

## **Board Meeting Minutes May 16, 2016**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Kelley McGraw, Jean Meyer, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representative Nathan Hagerott arriving at 6:10 p.m. and Nicholas Logging. Also present were Superintendent Ben Barton, Gina Meinertz, Mary Morem, Nancy Runningen, Barb Meyer, Karen Schiltz, Dan McGonigle, Tory-Kale Schulz and Janelle Field Rohrer. Absent was Director Amanda King.

### **ADOPTION OF AGENDA**

Moved by Jean Meyer, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to the Minnesota Vikings and Innovative Office Solutions for taking over our town and for your generous monetary donation to our school district. Thank you to the Caledonia Fire Department for their monetary donation for our Active Shooter Training Event that was held on May 7<sup>th</sup>. Thank you to the Caledonia Rotary for their monetary donation towards the purchase of bike helmets for the elementary bike safety training.

### **BOARD SHOWCASE**

Mr. Tory-Kale Schulz updated the board with regard to the school mascot. He felt this mascot demonstrated personification with a Scottish heritage. He would like to see the district own this trademark if this the mascot the school district decides to go with. The board thanked Mr. Schulz for the work he has done with this project.

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Student school board representatives congratulated the Robotics team for their successful season. The choir concert will be held on Wednesday night, and the band concert will be held tonight.

### **CONSENT AGENDA**

Moved by Jean Meyer, seconded by Michelle Werner to approve the following consent agenda items:

- Approval of the April 18, 2016, regular school board minutes and the May 11, 2016, special school board minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$421,771.24 including check numbers 59968 through 60117 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00.
- Approval of the resignation of Patricia Christiansen at the end of the 2015-2016 school year with thanks for her year of service to the school district.
- Approval of the resignation of Ann Krosch as a part-time food service assistant effective April 25, 2016, with thanks for her service to the school district.
- Approval of the resignation of Jackie Johnson as the head gymnastics coach effective

immediately with thanks for her ten years of service to the school district.

- Approval of the resignation of Erna Krzebietke as a nutrition assistant effective at the end of the 2015-2016 school year with thanks for her thirty years of service to the school district.
- Approval of the resignation of Ruth Ann St. Mary as a school nutrition assistant effective at the end of the 2015-2016 school year with thanks for her eleven years of service to the school district.
- Approval of the resignation of Brent Schroeder as the head football coach effective immediately with thanks for his years of service to the school district in this position.
- Ratify the hiring of Brent Schroeder as a full-time middle/high school counselor beginning the 2016-2017 school year at MA/1 with ten extended contract days in the amount of \$45,790.30 (salary based on the 2013-2015 teacher master agreement).
- Authorize the bidding of bread, dairy and petroleum products for the 2016-2017 school year.
- Approval of the Addendum to the May 21, 2014, Lease Agreement between Independent School District No. 299 and Hiawatha Valley Education District.
- Approval of the Nepotism in Employment Policy #426
- Approval of the Fiscal Management Goals and Objectives – Financial Ethics Policy #702.1
- Approval of the State and Federal Revenue Resources Policy #702.2

Motion carried by a unanimous vote.

### **ADMINISTRATIVE REPORTS**

Mrs. Meinertz updated the board with regard to curriculum. A five year curriculum plan with a new curricular review cycle will be important discussion topics and items to complete for the team and looking at blending this work with the technology committee to simplify and concentrate on the same goals. The leadership teams are taking surveys and looking at that data collected from those surveys. The elementary school has finished the standards-based report cards and has put this information into PowerSchool. The teachers have arranged lessons that relate to the school garden and hands-on learning for the students. This is the busy time of the school year and lots of lyceums and activities taking place prior to the school year ending.

Mrs. Morem informed the board that 6-8 grade students are taking their annual field trips to the State of Minnesota. Middle school MCA's are finished for all subject areas. Mr. Jon Lilliquist is doing a business unit with grades 6 and 7. Eighth grade students are doing a research paper that ties in with Anne Frank. High School ACT and MCA testing is complete. Robotics team did well in Saint Louis. Band and choir concerts will be held this week. The National Honor Society banquet will be held on May 22<sup>nd</sup>. Senior Awards night will be held on May 24<sup>th</sup>. Graduation will be held on June 3<sup>rd</sup>.

Mrs. Runnigen informed the board that the Pathway II Early Learning Scholarship fund has been approved by the Minnesota Department of Education. She updated the board with regard to the preschool, ECFE, SAC and Surround Care programs. She is working on the summer programming for community ed offerings. She updated the board regarding testing and ADSIS funding. She informed the board that the Drum and Bugle Corp Carolina Crown will be staying in Caledonia on July 5<sup>th</sup>. They will be arriving very early in the morning and will be leaving late in the afternoon for their performance in La Crosse as a part of the River City Rhapsody.

Superintendent Barton informed the board that the session at the capital ends this Friday, and that he had a productive day at the capital last week. The staff appreciation grill out will be held this Friday. Administration is working on filling the school district vacancy positions. He informed the board that the riding lawn mower has quit working and is in the process of looking at a replacement. The elementary school will have several summer projects going on such as the roof project, tuck pointing, asbestos removal and floor replacement. The board recognized and thanked the administrative staff for all their efforts with working with the State Capital.

Mrs. Meyer continues to work with Mrs. Meinertz on the title budgets. She will be working on creating a student activity account for the Robotics program. She updated the board regarding the all-day Summer Food Service Program. She attended an HVED workshop to write procedures for the Uniform Grant Guidance (UGG). She is working with IEA on the asbestos removal process and replacement flooring for this summer's projects. She continues to work on the 2016-2017 budget as well as other items and reporting requirements.

Mr. Jerviss informed the board that MCA testing on the iPads has gone much better since the first day. The Apple iPad order has been submitted. The Technology Task Team workday is May 17<sup>th</sup>. The team will cover topics of using Schoology more, better use of the iPads, iPad classroom management and 21st century teaching skills. He will be setting up interviews for the summer temporary IT position. He is planning for summer items, projects, installs configurations. He is working on a plan for the student mouse squad tech group for the next school year. He is testing out a new Help Desk program called Spiceworks. Mrs. Meinertz, Mrs. Meyer and he have put together the list of software used at the district and are evaluating what each one is used for, if we continue to need it or if we can do something else. He streamed the Elementary K-5 concert this past Monday and does have some things to work on because it didn't work as well as he hoped, but the concert itself was great!

### **BOARD MEMBER REPORTS**

Director Yohe updated the board regarding the MSHSL assembly meeting he attended. Director Barnes updated the board with regard to the Curriculum Committee meeting.

### **ADJOURNMENT**

Moved by Spencer Yohe, seconded by Jared Barnes to adjourn the meeting at 7:01 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk