

Board Meeting Minutes October 17, 2016

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe and student school board representative Nathan Hagerott. Also present were Ben Barton, Mary Morem, Nancy Runningen, Barb Meyer, Karen Schiltz, Jean Klinski, Deb Cody, Dan McGonigle, Ross Martin, and Debra Marcotte from HVED. Absent was Director Jean Meyer, school board representative Nicholas Logging, and Elementary Principal Gina Meinertz.

ADOPTION OF AGENDA

Moved by Spencer Yohe, seconded by Jimmy Westland to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Schroeder Landscaping and Construction, Inc., for their generous donation of 2,400 gallons of water for watering the sod at the new Caledonia Lion's flag pole project at the middle/high school sports complex.

BOARD SHOWCASE

Executive Director of HVED, Debra Marcotte, shared with the board a presentation as it related to implementing the Strategic Plan for HVED.

Mr. Ross Martin informed the board that the music trip this year is planned for Chicago. Mr. Martin is working on getting the itinerary finalized for this trip and will share this information with the board once things have been completed. They will depart on Thursday, April 6th and return in the evening of Sunday, April 9th.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board representative Nathan Hagerott informed the board that midterm was last week with parent/teacher conference also being held. Knowledge Bowl and Robotics have good participation numbers. He is not aware of any juniors interested at this time to serve as a school board representative.

CONSENT AGENDA

Moved by Jared Barnes, seconded by Jimmy Westland to approve the following consent agenda items:

- Approval of September 19, 2016, Regular School Board Minutes
- Approval of the electronic transfers and bills due and payable amounting to \$669,392.40 including check numbers 60614 through 60761 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$400,000.00.
- Approve the resignation of Nan Lesser as a part-time special ed para effective September 15, 2016.
- Accept the resignation of Zach Kasten as the assistant football coach effective immediately.
- Ratify the contract change for Deborah VanRavenhorst as a special ed para from 6.75 hours/day to 7 hours/day.
- Ratify the contract change for Kalli Konkel as a special ed para from 5.75 hours/day to 6.75 hours/day.

- Ratify the contract change for Jamie Ideker as a special ed para from 6.75 hours/day to 7 hours/day.
- Ratify the hiring of Heather Bruening as a part-time special ed para beginning September 19, 2016, at II/0 at \$11.18 per hour.
- Ratify the hiring of Patty Lee as a part-time special ed para beginning September 26, 2016, at II/0 at \$11.18 per hour.
- Ratify the hiring of Nikki Konkel as a part-time special ed para beginning October 3, 2016, at II/0 at \$11.18 per hour.
- Ratify the hiring of Rebecca Randall as a special ed para and general para beginning September 30, 2016, at II/0 at \$11.18 per hour.
- Ratify the hiring of Lakin Benzing as a student SAC assistant at \$7.75 per hour.
- Ratify the hiring of Kyley Shefelbine as a student SAC assistant at \$7.75 per hour.
- Ratify the hiring of Dustin King as the assistant football coach at III/0 years at \$2,421.29.
- Ratify the hiring of Sherry Ingvalson as a nutrition assistant, at I/0 at \$10.55 per hour.
- Approve the twelve week maternity leave request for Thea Trebelhorn to begin at the birth of her child around January 16, 2017, through April 7, 2017, given there are no complications.
- Approval of the Community Education Director contract with Nancy Runningen for the 2015-2018 school years.
- Approval of the Memorandum of Understanding between Caledonia School District #299 and Caledonia Principals Association in regards to Qcomp compensation.
- Approval of the music trip as presented by Mr. Ross Martin.
- Adopt the Uniform Grant Guidance Policy Regarding Federal Revenue Sources Policy 721

Motion carried by a unanimous vote.

ACTION ITEMS

Winter Sports Coaching Contracts

Moved by Spencer Yohe, seconded by Jared Barnes to approve the following winter sports coaching contracts for the 2016-2017 school year contingent upon participation numbers in each of the sports as follows:

- Wrestling:
 - Daniel Goergen, head coach, V/8 at \$3,898.21
 - Roger Holland, junior high coach, I/6 at \$2,103.03
 - Jeff Winjum, junior high coach, I/6 at \$2,103.03
- Boys' Basketball:
 - Josh Diersen, head coach, V/13 at \$3,898.21
 - Jeremy Leis, assistant coach, III/11 at \$2,775.34
 - Brad King, 9th grade coach, I/6 at \$2,103.03
 - Dan Reinhart, 8th grade coach, I/16 at \$2,103.03
 - Scott Koepke, 7th grade coach, I/1 at \$1,749.18
- Girls' Basketball:
 - Kevin Klug, head coach, V/14 at \$3,898.21
 - Carl Fruechte, assistant coach, III/27 at \$2,775.34
 - Scott Sorenson, 9th grade coach, I/19 at \$2,103.03
 - Theresa Ellenz, 8th grade coach, I/2 at \$1,749.18
 - Mitchell Banse, 7th grade coach, I/2 at \$1,749.18
- Gymnastics:
 - Jessica Wiese, head coach, V/0 at \$3,543.18
 - Assistant coach position open at this time

Those voting in favor: Jared Barnes, Kelley McGraw, Jimmy Westland and Spencer Yohe. Those opposed: Michelle Werner. Absent: Jean Meyer. Motion carried.

Setting of Special School Board Meeting to Canvass November 8, 2016, Election Results

Moved by Spencer Yohe, seconded Michelle Werner to hold a special school board meeting on Monday, November 14th at 7:30 a.m. in the Superintendent's office to canvass the November 8, 2016, election results. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Michelle Werner to rescind the action to hold a special school board meeting on Monday, November 14th, to canvass the election results. Motion carried by a unanimous vote.

School Board Retreat & Setting of Special School Board Meeting to Canvass the Election Results

Moved by Spencer Yohe, seconded by Jimmy Westland to hold a school board retreat and school board meeting to canvass the November 8, 2016, election results on Tuesday, November 15, 2016, at 6:00 p.m. in the Superintendent's office. Motion carried by a unanimous vote.

School Policies

The first reading of the District Graphic Identity and Logo Use Policy #910 was held with the adoption to be taken at the November 21, 2016, regular school board meeting.

ADMINISTRATIVE REPORTS

Mrs. Meinertz was absent from the meeting and in her report to the board, she updated them with regard to curriculum. The elementary building is in full swing with reading SMART goals and giving feedback. She updated the board regarding SMART goals and TDE and is working on completing walk-throughs with data based around higher order questioning skills and observations. She updated the board regarding Action Planning and stated now that the elementary building has decided the actions, the student achievement team will start research and planning of the order and how they will accomplish the goals. She participated in a new teacher cohort with Spring Grove and Mabel schools. She participated in a visioning meeting with Hiawatha Valley Education Districts and area administration. She is working with a team of teachers to complete the pre-K through three learning series through MDE. She attended the content coaching seminar with the instructional coach, which has assisted her to refine pre-conference planning for an observation.

Mrs. Morem informed the board that NWEA tests have been given in the three subject areas, and they will begin to review the data to look at ways students can be helped. FAST bridge is another assessment tool that they have been using to gather data on 6th through 8th grade students. She thanked Mrs. Scanlan for her assistance in helping both the elementary and middle school with this assessment. The 6th grade students had an environmental field trip to Camp Winnebago. PBIS is going strong in the middle school and students are working hard. Senior meetings are done and gathered some great feedback from all of them. On October 25th and 26th, juniors and seniors will be attending soft skills training at Southeast Tech. On November 1st, they will be holding a mock election, and the data will be turned into the State of Minnesota for an official count. The juniors attended a career/college workshop in La Crosse. FFA National Convention was held this past week. The first mentor/mentee meeting with neighboring school districts was very successful.

Mrs. Runnigen updated the board with regard to community education events that are being held. Hand in Hand Preschool will be using the FASTBridge assessment to ensure continuity of education planning for students. They continue to accept SAC and Surround Care students. The ADSIS funding proposals have been revised and will be sent to MDE in November. NWEA testing is almost complete.

Mrs. Meyer informed the board that she continues to work on the special ed audit, the collaborative time study, and the food service review. The Safe Routes to School committee will be meeting on November 21st.

Mr. Jerviss informed the board that he continues to work on back-to school items. He continues to meet with Mrs. Meinertz to work on the curriculum/technology five year plan. He is still waiting for approval of the eRate funds to move forward with the network update project. The spiceworks help desk system continues to be a great way to track the tech issues. He is setting up the new MacMinis for the elementary computer lab. He needs to finish the classroom iPads so they can be used as shared devices. The Mouse Squad continues to be a good program. He will be going to New York City for a Mouse Coordinators training at the end of October. This is an all-expense paid trip through an email submission to mouse.org that he made this past summer, which is going to be a great experience to meet up with other mouse coordinators from around the United States and learn more about their programs.

Mr. Wychgram updated the board regarding building and grounds maintenance. He informed the board that the school vehicle state inspection went well. The new entry door for the elementary building will be installed over MEA. The new fire panel was installed at the middle/high school building. Tuck pointing and roof restoration is complete at the elementary building. He continues to work on the long-term facility maintenance budget and the equipment needs for the district.

BOARD MEMBER REPORTS

Director Yohe updated the board with regard to the HVED meeting he attended. Director Werner updated the board regarding the Activity Committee meeting. Director McGraw updated the board regard to the Facility Committee meeting.

ADJOURNMENT

Moved by Michelle Werner, seconded by Spencer Yohe to adjourn the meeting at 7:03 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk