

Board Meeting Minutes September 21, 2015

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner, Jimmy Westland, Spencer Yohe, and student school board representatives Nathan Hagerott and Nicholas Logging. Also present were Superintendent Ben Barton, Mary Morem, Nancy Runningen, Barb Meyer, Karen Schiltz, and Janelle Field Rohrer. Absent was Gina Meinertz.

ADOPTION OF AGENDA

Moved by Jean Meyer, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Kid's Corner of Caledonia for their generous donation to be used towards our Robotics Program! Thank you to the Houston Public Health and Heather Myhre for the SHIP Grant our school district received for our Foodservice Program! Thank you to Miken Sports for their generous donation to be used towards our PBIS Program for our students at our school district! Thank you to Loveless-Eikens American Legion Post 191 for their generous donation to be used towards our Robotics Program! Thank you to Elsie's Bar & Grill, Shellhorn Bar & Grill and Stemper Construction for donating t-shirts for our volleyball teams!

STUDENT SCHOOL BOARD MEMBER REPORT

Mr. Hagerott thanked Mrs. Morem for implementing a no phone program at the middle/high school, which has been working well with the students. He also informed the board that the college course classes for students had some glitches in the system at the beginning of the school year but seem to be up and running now.

CONSENT AGENDA

Moved by Spencer Yohe, seconded by Jared Barnes to approve the following consent agenda:

- Approval of August 17, 2015, Regular School Board Minutes
- Approve the treasurer's report and electronic transfers and bills due and payable amounting to \$596,250.64 including check numbers 58876 through 59020.
- Accept the resignation of Lauren Amdahl as a para effective immediately with thanks for her thirty-four years of services to the school district.
- Accept the resignation of Wilma Nelson as a part-time nutrition assistant effective immediately with thanks for her seventeen years of services to the school district.
- Approve the hiring of an assistant boys' soccer coach for the 2015-2016 school year.
- Ratify the contract for Willie Cordes as the assistant girls' soccer coach beginning the 2015-2016 school year at V/0 years at \$2,306.18.
- Ratify the contract for Paul Forrester as the assistant boys' soccer coach beginning the 2015-2016 school year at V/0 years at \$2,306.18.
- Ratify the contract for Scott Koepke as the junior high boys' basketball coach beginning the 2015-2016 school year at I/0 years at \$1,665.89.
- Ratify the contract for Emily Engan as part-time preschool teacher beginning the 2015-2016 school year.

- Approve the FTE increase for Stacie Meyer as a part-time teacher (0.67 FTE) to a full-time teacher beginning the 2015-2016 school year.
- Approve the FTE increase for Zachariah Hauser as a part-time teacher from 0.6864 FTE to 0.8284 FTE beginning the 2015-2016 school year.
- Approve the FTE increase for Jessie Emerson from 0.9432 FTE to 1.00 FTE which includes the contract with La Crescent School District beginning the 2015-2016 school year (0.40FTE Caledonia School District and 0.60 FTE La Crescent School District).
- Ratify the contract for Jessica Young as a part-time special ed para beginning September 14, 2015, at III/P at \$10.72 per hour.
- Ratify the contract for Ann Krosch as a part-time nutrition assistant beginning September 17, 2015, at III/P at \$10.13 per hour.
- Certify the maximum proposed Levy Limitation Certification for taxes payable in 2016.
- Adopt the Activities Communication Policy #535 as presented.
- Approve the Long-term Facility Maintenance 10-year plan as presented.

Motion carried by a unanimous vote.

ACTION ITEMS

Resolution Appointing Election Judges for the November 3, 2015, School District Special Election

Member Michelle Werner moved the adoption of the following Resolution:

RESOLUTION APPOINTING ELECTION JUDGES FOR THE NOVEMBER 3, 2015 SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 3, 2015 to act as such at the combined polling place listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Jean Meyer. On a roll call vote, the following voted in favor: Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner, Jimmy Westland, and Spencer Yohe. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE:
Caledonia Area Elementary School

ELECTION JUDGES
Head Election Judge, Holly Klankowski
Lynn Diersen
LuEtta Fruechte
Imy Dorival
Ethelyn Gensmer
Lee Grippen
Jane Hayes
Doris Klankowski
Mary Leary

Dolores Link
Iyla Mulvenna
Rita Noel
Lolita St. Mary

World's Best Work Force Plan

Moved by Jared Barnes, seconded by Spencer Yohe to accept the changes to the World's Best Work Force Plan as presented. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mrs. Meinertz was absent attending the MESPA conference. In her report to the board she informed them that the feedback she received was very strong with regard to the presenter for the Understanding by Design. They started the school year with the Warrior Way Premiere helping the elementary students to feel like they were superstars as they learned about the expectations throughout the school year. The school district has received two grants from SMIF and Artist in Residence grant to paint a Warrior Way mural that stretches through all the hallways of the elementary school. The curriculum team has re-opened the curriculum resource request process to help get the necessary materials in teachers' and students' hands. She stated that some last minute room changes had to happen with the additional kindergarten classroom and the 21st Century classrooms look great. She presented at the University of Wisconsin – La Crosse about the “Bold Steps” created by the World's Best Workforce. She updated the board regarding Title I and informed the board that our school can still be a schoolwide Title as long as we went through the planning and intent process from last year. The student achievement leadership team brought the school-level goal to the staff meeting for discussion.

Mrs. Morem updated the board regarding PLC's and informed them that the PBIS kick off was fun the first day of school. The college courses are up and running now for students. She continues to work with students, parents and ADSIS teachers to develop a schedule that works best for their needs. Sixth grade orientation was a success and thanked Ryan Schmidt and Nicole Ott for making that such a success for the students. The 8th grade Courage Retreat will be held on September 22nd. The college courses are up and running for the high school students. The senior meetings with parents and students have started. Homecoming activities were held last week. Leadership teams are being developed by faculty and students. UBD was very informational and teachers have worked very hard. The PLC teams are developing SMART goals and creating action plans. She updated the board with regard to the ACT test scores and stated that our school scored above the state averages. Mrs. Morem, Superintendent Barton, and the School Board recognized the middle/high school staff for this great achievement in these ACT test scores.

Mrs. Runnigen informed the board that Cinderella will be shown on September 25th at 6:30 p.m. JrFLL and FLL is starting this week, and Sheri Allen will be the lead coach/parent volunteer. She is working on finishing up the community ed fall brochure. She updated the board regarding the Hand in Hand Preschool School Readiness and Early Childhood Family Education programs. Surround Care is being offered to 4-6 year old preschool students daily. The SAC parents will be getting programmed fabs for the secure door in the back parking lot area located by the gym area, and parents will be utilizing that door to pick up and drop off their children. She has submitted the yearly ADSIS report and participated in the 2015-2016 ADSIS orientation. She is working with the building principals in preparation of testing for the upcoming school year. She has submitted the 2015-2016 Staff Wellness Incentive Grant to the Southeast Service Cooperative.

Superintendent Barton informed the board that his weekly column in the Caledonia Argus has once again started. He discussed with the board the idea of scheduling a school board retreat and possible agenda items he would like to have discussed during this retreat.

Mrs. Meyer is working on year end items for the audit and report that need completion for the Minnesota Department of Education (MDE). Auditors will be in the school district the week of September 28th. She attended the Levy Limitation and Certification workshop and informed the board that MDE is still working on some of the glitches in the reporting system. The district office is preparing for the upcoming special school election to be held on November 3rd. She worked with Mrs. Runnigen on the Wellness Incentive Grant.

OLD BUSINESS ITEMS

Discussion on Coop Agreements

The board shared their thoughts and ideas as it relates to the coop agreements with the surrounding school districts. The committee met with a group representing the Spring Grove School District last week and another meeting will be held this week. It was the consensus of the board that they would like to have equal paying amongst the school districts, a stronger commitment of more than one or two years with these coop agreements, softball to be held in the Caledonia School District and that collaboration is very important with these resolutions.

NEW BUSINESS ITEMS

Q Comp Briefing

Superintendent Barton updated the board regarding the Q Comp Application writing. A committee consisting of administration and teachers will be attending a Q Comp Application writing meeting on Tuesday at the Minnesota Department of Education.

BOARD MEMBER REPORTS

Director Yohe updated the board regarding the Three Rivers Activity Conference meeting he attended. Director Westland updated the board regarding the Curriculum Committee meeting that was held. Director Barnes updated the board regarding the Technology Committee meeting and Director Meyer updated the board regarding the Building and Grounds Committee meeting.

ADJOURNMENT

Moved by Amanda King, seconded by Jean Meyer to adjourn the meeting at 7:04 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk