

Board Meeting Minutes April 21, 2014

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, Spencer Yohe, and student school board representative Julia Jones. Also present were Superintendent Ben Barton, Paul DeMorett, Nancy Runningen, Barb Meyer, Karen Schiltz, Tom Reichenbacher, Dianna Hammell, Janelle Field Rohrer, and Jean Klinski. Absent was school board representative Lauren Perry.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Amanda King to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jared Barnes, seconded by Spencer Yohe to approve the minutes of the March 17, 2014, regular school board meeting and the April 7, 2014, special school board meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

Congratulations to the Warrior Boys' Basketball Team for their successful season and taking third place at State; thank you to Immanuel Lutheran Church for their \$500 milk donation; congratulations to Phillip Paulson for earning a prestigious trip and entrance into the Normandy Academy; and thank you to the cast of students from "Joseph and the Amazing Technicolor Dreamcoat" for performing songs from the school musical in the home of Winifred Schulte.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Melissa Marschall, to approve the electronic transfers and bills due and payable amounting to \$499,624.26 including check numbers 56933 through 57063. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE

Ms. Jones informed the board that they are still waiting for a response from Mr. Schulze regarding the Student Service Day project about the idea of working cooperatively with the National Honor Society with this project.

PUBLIC COMMENT

Mr. Harguth addressed the board regarding clarification on the school district paying for teacher substitutes when students compete in national competitions and the teacher has to also attend this competition with the students. It was the consensus of the board that they will look into this and table the adoption of the Field Trips Policy on the board agenda.

PERSONNEL ITEMS

Termination and Non-renewal of Probationary Teacher

Member Kelley McGraw introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT JESSIE EMERSON, A PROBATIONARY TEACHER

WHEREAS, Jessie Emerson is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jessie Emerson, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2013-2014 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

April 21, 2014

Ms. Jessie Emerson
2626 Dead Horse Hollow Road
Dorchester, IA 52140

Dear Ms. Emerson,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, April 21, 2013, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2014-2015 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Michelle Werner
School Board Chair

The motion for the adoption of the foregoing resolution was duly seconded by Member Jean Meyer and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried.

Termination and Non-renewal of Probationary Teacher

Member Jared Barnes introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
STACEY MEYER, A PROBATIONARY TEACHER**

WHEREAS, Stacey Meyer is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Stacey Meyer a probationary

teacher in Independent School District No. 299, is hereby terminated at the close of the current 2013-2014 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

April 21, 2014

Ms. Stacey Meyer
612 Center Street
Caledonia, MN 55921

Dear Ms. Meyer,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, April 21, 2014, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2014-2015 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Michelle Werner
School Board Chair

The motion for the adoption of the foregoing resolution was duly seconded by Member Jean Meyer and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried.

2013-2015 Support Staff Master Agreement

Moved by Jean Meyer, seconded by Jared Barnes to ratify the 2013-2015 Education Minnesota Caledonia Educational Support Professionals Local #7345 and the Board of Education of Independent School District No. 299 to include the following: There will be a \$0.20 per hour salary increase on the salary schedule for the 2013-2014 school year and a 2.5% salary increase on the salary schedule for the 2014-2015 school year along with a longevity language added to the agreement. Motion carried by a unanimous vote.

ACTION ITEMS

Student Entrance/Student Age Policy #503.1

Moved by Kelley McGraw, seconded by Jared Barnes to adopt the Student Entrance/Student Age Policy #503.1 as presented. Motion carried by a unanimous vote.

Instructional Services – Special Education Policy #608

Moved by Jared Barnes, seconded by Kelley McGraw to adopt the Instructional Services – Special Education Policy #608 as presented. Motion carried by a unanimous vote.

Religion Policy #609

Moved by Spencer Yohe, seconded by Melissa Marschall to adopt the Religion Policy #609 as presented. Motion carried by a unanimous vote.

Field Trips Policy #610

Moved by Spencer Yohe, seconded by Jean Meyer to table the Field Trips Policy #610. Motion carried by a unanimous vote.

Home Schooling Policy #611

Moved by Jared Barnes, seconded by Jean Meyer to adopt the Home Schooling Policy #611 as presented. Motion carried by a unanimous vote.

Development of Parental Involvement Policies for Title I Programs Policy #612.1

Moved by Kelley McGraw, seconded by Spencer Yohe to adopt the Development of Parental Involvement Policies for Title I Programs Policy #612.1 as presented. Motion carried by unanimous vote.

Graduation Requirements Policy #613

Moved by Jared Barnes, seconded by Melissa Marschall to adopt the Graduation Requirements Policy #613 as presented. Motion carried by a unanimous vote.

Minnesota State FFA Convention Trip

Moved by Spencer Yohe, seconded by Jared Barnes to approve students to attend the Minnesota State FFA Convention trip on Sunday, April 27, 2014, through Tuesday, April 29, 2014. Motion carried by a unanimous vote.

2014-2015 Resolution for Membership in the Minnesota State High School League

Member Spencer Yohe introduced the following resolution and moved its adoption:

RESOLVED, that the Governing Board of School District No. 299, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the Caledonia Area Middle School/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director Jean Meyer, and upon vote being taken thereon, the following board members voted in favor thereof: Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Whereupon, the Board of Chairperson declared the resolution duly passed and adopted this 21st Day of April, 2014, at a regular meeting of the School Board of Independent School District 299, Caledonia, Minnesota.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that the spring State testing will begin this week Thursday and Friday. Due to the testing schedule, the 9th and 12th grade students will have a two hour late start on both days. He updated the board regarding the scheduling process for the 2014-2015 school year. This process will be completed by the middle of May with students receiving their schedules around that time.

Mrs. Runningen updated the board regarding the testing schedule. The testing calendar dates are posted on the school website. They are accepting preschool registrations. She has met with the SAC employees, and a summer schedule of activities has been set up for the program. She is working on the summer community education catalog. Kindergarten Roundup is going to be held this Thursday night. Kindergarten Academy will once again be held in August for the incoming kindergarten students. We received a letter from the Minnesota Department of Education stating our ADSIS Grant has been funded for the 2014-2015 school year.

Superintendent Barton encouraged people to continue to review the website for school happenings, updated pictures of students, and a newly created school video. The school district is working on creating a pamphlet for marketing our school. He updated the board regarding secure entrances in both buildings. The school is continuing to work with law enforcement personnel on ALICE training for the staff. He updated the board regarding the Teacher Evaluation Implementation and stated that the committee is close to having a final draft to share with the staff with the new system to be in place in order to meet the legislative requirements. He publically thanked Senator Jeremy Miller for taking the time to visit our school district last week.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the May 19th regular school board meeting:

- School District Testing Plan and Procedure Policy #614
- Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students Policy #615
- School District Ensurance of Preparatory and High School Standards Policy #617
- Assessment of Student Achievement Policy #618
- Staff Development for Standards Policy #619
- Credit for Learning Policy #620
- Advertising Policy #905

Graduation Ceremony Planning, Friday, May 30th

The high school graduation ceremony will be held on May 30th at 8:00 p.m. and Directors Amanda King, Melissa Marschall, and Jean Meyer will assist in distributing diplomas that evening.

DIRECTORS' REPORTS

Director Yohe shared with the board an article from the International Athletic Association. Director Marschall updated the board regarding the Curriculum Committee meeting. Director King updated the board regarding the Finance Committee and the HVED committee meetings.

ADJOURNMENT

Moved by Kelley McGraw, seconded by Melissa Marschall, to adjourn the meeting at 6:43 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk