and teachers this Monday. Superintendent Barton informed the board that teachers, parents and students were sent an email to complete a survey about the Flexible Learning Day.

## **CONSENT AGENDA**

Moved by Michelle Werner, seconded by Emily McGonigle to approve the following consent agenda items:

- Approval of January 23, 2017, Regular School Board Minutes
- Approve the electronic transfers and bills due and payable amounting to \$508,916.84 including check numbers 61164 through 61309 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$750,000.00.
- Accept the resignation of Tory-Kale Schulz as the National Honor Advisor at the end of the 2016-2017 school year with thanks for his service to our school district in this position.
- Accept the resignation of Dustin Gavin as a school janitor effective February 7, 2017, with thanks for his service to our school district in this position.
- Accept the resignation of Bernard (Bud) Bakkestuen as a school custodian effective February 17, 2017, with thanks for his service to our school district in this position.
- Ratify the hiring of Janice Knight as a part-time school nutrition assistant at I/O year at \$10.55 per hour beginning January 2, 2017
- Approve the Memorandum of Understanding between ISD #299 and Caledonia Educational Support Professionals Local #7345 as it relates to weather related makeup days for the 2016-2017 school year.

Motion carried by a unanimous vote.

## **ADMINISTRATIVE REPORTS**

Mrs. Meinertz updated the board with regard to curriculum. The Warrior Way Olympics was a great success. The school district received a garden grant to fund the addition of composting and a fence that will have one post painted by every student in the school. The school district also received a foundation grant to fund 3D technology for the Makerspace. The student achievement team is looking to add consistency to the databooks they use to clarify student progress relating to standards-based report cards. She attended the MESPA principal conference, which was very motivational to help us think about why we do what we do and how we can inspire excellence of every student every day along with cultural responsive teaching.

Mrs. Morem informed the board that the winter concert was well attended. She congratulated all the student athletes that have signed with their college they are attending. The Community Spirit Team has been working hard to have students involved in activities as well as plan their summer festival. The high school student leadership team is organizing the first ever color run in Caledonia on May 19<sup>th</sup>, and the name will be Caledonia Color Clash. They have been working hard to form partnerships with WSU and Viterbo to create a co-teaching model with future teachers for the next school year. Middle school students will be doing the essay competition again this year for Barnes and Noble. Snow Week was held last week, which was a fun time for all ages. The Mouse Squad will be partnering with WSU students to see how they create apps for the university on March 16<sup>th</sup>. ACT prep is beginning for students this week.

Mrs. Runnigen was absent from the board meeting but submitted her report updating the board with regard to Hand in Hand Preschool, School Readiness, and Early Childhood Family Education programs. She received notification that Hand in Hand has been selected as a Reading Corp site for 2017-2018 school year. She submitted the Pathways II Scholarship application for 2017-2019, and if funded the school district will

receive \$22,500 each school year. Mrs. Meinertz and she submitted a proposal for a summer Minnesota Literacy Council volunteer who would provide support and activities in conjunction with the summer food program. She is continuing to work with staff on options for class sessions for the 2017-2018 school year. They are using the FAST assessment tool with the preschool classes, which is the same tool that is used in grades K-5. She submitted an application to MDE to have a Voluntary Pre-Kindergarten (VPK) for the four-year old preschoolers. She continues to accept applications for the SAC program. She updated the board with regard to testing. She meet with Ashley Dress, City of Caledonia Librarian, to discuss shared activities to promote literacy in the community. She will be convening a meeting of local agencies/service providers to discuss the need for GED services in the community.

Superintendent Barton informed the board that he is working with legislators at the State Capitol with regard to the school district's capital loan, which would provide a property tax relief for our residents. He also informed the board that our school district is very fortunate to be able to collaborate with the Winona State University's Bush Foundation Program. A resolution and more details will be forthcoming about this program.

Mrs. Meyer informed the board that she is working with NutriKids to be able to have the access for parents to complete the free/reduced meal application through their website. She attended the Region V budget meeting and continues to work on the 2016-2018 budgets. She updated the board with regard to the Health and Safety Committee meeting. The Safe Routes to School committee continues to work on items for this grant. Superintendent Barton and Mrs. Meyer updated the board with regard to the HVED lease, and stated that they would like to see this program remain in our school district versus seeing them move to another location but this is a very competitive process at this time and will keep the board updated on this lease.

Mr. Wychgram continues to work on preventive maintenance on mechanicals, the long-term facility management plan, roof bids for the school district and procedures for shutting down the sprinkler system in case of an accidental release. He held training on cleaning smoke detectors at the MSHS to try to prevent false alarms.

## **OLD BUSINESS ITEMS**

### **2017-2018 School Calendar**

Moved by Michelle Werner, seconded by Spencer Yohe to adopt the 2017-2018 school calendar as presented. Motion carried by a unanimous vote.

## **NEW BUSINESS ITEMS**

### **School Policies**

The first reading of the Food Allergy Management Guidelines Policy #537 and the Student Special Dietary Needs Policy #538 was held with the adoption of these policies to be held at the March 20, 2017, regular school board meeting.

### **Snow Make-up Day**

Moved by Michelle Werner, seconded by Spencer Yohe to have one unplanned Flexible Learning Day if the school district would have another weather inclement day between now and the March 20<sup>th</sup> school board meeting, but if the school district would have anymore weather inclement days after that unplanned Flexible Learning day that makeup day and others would be discussed at the March 20<sup>th</sup> school board meeting. Motion carried by a unanimous vote.

## **BOARD MEMBER REPORTS**

Director Yohe updated the board regarding the Minnesota State High School League meeting. Director Barnes updated the board regarding the curriculum committee meeting and the facility committee meeting. Director Werner updated the board regarding the activities committee meeting. Director McGraw informed the board that they continue to work on the long-term facility maintenance plan, and that the coop meeting between the Houston School District and our school district went well with more meetings to continue.

## **ADJOURNMENT**

Moved by Michelle Werner, seconded by Spencer Yohe to adjourn the meeting at 7:59 p.m. Motion carried by a unanimous vote.

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Spencer Yohe, Clerk