

Board Meeting Minutes February 18, 2014

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and student school board representatives Julia Jones and Lauren Perry. Also present were Superintendent Ben Barton, Nancy Runningen, Paul DeMorett, Barb Meyer, Karen Schiltz, Tom Reichenbacher, and Emily Bialkowski. Absent was Spencer Yohe.

APPROVAL OF AGENDA

Moved by Amanda King, seconded by Jean Meyer to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jared Barnes, seconded by Jean Meyer, to approve the minutes of the January 21, 2014, regular school board meeting and the February 11, 2014 school board retreat meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Miken Composites for their donation of a pitching machine to our school district.

Thank you to the Caledonia Lions for their donation of a VCR to our school district.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Melissa Marschall, seconded by Kelley McGraw, to approve the electronic transfers and bills due and payable amounting to \$525,150.83 including check numbers 56678 through 56830 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,000,000.00. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE

Ms. Perry updated the board regarding the junior and senior service day. They are contacting various organizations that may be in need of services for junior and senior students to participate in if they elected to do so. This will be a half-day event at a date to be determined.

PERSONNEL ITEMS

Resignations

Moved by Jean Meyer, seconded by Jared Barnes to accept the resignation of Jake Dellamuth as the assistant girls' soccer coach effective immediately with thanks for his one year of service in this position. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Melissa Marschall to accept the resignation of Chelsey Meyer as the preschool and ECFE educational assistant effective immediately with thanks for her four months service to the school district. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Melissa Marschall to accept the resignation of Helen Augedahl as a special educational assistant effective April 4, 2014, with thanks for her twenty-six years of service to the school district. Motion carried by a unanimous vote.

New Hires

Moved by Kelley McGraw, seconded by Amanda King to ratify the hiring of Kody Moore as a part-time middle school physical education teacher beginning January 21, 2014, for the remainder of the 2013-2014 school year at 0.0858 FTE at BA/0 at \$1,461.46. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Jared Barnes to ratify the hiring of Jake Dellamuth as the head boys' soccer coach beginning the 2014-2015 school year at V/1 at \$3,374.47. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Jared Barnes to ratify the hiring of Mike Gavin as a full-time janitor beginning February 27, 2014, at I/2 at \$9.68 per hour. Motion carried by a unanimous vote.

2013-2015 Teacher Master Agreement

Moved by Kelley McGraw, seconded by Jean Meyer to ratify the 2013-2015 Teacher Master Agreement between the Caledonia Chapter of the River Valley Education Association and the Board of Education of Independent School District No. 299 to include the following: There will be a 0.5% salary increase on the salary schedule for the 2013-2014 school year and a 2.5% salary increase on the salary schedule for the 2014-2015 school year. There will be no extra-curricular salary schedule improvement for the 2013-2015 school years. Motion carried by a unanimous vote.

Memorandum of Understanding with the Caledonia Chapter of the River Valley Education Association

Moved by Jared Barnes, seconded by Jean Meyer to approve the Memorandum of Understanding with the Caledonia Chapter of the River Valley Education Association for Retirement Severance and Retirement Incentive as presented. Those voting in favor: Jared Barnes, Amanda King, Melissa Marschall, Jean Meyer, and Michelle Werner. Those opposed: Kelley McGraw. Absent was Spencer Yohe. Motion carried.

Memorandum of Understanding with Schmitz Bus Service

Moved by Jean Meyer, seconded by Kelley McGraw to approve the Memorandum of Understanding with Schmitz Bus Service as presented. Motion carried by a unanimous vote.

ACTION ITEMS

School District Curriculum and Instruction Goals Policy #601

Moved by Jared Barnes, seconded by Melissa Marschall to adopt the School District Curriculum and Instruction Goals Policy #601 as presented. Motion carried by a unanimous vote.

Organization of School Calendar and School Day Policy #602

Moved by Amanda King, seconded by Jared Barnes to adopt the Organization of School Calendar and School Day Policy #602 as presented. Motion carried by a unanimous vote.

Curriculum Development Policy #603

Moved by Jared Barnes, seconded by Amanda King to adopt the Curriculum Development Policy #603 as presented. Motion carried by a unanimous vote.

Instructional Curriculum Policy #604

Moved by Melissa Marschall, seconded by Jean Meyer to adopt the Instructional Curriculum Policy #604 as presented. Motion carried by a unanimous vote.

Alternative Programs Policy #605

Moved by Jean Meyer, seconded by Jared Barnes to adopt the Alternative Programs Policy #605 as presented. Motion carried by a unanimous vote.

Textbooks and Instructional Materials Policy #606

Moved by Jean Meyer, seconded by Jared Barnes to adopt the Textbooks and Instructional Materials Policy #606 as presented. Motion carried by a unanimous vote.

Organization of Grade Levels Policy #607

Moved by Jared Barnes, seconded by Melissa Marschall to adopt the Organization of Grade Levels Policy #607 as presented. Motion carried by a unanimous vote.

Addendum to School Board Policy #901 – Use of School District Facilities and Equipment

Moved by Kelley McGraw, seconded by Jean Meyer to approve the addendum to the Use of School District Facilities and Equipment Policy #901 as presented. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett updated the board regarding the preregistration process that has been completed with the students. Our school district is continuing to meet with the Houston School District with the scheduling process for the 2014-2015 school year. He stated the middle school leadership team is looking into ways to enhance the middle school values. They would like the advisor/advisee time with students be implemented again so they have the opportunity to meet with students on an individual basis. If this was implemented, the school district would have students be dismissed one-half hour earlier on Wednesdays versus one-half hour late start beginning the 2014-2015 school year.

Mrs. Runnigen informed the board that the Hand in Hand Preschool earned a 4 Star Parent Aware Rating. This is the highest possible rating for our preschool program. Now that our program is listed as a 4 Star Program on the Parent Aware Website, we are eligible to accept scholarship dollars. She is working on receiving a 4 Star Parent Aware rating for our Surround Care Program. Early Childhood Screening is March 6th and March 7th. She is continuing to work on the Title I budget revisions, the ADSIS Grant and testing.

Superintendent Barton discussed with the board the Core Value of Service and ways that we can make a difference by helping others. He has been in contact with the West Salem School District, as they have implemented a Senior Exit Capstone Project in their school district. They will be sending our school district additional information and has invited our school district for a site visit of this project.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the March 17th regular school board meeting:

- Family and Medical Leave Policy #410
- Harassment and Violence Policy #413
- Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414
- Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415
- Student Discipline Policy #506
- Bullying Prohibition Policy #514
- Student Sex Nondiscrimination Policy #522
- Internet Acceptable Use and Safety Policy #524
- Crisis Management Policy #806
- Health and Safety Policy #807

DIRECTORS' REPORTS

Director Meyer updated the board regarding the Technology Committee Meeting and the Building and Grounds Committee meeting. Director Werner updated the board regarding the Activity Steering Committee. The Finance Committee meeting will be held on Tuesday, February 25th.

CLOSED SESSION TO DISCUSS SUPERINTENDENT EVALUATION

Moved by Kelley McGraw, seconded by Jean Meyer to close the meeting at 7:07 p.m. to discuss the superintendent evaluation. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by Amanda King to convene the regular school board meeting at 7:58 p.m. Motion carried by a unanimous vote.

Superintendent's Evaluation Public Comment from the Board of Education

The District #299 School Board evaluated Mr. Ben Barton, Superintendent, in closed session on Monday evening, February 18, 2014. Prior to the meeting, members individually evaluated his leadership traits using the attached form. Perceptions were submitted to the board chair who compiled a composite of responses. The board and Mr. Barton then reviewed the results.

The Board felt Mr. Barton has performed his job as superintendent very well. We believe he is listening to concerns from members of the district and is dealing with issues in the school district in a positive manner. Mr. Barton has strong leadership skills and initiative which have served the district well this past year. The overall perception is that Mr. Barton has done a fine job managing our district in 2013.

ADJOURNMENT

Moved by Kelley McGraw, seconded by Melissa Marschall, to adjourn the meeting at 7:58 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk