

Board Meeting Minutes March 17, 2014

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner, Spencer Yohe, and student school board representatives Julia Jones and Lauren Perry. Also present were Superintendent Ben Barton, Paul DeMorett, Barb Meyer, Karen Schiltz, Tom Reichenbacher, Emily Bialkowski, Janelle Field Rohrer, Lindsey Meyer, and Jean Klinski. Absent were Director Melissa Marschall and Nancy Runningen.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Kelley McGraw, to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jared Barnes, seconded by Amanda King, to approve the minutes of the February 18, 2014, regular school board meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to Caledonia Haulers, Inc., for recognizing our students and school events on their illuminated sign along Highway 44/76.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Kelley McGraw, seconded by Jean Meyer, to approve the electronic transfers and bills due and payable amounting to \$205,660.68 including check numbers 56831 through 56932 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,400,000.00. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE

Ms. Perry updated the board with regard to the Student Service Day. They have been in contact with the National Honor Society to work cooperatively with this project.

PUBLIC COMMENT

Mr. Reichenbacher addressed the board with regard to the two snow make-up days and informed them that the popular dates amongst the staff and school board at St. Mary's Catholic School have been March 24th and April 21st.

PERSONNEL ITEMS

Resignations

Moved by Spencer Yohe, seconded by Jared Barnes, to accept the resignation of Dick Hatlevig as an elementary special education teacher effective at the end of the 2013-2014 school year with thanks for his twenty-four years of service to the school district. Motion carried by a unanimous vote.

New Hires

Moved by Jared Barnes, seconded by Jean Meyer, to ratify the hiring of Sam Steele as a part-time ECFE and preschool assistant beginning February 24, 2014, at V/P at \$10.26 per hour. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jean Meyer, to ratify the hiring of Catherine Studenski as a part-time special educational assistant beginning March 17, 2014 at V/0 at \$10.45 per hour. Motion carried by a unanimous vote.

Resolution Discontinuing and Reducing Educational Programs and Positions

Member Jean Meyer introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution on December 16, 2013, directing the administration to make recommendations for reductions in programs and positions; and,

WHEREAS, said recommendations have been received and considered by the School Board;

BE IT RESOLVED, by the School Board of Independent School District No. 299, as follows:

That the following programs and positions or portions thereof, be discontinued:

1. 0.0858 FTE High School Art
2. 0.3136 FTE High School Business
3. 0.1716 High School Math
4. 0.1716 High School English as Second Language (ESL/ELL)

The motion for the adoption of the foregoing resolution was duly seconded by Member Kelley McGraw and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner and Spencer Yohe. The following voted against: None. Absent was Director Melissa Marschall. Whereupon said resolution was declared duly passed and adopted.

Licensed and Non-licensed Substitute Pay

Moved by Spencer Yohe, seconded by Jared Barnes, to increase the licensed teacher substitute pay to \$100.00 per full-day of sub teaching and \$50.00 per half-day of sub teaching and non-licensed substitutes to \$8.50 per hour beginning the 2014-2015 school year. Motion carried by a unanimous vote.

2014-2017 Superintendent Contract

Moved by Jean Meyer, seconded by Jared Barnes, to approve the 2014-2017 Superintendent Contract as presented. Motion carried by a unanimous vote.

ACTION ITEMS

Adopt the Revised 2013-2014 Budget

Moved by Kelley McGraw, seconded by Spencer Yohe, to adopt the revised 2013-2014 budget as presented:

	2013-14			2013-14			2013-14
	Revised	Increase		Revised	Increase		Revised
Budgeted	Budgeted	(Decrease)		Budgeted	(Decrease)		Fund Balance
Revenues	Revenues	In Revenues	Expenditures	Expenditures	In Expenses		Inc/(Decrease)

General Fund	6,929,112	7,113,052	183,940	6,928,373	7,112,811	184,438	241
Food Service	423,088	423,088	0	400,021	413,302	13,281	9,786
Community Services	314,201	316,499	2,297	314,147	316,553	2,406	-55
Capital Projects Fund	0	495,000	495,000	0	495,000	495,000	0
Debt Retirement	1,493,680	1,493,680	0	1,493,680	1,493,680	0	0
Scholarship Fund	13,495	13,495	0	13,495	13,495	0	0
Concession Stand Fund	0	0	0	0	0	0	0
Activity Fund	40,550	40,550	0	34,474	34,474	0	6,076
Total	9,214,126	9,895,363	681,237	9,184,190	9,879,316	695,126	16,048

Motion carried by a unanimous vote.

Two Snow Make-up Days

Moved by Jean Meyer, seconded by Amanda King, to have the two snow make-up days for the 2013-2014 school year be held on Monday, March 24, 2014, and Monday, April 21, 2014. Motion carried by a unanimous vote.

2014-2015 School Calendar

Moved by Jean Meyer, seconded by Spencer Yohe, to approve the 2014-2015 school calendar as presented. Motion carried by a unanimous vote.

Family and Medical Leave Policy #410

Moved by Jared Barnes, seconded by Amanda King, to adopt the Family and Medical Leave Policy #410 as presented. Motion carried by a unanimous vote.

Harassment and Violence Policy #413

Moved by Jean Meyer, seconded by Spencer Yohe, to adopt the Harassment and Violence Policy #413 as presented. Motion carried by a unanimous vote.

Mandated Reporting and Child Neglect or Physical or Sexual Abuse Policy #414

Moved by Jared Barnes, seconded by Jean Meyer, to adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414 as presented. Motion carried by a unanimous vote.

Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415

Moved by Jean Meyer, seconded by Spencer Yohe, to approve the Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415 as presented. Motion carried by a unanimous vote.

Student Discipline Policy #506

Moved by Kelley McGraw, seconded by Jared Barnes, to approve the Student Discipline Policy #506 as presented. Motion carried by a unanimous vote.

Bullying Prohibition Policy #514

Moved by Spencer Yohe, seconded by Jared Barnes, to adopt the Bullying Prohibition Policy #514 as presented. Motion carried by a unanimous vote.

Student Sex Nondiscrimination Policy #522

Moved by Jean Meyer, seconded by Jared Barnes, to adopt the Student Sex Nondiscrimination Policy #522 as presented. Motion carried by a unanimous vote.

Internet Acceptable Use and Safety Policy #524

Moved by Jared Barnes, seconded by Jean Meyer, to adopt the Internet Acceptable Use and Policy #524 as presented. Motion carried by a unanimous vote.

Crisis Management Policy #806

Moved by Spencer Yohe, seconded by Jared Barnes, to adopt the Crisis Management Policy #806 as presented. Motion carried by a unanimous vote.

Health and Safety Policy #807

Moved by Amanda King, seconded by Spencer Yohe, to adopt the Health and Safety Policy #807 as presented. Motion carried by a unanimous vote.

Scissor Lift Rental Agreement between ISD #299 and Houston County

Moved by Kelley McGraw, seconded by Jean Meyer, to approve the Scissor Lift Agreement between ISD #299 and Houston County as presented. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett asked the board to start thinking about which members would like to participate in the graduation ceremony in May. On Wednesday, the final registration process will begin with students for the 2014-2015 school year. He is working with Director King in filling the two student school board representative positions beginning the next school year. The high school staff will enter into their first critical thinking assessment with this data being used for the assessment each year.

Superintendent Barton informed the board that the Science Fair/Open House will be held on Tuesday in the elementary building. They are preparing for Kindergarten Roundup and stated that the numbers in next year's kindergarten class will continue to be monitored for staffing needs as warranted. The elementary staff is working on mathematics in their Professional Learning Communities (PLC). He continues to work on the World's Best Workforce. He met with the maintenance department heads about the secure entrances in the buildings. He will be working with teachers on the idea of an Innovative Project in their classroom where interested teachers could have the chance of having their project funded if they complete the application process and were the one chosen to be innovative in their classroom.

OLD BUSINESS ITEMS

Update on Sharing Services with Houston and Spring Grove School Districts

Superintendent Barton updated the board regarding sharing services with the Houston and Spring Grove School Districts. He stated that our school district has had multiple discussions with the Houston School District. We will continue to share services with them during the 2014-2015 school year and continue the discussion on how we can grow with this relationship between schools. Our students have taken classes through the Spring Grove School District, but they have not elected to take classes from our school district. We have had an open discussion with them and have sent them our class offerings but have not had a response at this time.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the April 21st regular school board meeting:

- Student Entrance/Student Age Policy #503.1
- Instructional Services – Special Education Policy #608
- Religion Policy #609
- Field Trips Policy #610

- Home Schooling Policy #611
- Development of Parental Involvement Policies for Title I Programs Policy #612.1
- Graduation Requirements Policy #613

Principal/Curriculum Director Position

Superintendent Barton and the Board of Education had a lengthy discussion regarding the pros and cons of potentially adding another Principal/Curriculum Director position to the district. It was the consensus of the board that a special school board meeting be held to act on this topic.

Moved by Michelle Werner, seconded by Kelley McGraw to hold a special school board meeting on Monday, April 7, 2014, at 6:00 p.m. in the middle/high school media center. Motion carried by a unanimous vote.

DIRECTORS' REPORTS

Director McGraw commended the staff and students for a great job they did during the School Musical. Director King updated the board regarding the Finance Committee meeting. Director Yohe updated the board regarding the Region 1A Committee meeting and the Joint Legislative Committee meeting he attended. He commended the coaches and parents for doing a nice job at the Welcome Home Gathering for the boys' basketball team.

ADJOURNMENT

Moved by Amanda King, seconded by Jean Meyer, to adjourn the meeting at 7:26 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk