

Board Meeting Minutes January 19, 2016

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representative Nathan Hagerott. Also present were Superintendent Ben Barton, Mary Morem, Gina Meinertz, Barb Meyer, Karen Schiltz, Janelle Field Rohrer, Roger Knutson, Deb Cody, and Mary Hammen from the University of Wisconsin – La Crosse. Absent were Nancy Runnigen and Nicholas Logging.

ADOPTION OF AGENDA

Moved by Jean Meyer, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Dairy Queen for their generous monetary donation to the Music Booster Club! Thank you to Merchants Bank for their generous monetary donation to the Caledonia Area Public School District! Thank you to PACE Group for purchasing t-shirts for all the elementary students and staff and supplying treats for our Reward School Celebration!

BOARD SHOWCASE

Moved by Spencer Yohe, seconded by Jimmy Westland to adjourn the regular school board meeting to start the public meeting for the annual World's Best Work Force Report to the public at 6:03 p.m. Motion carried by a unanimous vote.

Annual World's Best Work Force Report

During the annual World's Best Work Force public report, the following items were discussed:

- Review of Student Achievement Data from Previous Year
- Review BOLD Steps for Future
- Survey Results from University of Wisconsin – La Crosse Survey on our BOLD Steps
- Share World's Best Work Force Goals for Future
- Discussed getting a World's Best Work Force Committee meeting scheduled in the near future.

Moved by Jean Meyer, seconded by Jared Barnes to convene the regular school board meeting agenda at 6:55 p.m. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD MEMBER REPORT

Student school board representative, Nathan Hagerott informed the board that winter sport programs continue to do well. The One Act Play was performed for the students, and the contest was held last weekend. He congratulated the students for their hard work preparing for their performance and for a job well done. Prom festivities are beginning. The Notability iPad application was deleted

from the student's iPads, and the school worked on getting this issue resolved. He also noted that there have been some Wi-Fi issues in the middle/high school building.

CONSENT AGENDA

Moved by Michelle Werner, seconded by Jared Barnes to approve the following consent agenda:

- Approval of the December 21, 2015 regular school board meeting minutes and the January 5, 2016, organizational school board meeting minutes
- Approval of the electronic transfers and bills due and payable amounting to \$1,165,409.68 including check numbers 59465 through 59600 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,000,000.00
- Accept the resignation of Dave Konz as the head baseball coach effective immediately with thanks for his years of services to our school district
- Accept the resignation of David Gjere as a full-time janitor effective January 29, 2016, with thanks for his services to our school district
- Ratify the contract for Clarissa Guillaume as a part-time general para in the Surround Care Program beginning on January 18, 2016, at II/0
- Approve the maternity leave request of Krista Tri to begin approximately on May 10, 2016, and continue for the remainder of the 2015-2016 school year
- Approve the Zoology class to participate in the Minnesota Zoo Career's Day on March 16, 2015, as presented by Mrs. Lamm
- Ratify the 2015-2017 Education Minnesota Caledonia Educational Support Professionals Local #7345 and the Board of Education of Independent School District No. 299 to include the following: There will be a \$0.10 per hour salary increase on the salary schedule for the 2015-2016 school year and a 1.5% salary increase on the salary schedule for the 2016-2017 school year along with matching 403b language added to the agreement
- Approval of 2016-2017 School Calendar
- Approval of the proposed Middle/High School Handbook changes as presented by Mrs. Morem
- Approval of the 2014-2015 school audit report from Clifton Larson Allen, LLP
- Approval of the Application for the Dissolution of Cooperative Sponsorship for boys' golf beginning the 2015-2016 school year between the Caledonia School District and the Spring Grove School District

- Approval of the Application for the Dissolution of Cooperative Sponsorship for girls' golf beginning the 2015-2016 school year between the Caledonia School District and the Spring Grove School District
- Approval of the Application for the Dissolution of Cooperative Sponsorship for boys' baseball beginning the 2015-2016 school year between the Caledonia School District and the Spring Grove School District
- Approval of the continuation of the coop in girls' softball with Caledonia High School and Spring Grove High School with the only change effective immediately is Caledonia School district will become the host school for this coop
- Approval of Participation In and Attendance at MSHSL State Tournaments and Competitions Policy #536
- Approval of Unnamed Aerial Vehicle (Drone) Policy #809
- Approval of Hiring Process Procedures Policy #428
- Adopt the Family and Medical Leave Policy #410
- Adopt the Harassment and Violence Policy #413
- Adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414
- Adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415
- Adopt the Student Discipline Policy #506
- Adopt the Bullying Prohibition Policy #514
- Adopt the Student Sex Nondiscrimination Policy #522
- Adopt the Internet Acceptable Use and Safety Policy #524
- Adopt the Crisis Management Policy #806
- Adopt the Health and Safety Policy #807

Motion carried by a unanimous vote.

ACTION ITEMS

Jazz Band Co-Curricular Activity

Moved by Spencer Yohe seconded by Jared Barnes to approve reinstating the jazz band co-curricular activity for the 2015-2016 school year and to pro-rate the fees associated for this program for the 2015-2016 school year. Those voting in favor: Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Jimmy Westland, and Spencer Yohe. Those opposed: Michelle Werner. Motion carried.

Support Staff Substitute Hourly Wage

The support staff substitute hourly wage was tabled until the board meeting in February.

Spring Sport Coaching Contracts for the 2015-2016 School Year

Moved by Spencer Yohe seconded by Jared Barnes to ratify the following spring sport coaching contracts for the 2015-2016 school year:

- Baseball:
 - Head baseball position vacant at this time
 - Tom Schultz, assistant coach, II/8 at \$2,216.32
 - Zach Hauser, junior high coach, I/7 at \$2,002.89

- Boys' & Girls' Golf:
 - Jeremy Leis, head boys' golf coach, IV/10 at \$3,284.60
 - Mitch Mullins, head girls' golf coach, IV/24 years at \$3,284.60
 - Jack Hauser, part-time assistant boys' and girls' golf coach at 25%, II/1 year at \$469.83 (\$1,879.32 @25%)

- Boys' & Girls' Track:
 - Carl Fruechte, head boys' track coach, IV/16 at \$3,284.60
 - Reese Wait, head girls' track coach, IV/11 at \$3,284.60
 - Boys' and girls' assistant track coach position open at this time

It has been suggested to approve these coaching contracts contingent upon participation numbers in each of the sports.

Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz updated the board with regard to curriculum work. The committee is discussing graduation requirements, accountability for online courses, and AP versus College in the Schools. The staff development plans for teachers for January 25th have been finalized. She informed the board that a whole-school celebration for being one of the twenty schools named as a Reward School will be held on January 22nd at 2:00 p.m. The student achievement leadership team created a plan for next year's assessment days. There will be two days with half hour assessment blocks for students and teachers. During that time, parents will go to the media center for presentations on Standards-Based Grading, Schoology, and E-registration. Hearing and vision screening will also take place on the same day. The Climate and Culture team is writing lesson plans for implementing ALICE in the classrooms. A school-wide book study on how to effectively implement PLC's has been started.

Mrs. Morem informed the board that the district Spelling Bee will be held on January 27th at 9:30 a.m. Mrs. Field Rohrer's class will be participating in a writing contest "My Favorite Teacher" through Barne's and Noble. Middle school continues to work on PBIS rewards. She also is looking for the board's thoughts on requiring music in grades 6 – 8. Seniors have ordered items for graduation. The Dorian Music Festival was held on Monday. Speakers have been coming on Mondays to share their careers with students. Athletic teams have played some tough competition this past month and have done well. One-Act Play competition was held this past weekend. The Robotics program continues to prepare for their competition. The band concert will be held on February 2nd for grades 9 through 12.

Televisions have been installed in both middle and high school hallways. Warrior WOW awards have been given to students. The Parent FASA meeting will be held on January 20th at 7:00 p.m.

Mrs. Runningen was absent.

Superintendent Barton informed the board that he is continuing to work with Barb on the One Day Bond budget and hopes to have this ready to present to them at the February board meeting.

Mrs. Meyer informed the board that the Safe Routes to School Grant has been submitted. She continues to work with the staff on time-study data, year-end reports, and other business office items.

Mr. Jerviss is working on a five year technology plan with the Technology Committee. He has created a One Day Bond list for the technology department. He informed the board that the school district has received 60% Erate funding to replace all our network switches in the district. Our portion would be \$17,665 and Erate would pay \$24,585. He continues to work on a lot of the daily things with iPads, projectors, smart boards, speakers, laptops, desktops, printers and many other items in the district.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the February 16th regular school board meeting:

- Enrollment of Nonresident Students Policy #509
- Facility/Equipment Alteration Guidelines Policy #810

BOARD MEMBER REPORTS

Director Barnes updated the board regarding the Curriculum Committee and stated they are working on the curriculum for middle school language arts and discussing the graduation requirements.

ADJOURNMENT

Moved by Spencer Yohe, seconded by Jean Meyer to adjourn the meeting at 7:50 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk