

Board Meeting Minutes

June 19, 2017

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Eitzen Community Center in Eitzen, Minnesota. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Emily McGonigle, Kelley McGraw, and Jimmy Westland. Also present were Ben Barton, Gina Meinertz, Karen Schiltz, Barb Meyer, and Dan McGonigle. Absent was Melissa Marschall, Michelle Werner, Spencer Yohe, Mary Morem and Nancy Runningen.

ADOPTION OF AGENDA

Moved by Emily McGonigle, seconded by Jimmy Westland to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Caledonia Car Wash, Winona Controls, Quillin's, LifeStyle Fitness, SmoothToe, AcenTek, Linda Esch, Caledonia Haulers, Pine Cone Place, Merchant's Bank, Ben Barton, Miken Sports, Family Dental Center, Warrior Booster Clubs, Wellness Committee, and Dan and Emily McGonigle for their donation of door prizes to our Staff Recognition held at our school district.

CONSENT AGENDA

Moved by Jimmy Westland, seconded by Jared Barnes to approve the following consent agenda items:

- Approval of May 15, 2017, Regular School Board Minutes
- Approval of the electronic transfers and bills due and payable amounting to \$816,830.73 including check numbers 61652 through 61770 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$300,000.00.
- Accept the resignation of Susan Kiesau as a part-time nutrition assistant effective May 5, 2017, with thanks for her services to the school district.
- Accept the resignation of Josh Diersen as head boys' basketball coach with thanks for his twelve years of service to the school district.
- Accept the resignation of Nichelle Grage as junior high volleyball and junior high softball coach effective immediately with thanks for her services to the school district in these positions.
- Accept the resignation of Theresa Ellenz as junior high girls' basketball coach effective immediately with thanks for her three years of service to the school district.
- Ratify the hiring of Carissa Gibbons as a full-time special education teacher beginning the 2017-2018 school year at BA/1.
- Ratify the hiring of Emily Engan as a full-time elementary teacher beginning the 2017-2018 school year at BA/2.
- Ratify the hiring of Hailey Hansen as a full-time middle/high school English teacher beginning the 2017-2018 school year at BA/1.

- Ratify the hiring of Shannon Kochie as a full-time elementary teacher beginning the 2017-2018 school year at BA+15/6.
- Ratify the hiring of Rebecca Swedberg as a part-time elementary teacher at MA/1 teacher and part-time preschool teacher at \$16.64 per hour beginning the 2017-2018 school year.
- Ratify the hiring of John Wahlstrom as a full-time middle/high school social studies teacher beginning the 2017-2018 school year at BA/1.
- Ratify the hiring of Stacey Meyer as the National Honor Society advisor beginning the 2017-2018 school year at I/0.
- Ratify the hiring of Brad King as the head boys' basketball coach beginning the 2017-2018 school year at V/7 years.
- Ratify the hiring of Ryan Pitts as a part-time (20 hours per week) technology support specialist beginning June 26, 2017, at II/0 years.
- Ratify the hiring of Sara Klug as a junior high girls basketball coach beginning the 2017-2018 school year at I/0.
- Ratify the hiring of Beth Morey as a junior high girls basketball coach beginning the 2017-2018 school year at I/0.
- Ratify the hiring of Brent Schroeder as a junior high girls basketball coach beginning the 2017-2018 school year at I/0.
- Approval of the Memorandum of Understanding between Caledonia School District #299 and Non-bargaining Administrative Agreement with Cindy Colleran and Angie Morken in regards to contributions to a Limited Purpose Health Reimbursement arrangement beginning the 2017-2018 school year.
- Approval of the increase of student lunch and breakfast prices by \$0.10 beginning the 2017-2018 school year. Breakfast prices will be as follows: \$1.65 for elementary students, \$1.75 for middle/high school students. Lunch prices will be as follows: \$2.60 for elementary students and \$2.70 for middle/high school students. Milk price at \$0.50 per carton.
- Approval of the following bread product bid from Bimbo Bakeries USA for the 2017-2018 school year as follows:

<u>Product</u>	<u>Bimbo Bakeries</u>
24 oz. whole grain white sandwich bread	\$1.68
26 oz. whole grain 4" hamburger buns – 16 ct.	\$1.81
24 oz. whole grain 3 ¾" hamburger buns – 16 ct.	\$2.34
72 oz. whole grain hoagie bun – 24 ct.	\$3.86
34 oz. whole grain hotdog buns – 16 ct.	\$2.34
17 oz. whole grain dinner roll – 12 ct.	\$1.68
20 oz. whole grain wheat sandwich bread	\$1.68

- Approval of the following dairy product bid from Ziebell’s Hiawatha Foods, Inc., for the 2017-2018 school year as follows:

<u>Product</u>	<u>Ziebell’s Foods</u>
1% milk, per ½ pint carton	\$0.2069
Skim milk, per ½ pint carton	\$0.1969
Chocolate skim milk, per ½ pint carton	\$0.2079
1% milk, per gallon	\$2.994
8 oz. containers of orange juice	\$0.345

- Approval of the following gas/fuel oil bid from Kwik Trip for the 2017-2018 school year as follows:

<u>Product Name</u>	<u>Kwik Trip</u>
Posted pump price, June 13, 2017	\$2.329
Less Applicable Gasoline Tax	\$0.470
Less Discount per Gallon	\$0.07
Net Price per Gallon	\$1.789
<u>No. 2 Fuel in Tank Wagon Delivery</u>	
Posted tank wagon price, June 13, 2017	N/A
Less Discount per Gallon	N/A
Net Price per Gallon	N/A

- Adopt the School District Testing Plan and Procedure Policy #614
- Adopt the Testing Accommodations, Modifications, and Exemptions for IEP’s, Section 504 Plans, and LEP Students Policy #615
- Adopt the Assessment of Student Achievement Policy #618
- Adopt the Credit for Learning Policy #620
- Adopt the Transportation of Public School Students Policy #707
- Adopt the Waste Reduction and Recycling Policy #805
- Adopt the Advertising Policy #905
- Adopt the Legal Status of the School District Policy #101

Motion carried by a unanimous vote.

ACTION ITEMS

Fall Sport Coaching Contracts for the 2017-2018 School Year

Moved by Emily McGonigle, seconded by Jared Barnes to ratify the following 2017-2018 coaching contracts contingent upon participation numbers in each of the activities:

- **Football:**
 - Carl Fruechte, head coach at V/27
 - Brent Schroeder, assistant coach at III/18
 - Mitch Mullins, assistant coach at III/26
 - Dustin King, assistant coach at III/1

- Ryan Pitts, 9th grade coach at I/1
- Brad King, 8th grade coach at I/2
- John Fruechte, 7th grade coach at I/7
- **Girls' Soccer:**
 - Chris Jandt, head coach at V/2
 - Girls' assistant coach dependent upon participation numbers
- **Boys' Soccer:**
 - Dan McGonigle, head coach at V/2
 - Boys' assistant coach dependent upon participation numbers
- **Volleyball:**
 - Scott Koepke, head coach at V/25
 - Dan Reinhart, assistant coach at III/13
 - Kari Rusert, junior high coach – 9th grade at I/1
 - Position open for junior high coach – 8th grade
 - Heather Myhre, junior high coach – 7th grade at I/2

Those voting in favor: Jared Barnes, Kelley McGraw, and Jimmy Westland. Director Emily McGonigle abstained. Motion carried.

Co-Curricular Coaching Contracts for the 2017-2018 School Year

Moved by Jimmy Westland, seconded by Kelley McGraw to ratify the following 2017-2018 co-curricular coaching contracts contingent upon participation numbers in each of the activities:

- | | |
|--------------------------|----------------------------|
| ● School Musical | Heidi Myhre at IV/3 |
| ● One Act Play | Position open at this time |
| ● Band | Dustin Moburg at I/6 |
| ● Jazz Band | Dustin Moburg at VI/9 |
| ● Marching & Pep Band | Dustin Moburg IV/6 |
| ● Choir | Ross Martin at I/7 |
| ● Jazz Symposium | Ross Martin at VI/7 |
| ● National Honor Society | Stacy Meyer at I/0 |
| ● Yearbook | Stacey Meyer at VI/3 |
| ● FFA Advisor | Bradley Harguth at VI/12 |
| ● Jr. Class Advisor | Jamie Ideker at V/1 |
| ● Knowledge Bowl | Becky Breeser at I/19 |
| ● Knowledge Bowl | David Riley at I/21 |
| ● Student Council | Sue Link at VI/20 |
| ● Robotics Program | James Larson at V/2 |

Moved by a unanimous vote.

Adopt Budget for the 2017-2018 School Year

Moved by Jimmy Westland, seconded by Emily McGonigle to adopt the 2017-2018 school year budget as presented. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz informed the board that our school will be planning and holding a training for WSU student teachers and many of the staff from Caledonia. She informed the board of the staffing changes for the 2017-2018 school year. Nancy Runnigen and she wrote a grant this past winter to hold an early learning cohort in June. She updated the board regarding the Early Learning Cohort grant that Nancy Runnigen and she wrote this past winter and was awarded. She is working with three other principals in the state of Minnesota to

redesign a support workshop for early career principals. She updated the board regarding the Title grant and stated that they are looking to have Title focus on Math this year, while ADSIS funding will be specified for more language arts support.

Mrs. Morem was absent from the meeting. Her report that she submitted to the board stated that the boys and girls participated in the state track meet, and the boys received third place in the 4x100. The state golfers did well. Summer school has been in process the past two weeks. The band has been rehearsing for the summer events that they are participating in. Tractor safety was held. Registration for next year's high school courses continues. She attended the summer conference for secondary principals. They continue to prepare for August staff development.

Superintendent Barton stated that is great to see Mrs. Meinertz and Mrs. Morem accept the significant leadership roles that they have accepted with the Minnesota Principal's Association. He informed the board that he will not be in attendance at the July 17th board meeting. He has been busy working on the budget and the administrative evaluations. He discussed the idea of having Ehler's do a phone conference call or attend the School Board Retreat on July 11th, and it was the consensus of the board to contact them and to have them be part of this meeting if possible. The board also congratulated Mr. Barton for being accepted as part of the National School Superintendent Certification Program.

Mrs. Meyer informed the board that she has been busy working on the budget. She also continues to pursue the possibility of doing online applications for free and reduced meals as part of the NutriKids Program. She attended the Region V session and has also met with a Southeast Service Cooperative representative in regards to coop purchases for the school district.

NEW BUSINESS ITEMS

School Policies

The first reading of the policies listed below was held with the adoption of these policies to be taken at the July 17, 2017, regular school board meeting.

- School Public and Private Personnel Data Policy #406
- Work Limits for Certain Special Education Teachers Policy #427
- Extended School Year for Certain Students with Individualized Education Programs Policy #508
- Protection and Privacy of Pupils Records Policy #515
- Violence Prevention (Applicable for Students and Staff) Policy #525
- Immunizations Requirements Policy #530
- Wellness Policy #533
- Unpaid Meal Charges #534
- Mandatory Summer School Instruction Policy #623
- Transportation of Nonpublic School Students Policy #708

BOARD MEMBER REPORTS

Director Westland thanked the Community Education Program for their nice variety of activities being offered this summer. He also informed the board that they continue to meet with the teacher negotiations committee. Director Barnes updated the board regarding the Finance Committee meeting, and that principal negotiations are still in process. Director McGraw commended the staff for a very nice End of the Year Staff Social that was held at the Farm House. He also would like the school district to send a letter to Governor Dayton, Representative Davids and Senator Miller for all their hard work they have done for our school district this past session.

ADJOURNMENT

Moved by Jimmy Westland, seconded by Emily McGonigle to adjourn the meeting at 6:31 p.m. Motion carried by a unanimous vote.

Spencer Yohe, Clerk