

Board Meeting Minutes

March 20, 2017

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:02 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representatives Nathan Hagerott and Nicholas Logging. Also present were Ben Barton, Gina Meinertz, Mary Morem, Nancy Runningen, Barb Meyer, Karen Schiltz, Deb Cody, Dan McGonigle, Nancy Mullins, Brent Schroeder, Erin Nolden, Becky Breeser, Spencer Stemper, Gavin Cody, Roy Kerrigan, and Darrin Schmidt.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to the Houston County Master Gardeners for their monetary donations to the middle/high school and elementary gardens at our school district. Thank you to Andy and Sheri Allen for purchasing and installing the Lego Wall in the Makerspace Room in the elementary building.

BOARD SHOWCASE

High School Fishing Club

Mr. Brent Schroeder and a group of students shared with the board information regarding starting a bass fishing club. He informed the board that he has approximately twenty-five students interested at this time. Mr. Schroeder would like to know if the board is interested in having the school district's name part of this club or not. It was the consensus of the board that Mr. Schroeder will share the information he has about this program with the board of education along with the financial obligation the school district would have if the school was to be part of this club prior to the April board meeting, and the board will act on this decision at the April meeting.

Digital Learning Day Presentation

Mrs. Nancy Mullins, Ms. Becky Breeser, and Ms. Erin Nolden shared with the board information regarding what a Flexible Learning Day looked like for students when the school district would not have classes due to inclement weather.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board representatives informed the board that the spring sports season has begun. The choir competition went well. The La Crosse Regional event for the Robotics program will be held on Easter weekend. The students attending the music trip will depart for Chicago on April 6th.

CONSENT AGENDA

Moved by Jared Barnes, seconded by Melissa Marschall to approve the following consent agenda items:

- Approval of February 21, 2017, Regular School Board Minutes
- Approval of the electronic transfers and bills due and payable amounting to \$379,456.77 including check numbers 61310 through 61386 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000.00.

- Accept the resignation of Kevin Klug as the head girls' basketball coach effective at the end of the 2016-2017 school year with thanks for his years of service to the school district.
- Ratify the hiring of Brandon Meiners as an assistant baseball coach beginning the 2016-2017 school year at II/0 years at \$1,973.29.
- Ratify the hiring of Nichelle Grage as a junior high softball coach beginning the 2016-2017 school year at I/0 years at \$1,749.18.
- Ratify the hiring of Brian VanMinsel as a full-time custodian beginning March 13, 2017, at II/2 years at \$12.29 per hour.
- Approve the Memorandum of Understanding between ISD #299 and the Caledonia Principals' Association as it relates to the severance sick pay to be submitted to the Minnesota State Retirement System Post Retirement Health Care Savings Account.
- Approve the Memorandum of Understanding between ISD #299 and the Superintendent's Contract as it relates to unused vacation and sick leave severance to be submitted to the Minnesota State Retirement System Post Retirement Health Care Savings Account.
- Approval of the Food Allergy Management Guidelines Policy #537
- Approval of the Student Special Dietary Needs Policy #538

Motion carried by a unanimous vote.

ACTION ITEMS

2016-2017 Revised Budget

Moved by Spencer Yohe, seconded by Emily McGonigle to approve the revised 2016-2017 budget as presented. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz informed the board that staff met for a half-day to plan the ADSIS grant as a group. They are looking at ways to improve programming, including more data analysis and discussion of best practice between the intervention teachers. The 4th and 5th grade students and teachers have all been trained in the Makerspace room. The younger students and their teachers will be trained in the next couple of weeks. There is great enthusiasm for the use of this room from the staff and students. The elementary has been celebrating literacy all month from serving birthday cake and dressing up to guest speakers and stop, drop and read, which is helping students to see the importance of reading in their lives at school and home. The staff continues to analyze ways to improve the standards immersion program. Kindergarten Roundup was held, and they continue to touch base with all the potential families and continue to foster relationships and support for these parents and students.

Mrs. Morem congratulated Erin Nolden for being chosen as one of the finalists for the Teacher of the Year award sponsored by Barnes and Noble. She thanked Nancy Runningen for all of her hard work in getting the ADSIS grant application submitted. She informed the board that band and choir had their large group contest. She congratulated Austin Werner and Kyle Cavanaugh for competing at the state wrestling tournament. They have been working on shoes for a VANS competition to earn money for our school with an opportunity to earn anywhere from \$5,000 to \$50,000. The Mary Poppins cast has been

working hard to prepare for their performances at the end of March. The high school students continue to have guest speakers on careers. She continues to work on the partnerships with WSU. The middle school has a maple syrup trip planned. Preparation for testing season is underway and have been practicing for the MCA and ACT tests. The schedule for next year is being finalized so students can register by the end of the month. Congratulations to Clare Kasten and Katrina Paulson for being chosen to represent Caledonia at Girls State. Roy Kerrigan has accepted the role of student school board representative and hoping for another student representative. The district team has spent a lot of time the past few weeks preparing for the ADSIS grant.

Mrs. Runnigen informed the board that registration for the 2017-2018 preschool program will be held on March 21st. She is working on transportation options for preschool students living in Eitzen potentially for next year. She is meeting with Reading Corp this week to discuss our program for the 2017-2018 school year. She is planning for the summer SAC program. She updated the board regarding testing. The ADSIS application was submitted today. The 7th Annual Garden Workshop was held on Saturday with 80 people registered. She is meeting with Lifestyle Fitness this week to discuss ways in which we can work together. She updated the board regarding the Summer Reads Program. They have approved two Summer Vista volunteers this summer. Positions will be posted this week, and we will be partnering with the Caledonia Public Library as part of this program.

OLD BUSINESS ITEMS

Snow Make-up Day

Superintendent Barton discussed with the board ideas regarding the snow make up day as follows: Monday after Easter; Monday, June 5th for students and staff; Monday, June 5th for staff only; having a flexible learning day on Monday after Easter; or having a flex day in the summer for staff.

Moved by Spencer Yohe, seconded by Michelle Werner to have the snow make-up day be held on Monday, June 5th for staff only. Motion carried by a unanimous vote.

NEW BUSINESS ITEMS

School Policies

The first reading of the policies listed below was held with the adoption of these policies to be taken at the April 17, 2017, regular school board meeting.

- Student Surveys Policy #520
- Staff Notification of Violent Behavior by Students Policy #529
- Uniform Grant Guidance Policy Regarding Federal Revenue Sources Policy #721
- Equal Educational Opportunity Policy #102
- Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Consideration Policy #206
- Development, Adoption and Implementation of Policies #208
- Equal Employment Opportunity Policy #401
- Disability Nondiscrimination Policy #402

Five Year Incentive Aid Budget

Superintendent Barton shared with the board a spreadsheet showing the budgets for the 2016-2017 and 2017-2018 school years as it relates to the Five Year Incentive Aid budget. He asked the board to take some time to review this budget and to share with him any feedback or questions they may have.

BOARD MEMBER REPORTS

Director Yohe updated the board regarding the HVED committee meetings and the MSHSL committee meetings he attended. Director McGraw informed the board that he would like to invite Representatives Greg Davids and Senator Jeremy Miller to our school district along with community members and students to thank them for all their hard work they have done as it relates to our Capital Loan, and if anyone else is interested in pursuing this idea to please let him know. The District #299 Foundation Fun Night will be held on April 9th.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

Moved by Jared Barnes, seconded by Emily McGonigle to close the meeting at 8:07 p.m. for negotiations discussion. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Michelle Werner to convene the regular school board meeting at 8:33 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Jimmy Westland, seconded by Emily McGonigle to adjourn the meeting at 8:34 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk